

## suppl\_position\_history

## **Table of Contents**

suppl\_position\_history .....i

## **Business**

Freq	Click * to select a payroll frequency. This is a required field.
School Yr	Type the school year in the YYYY format. This is a required field.
Extra Duty Code	Type an extra duty code, or click <sup>‡</sup> to select a code from the Extra Duty Codes lookup.
Category	Type the code used to categorize positions, or click to select a code from the Category Code list. The field can be a maximum of five characters.
Pay Amount Based on Employee	Select to attach the supplement to the position. When selected, the daily rate from the position is multiplied by the extra number of days to calculate the supplement pay amount.
Primary Campus	Type the code of the primary campus, or click to select a primary campus. This is a required field.
Dept	Type the code used by the district to categorize the department associated with the position. The field can be a single digit.
Pct Year Employed	Type the number which indicates the total percentage of the employee's responsibilities represented by the job entered.
	For example, if the job represents half of his total assignment, type 50.
One Time Suppl	Select if the supplement pay is to be awarded in one payment. If selected, the <b>Pay Date</b> field is required. <b>Note</b> : For type G accounts, if <b>One Time Supplement</b> is not selected, the supplement will be added to the base salary for the job associated to the <b>Attached to Position</b> field (or the primary job if the <b>Attached to Position</b> field is blank) and will be paid with each contract payment.
Max Days	Type the maximum number of days this position is funded. This number is used when calculating the annual pay based on a daily rate. It is also used when calculating the annual salary using the annual salary table. This is a required field.
Orig Type	Click to select the original transaction type.  Move Forecast to CYR Maintenance Change In Compensation Separation Non-Comp Position Changes Non-Comp Funding Changes
Begin/End	Click * to indicate the beginning and ending position history records.
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