




w-2electconsent

Table of Contents

w-2electconsent i

Click  to select whether or not the employee provided consent to receive his W-2 form electronically rather than receive a printed, mailed copy. If the employee updates his consent option in Employee Access, this field is updated to reflect the change.

Note: Inactive employees can continue to view and print their W-2 information in Employee Access depending on the LEA. If the LEA opts to restrict inactive employee access (changes the Employee Access password or deletes user access), the employee will receive a printed, mailed copy of their W-2.

If *Yes* is selected, the employee must log in to Employee Access to print the W-2.

If *No* is selected, the employee will receive a printed, mailed copy from his LEA.