



# **createextradutytransmittals**



# Table of Contents

**createextradutytransmittals** ..... i



[Payroll](#) > [Maintenance](#) > [Hours/Pay Transmittals](#) > [Extra Duties](#)

Enter the summer school payments using the extra duty code set up in your extra duty code table.

**Note: Do not** select the **Expense 373** checkbox.