



**warehouse\_po\_signature**




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A signature window is displayed.

- Under **Signature**:
  - In the **Select to Print** field, click  to display a list of available signature files. Select the signature file. The signature files are maintained on the Tables > Electronic Signatures page in District Administration.
  - If the selected signature file is password encrypted, the **Signature Password** window is displayed.
    - In the **Password** field, type the associated password to decrypt the signature file.
    - Click **OK** to use the signature file.
    - Click **Cancel** to return to the signature window.
  - Select the check box next to **Select to Print** to print the selected signature.
  - Click **OK** to insert the signature.
  - Click **Cancel** to return to the report.