



ASCENDER GUIDES



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Table of Contents

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Status	<p>Required TRS reporting field.</p> <p>Click ▼ to select the code indicating the employee's status in regard to having a TRS deposit computed.</p> <ul style="list-style-type: none"> • 1 <i>Eligible</i> • 2 <i>Non-eligible</i> • 3 <i>Substitute</i> • 4 <i>Retirement waived</i> • 5 <i>Retired</i> • 6 <i>Other (non-eligible)</i>
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IMPORTANT: In order for the retiree pension surcharge to apply to an employee, the **Status** field must be set to 4 or 5, and **Take Retiree Surcharge** on the Employment Info page must be selected. (In the next year pay frequency, **NY Take Retiree Surcharge** should be selected for the retiree pension surcharge to apply to an employee.)

Begin Date	<p>Type the date the employee started contributing to TRS in the MM-DD-YYYY format.</p> <p>Be sure to log on to the TRS Reporting Entity Portal to verify the employee's information.</p> <p>New Member Fee Information: If the employee has satisfied the 90-day New Member requirement per the TRS Portal, the LEA should determine and enter a date outside of the 90-day period to prevent the new member Employer TRS Contribution from being calculated. For example, some LEAs may use the earliest date from the employee's service record.</p>
End 90 Day Period	<p>Type the end date of the 90-day waiting period in the MM-DD-YYYY format. This field is populated by the system if:</p> <p>Pay Status = 1 - Active TRS Status = 1 - Eligible Begin Date >= 09-01-2005</p> <p>Note: The End 90-day Period Date no longer has to be blank in order for the End 90 Day Period link to function.</p> <p>Click End 90 Day Period to calculate the end date of the 90-day waiting period.</p> <p>If the date in this field is within the TRS Month for the processed pay dates in the Pay Dates table, the employee is not included on the Statutory Minimum Report #373 (HRS4000). If the distribution is to a federal fund, the employee is not included in the TRS 3 Report (HRS4050). However, the employee is included in the TRS 489 Report (HRS4100) and on the Payments for New Member report (HRS9865).</p>