



YTD Payroll Earnings Register Report Field Descriptions

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Explanation of Fields

The Payroll Earnings Register report provides a listing of all employees receiving payment for the pay period. The report includes a breakdown of the payroll calculations including the standard gross, absence deductions, supplemental pay, deductions, benefits, and calculated net pay by the employee.

This document provides a numerical listing with descriptions of all the components within the Payroll Earnings Register report.

Field Name on Report	Field Description
1. Employee Name	Displays the employee's full name.
2. Emp Nbr	Displays the employee's six digit employee number as listed in ASCENDER.
3. M/S/H	Displays 1:Filing Status data from the Payroll > Maintenance > Staff Job/Pay Data > Pay Info tab under W-4 Withholding Certificate . <ul style="list-style-type: none"> • <i>H Head of household</i> • <i>M Married filing jointly</i> • <i>S Single or Married filing separately</i>
4. Rem Pymts	Displays the number of payments remaining to the employee. For example, this count will be 0 on the employee's payoff date.
5. Dt of Pay	Displays the pay date associated with the data.
6. W4 Othr Exmpt	Displays 3: Other Exemptions data from the Payroll > Maintenance > Staff Job/Pay Data > Pay Info tab under W-4 Withholding Certificate .
7. W4 Othr Inc	Displays 4a: Other Income data from the Payroll > Maintenance > Staff Job/Pay Data > Pay Info tab under W-4 Withholding Certificate .
8. W4 Othr Ded	Displays 4b: Other Deductions data from the Payroll > Maintenance > Staff Job/Pay Data > Pay Info tab under W-4 Withholding Certificate .
9. Ck Nbr	Displays the employee's check number. The system distributes check numbers beginning with the Beginning Check Nbr as indicated on the Payroll > Payroll Processing > Run Payroll page.
10. Exmpts	Displays the number of exemptions claimed by the employee for federal income tax withholding.
11. Adj Nbr	Displays 0 when a regular payroll is created. This number increases upon the first payroll adjustment (void/reissue/supplement), the number then becomes 1.
12. Multi-Job	Displays whether the employee has selected the Multiple Jobs checkbox on their Withholding Certificate (Form W-4). This data is displayed on the Payroll > Maintenance > Staff Job/Pay Data > Pay Info tab under W-4 Withholding Certificate .