



# staffcredentialcertification



# Table of Contents

**staffcredentialcertification** ..... i



<b>Certification Type</b>	<p>Click  to select the one-character code that describes the type of certificate held by the employee.</p> <p>The Certification Type values are maintained on the Personnel &gt; Tables &gt; Credential &gt; Certification Type tab.</p>
<b>Date</b>	Type the date when the employee received the certificate in the MM-DD-YYYY format.
<b>Specialty Area</b>	<p>Click  to select the general area or level covered by the certificate.</p> <p>The Specialty Area values are maintained on the Personnel &gt; Tables &gt; Credential &gt; Specialty Area tab.</p>
<b>Teaching Specialization</b>	<p><a href="#">PEIMS Reporting Element (if associated with a PEIMS PK Teacher Requirement)</a></p> <p>Click  to select the teaching specialty covered by the certificate.</p> <p>The Teaching Specialization values are maintained on the Personnel &gt; Tables &gt; Credential &gt; Teaching Specialization tab.</p>
<b>Date Expire</b>	Type the date on which the certificate expires in the MM-DD-YYYY format.
<b>ExCET Yr</b>	Type the year when the employee most recently took the ExCET examination in the YYYY format.
<b>Yrs Taught</b>	Type the number of years that the employee has taught under the certificate indicated.
<b>Sem Hrs</b>	Type the number of college credit hours the employee has earned in the subject area covered by the certificate.