







**staffcredentialspermitarea**



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| <b>Role ID</b>      | Click  to select the three-digit code that identifies the capacity in which a person serves under the permit indicated. This field is required for all permits. |
| <b>Population</b>   | Click  to select the type of permit that the employee holds.  |
| <b>Grade Range</b>  | Click  to select the two-digit code that indicates the span of grade levels for which the permit was issued. This is required only for teaching permits.        |
| <b>Subject Area</b> | Click  to select the two-digit code that indicates the broad subject area that an instructor is allowed to teach. This is required only for teaching permits.   |
| <b>Hrs</b>          | Type the number of college credit hours the staff member has earned in the specified subject area.   |

Click **Refresh Role ID** to update the permit area grid if any information is changed or if a new row is added.