



Set up purchasing credit card data

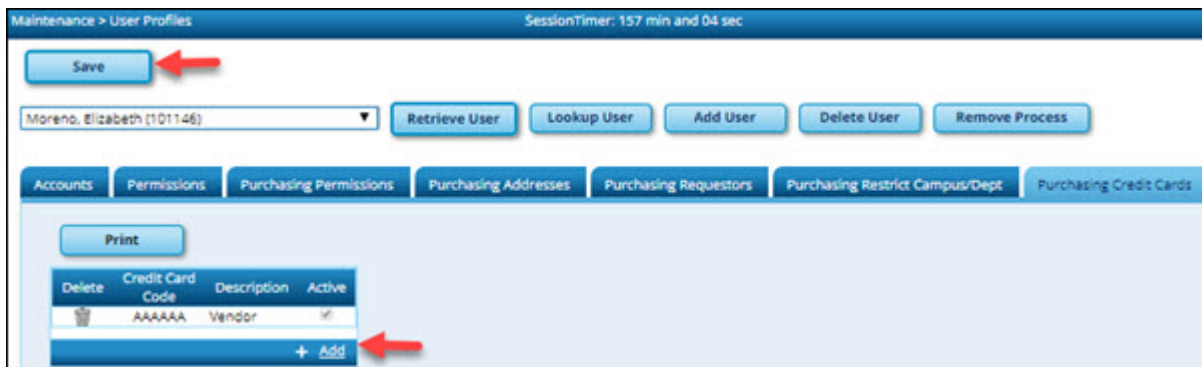
Table of Contents

Set up purchasing credit card data i

[District Administration > Maintenance > User Profiles > Purchasing Credit Cards](#)

If your LEA uses the credit card functionality and has existing credit card codes on the [Finance > Tables > Credit Card Codes](#) tab, you can assign those credit card codes to individual users. This allows users to select from a list of active and assigned credit card codes when entering requisitions on the [Purchasing > Maintenance > Create/Modify Requisition](#) and [Create/Modify Contract Requisition](#) pages.

Image



Note: The credit card codes on this tab can only be edited on the [Finance > Tables > Credit Card Codes](#) page.