



# setupepwjoptionsforextraduty



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Personnel > Tables > Salaries > Extra Duty

Select the following to identify which extra duties will use standard overtime rates and be displayed for WorkJournal in EmployeePortal.

Delete	Code	Description	Amount	Include in Dock Rate	TRS Position Cd	Use for ST OT	Display in WJ
	01		500.00	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	02		500.00	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	10		4,735.00	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	11		1,800.00	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	19		648.13	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
	20		4,364.00	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

<b>Use for ST OT</b>	Select to indicate that the extra duty code will use the standard overtime rate in WorkJournal. This field is only enabled for S-type extra duty codes and can only be selected for one S-type extra duty code.
<b>Display in WJ</b>	Select to display the extra duty code in WorkJournal. This field is only enabled for G-type and S-type extra duty codes.

Click **Save**.