



# warehouse\_po\_signature



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A signature window is displayed.

- Under **Signature**:

- In the **Select to Print** field, click  to display a list of available signature files. Select the signature file. The signature files are maintained on the Tables > Electronic Signatures page in District Administration.
- If the selected signature file is password encrypted, the **Signature Password** window is displayed.
  - In the **Password** field, type the associated password to decrypt the signature file.
  - Click **OK** to use the signature file.
  - Click **Cancel** to return to the signature window.
- Select the check box next to **Select to Print** to print the selected signature.
- Click **OK** to insert the signature.
- Click **Cancel** to return to the report.