



ASCENDER GUIDES



er25

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The ER25 record is used to report an adjustment that adds a record to a previously reported Employment After Retirement report.

ER25 Add Adj

Emp Nbr: 000113 Staff ID/SSN: 202-06-2164 Name: BROWN, BILLY E DOB: 07-13-1962 Gender: M - Male

Employment

TRRS Position Code:
01 - Professional staff

Retiree Employment Type:
H - Half-Time or less

Zero Days Reason:
A - Accrued Pay/Not Terminated

Actual Hours Worked:
0

Days Worked:
0

Paid Through Third Party Entity:
☐

Contract Begin Date:
10-01-2019

Contract End Date:
06-15-2020

Amount

Total Gross Pay:
0.00

Pension Surcharge:
0.00

TRS Care Surcharge:
0.00

Adjusted Report

Month:
05

Year:
2020

Save

Close

☐ Under **Employment:**

TRRS Position Code	Click ▼ to select the employee's new TRRS position code. 01 - Professional staff 02 - Teacher, librarian 03 - Support staff 04 - Bus driver 05 - FT nurse/Counselor 06 - Peace Officers 07 - Food service worker 09 - Summer School
Retiree Employment Type	Click ▼ to select the employee's new employment type code. C - Combination of Substitute and Half-time or less F - Full-Time H - Half-time or less S - Substitute
Zero Days Reason	Click ▼ to select the reason for reporting zero days worked for an employee. A - Accrued Pay/Not Terminated C - Employee on less than 12 month pay schedule/Not Terminated F - Final Pay/Terminated L - Leave Without Pay
Actual Hours Worked	Type the actual number of hours that the employee worked in the reporting period month. The number of hours must be reported as a whole number. Any number with a portion after the hour must be increased to the next whole number (e.g., 7.5 should be increased to 8, 46.1 should be increased to 47). This field must be reported if actual hours are tracked. This field must be reported if actual hours are tracked.
Days Worked	Type the actual number of days worked or on paid leave in the reporting period month.

Paid Through Third Party Entity	Select to indicate if the retiree works for a third party entity and not the local education agency (LEA).
Contract Begin Date	Type the date that the contract began in the MM-DD-YYYY format.
Contract End Date	Type the date that the contract ends in the MM-DD-YYYY format.

☐ Under **Amount:**

Total Gross Pay	Type the retiree's total gross compensation amount.
Pension Surcharge	Type the amount of pension surcharge due based on retiree's employment, if any.
TRS Care Surcharge	Type the amount of TRS-Care surcharge due based on retiree's employment, if any.

☐ Under **Adjusted Report:**

Month	Click ▼ to select the month of the adjusted report.
Year	Type the year of the adjusted report in the YYYY format.