totals_reconciliation

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Click to display the bank reconciliation total fields as defined on the Categories tab. Based on the Categories tab, some of the fields are automatically calculated and cannot be edited.

The totals are updated as transactions are selected and cleared. The **Unreconciled Difference** amount is displayed on the **Totals** header only if the **Totals** section is collapsed. This allows you to view the updated unreconciled difference amount as transactions are selected and cleared. If the **Totals** section is expanded, the unreconciled difference amount is not displayed on the header.

If the **Statement Type** for a category is set to *User Input: Multi Entry* on the Tables > Reconciliation Layout > Categories tab, a multi-entry pop-up window is displayed when you click in the category field allowing you to add user-defined rows of descriptions and amounts to be included in the total calculations.

In the **Description** field, type a user-defined description for the entry.
In the **Amount** field, type a dollar amount for the entry.

Click **+Add** to add a row. Or, a new row is added when you type a description in a row and press TAB.

Click **OK**. The multi-entry pop-up window is closed, and the entered amounts are totaled and displayed in the corresponding category field.

Click **Cancel** to close the pop-up window without adding additional entries.

Click 🗑 to delete a row.

Click **Save As Pending**. The **Totals** are recalculated to include the multi-entries.

If the **Statement Type** for a category is set to *User Input: Single Entry* on the Tables > Reconciliation Layout > Categories tab, type the amount in the field.

Total calculations:

Cleared Deposits - Total of cash receipts with the **Recon** checkbox selected.
Cleared Checks - Total of cash receipts with the **Recon** checkbox selected.
Cleared JVs - Total of JVs with the **Recon** checkbox selected.
Banking Fees/Charges - Type the fees/charges from the bank statement.
Previous Balance - Type the beginning/previous balance from the bank statement.
Statement Balance - Type the ending balance from the bank statement.
Bank Dividends/Interest - Type the dividend/interest from the bank statement.
System Cash - The general ledger balance of all cash object/subobject codes associated with the bank account group is displayed.
Outstanding Deposits - Total of cash receipts without the **Recon** checkbox selected.
Outstanding Checks - Total of checks without the **Recon** checkbox selected.
Outstanding JVs - Total of JVs without the **Recon** checkbox selected.
Statement Balance - The ending balance from the bank statement that you entered under the **Bank Statement** column is displayed.
Miscellaneous Adjustment - Type the additional entries that have not been posted yet.
Unreconciled Difference - The calculated value based on the following formula is displayed:

Unreconciled Difference = System Cash + Outstanding Deposits + Outstanding Checks - Statement Balance - Miscellaneous Adjustment

Click **System Cash** to refresh the system cash totals.