



**1094c**



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# 1094-C - HRS3880

## Human Resources > Maintenance > ACA 1095 YTD Data > 1094-C

This page allows you to manually input and track Applicable Large Employers (ALE) member information data for Form 1094-C (Transmittal of Employer-Provided Health Insurance Offer and Coverage Information Returns) reporting purposes. The Form 1094-C must be filed when an employer files one or more Forms 1095-C. For specific information about Form 1094-C, click [here](#) and refer to the Instructions for Form 1094-C.

The page consists of the following three tabs:

- ALE Member Information
- ALE Member Information - Monthly
- Other ALE Members of Aggregated ALE Group

### Enter 1094-C data:

| ALE Member Information tab | Field   | Description   |
|----------------------------|---|---|
|                            | <b>Calendar Year</b>  | Populated with the current calendar year; however, you can enter a different year. The year must be greater than or equal to 2015.  |
|                            | Click <b>Retrieve</b> to retrieve the employer's record.  |   |
|                            | <b>Is this the authoritative transmittal for this ALE Member?</b>   | Select to designate the Form 1094-C transmittal as the authoritative transmittal that reports the employer's aggregate employer-level data.<br><br><b>Note:</b> Only one authoritative transmittal should be filed for each employer. |
|                            | Under <b>ALE Member Information</b> , select the applicable fields:   |   |
|                            | <b>Total number of Forms 1095-C filed by and/or on behalf of ALE Member</b>   | Type the employer's total number of filed Forms 1095-C. You can run verify the number of records by running the Reports > HR Reports > Payroll Information Reports > HRS6720 - ACA 1095 YTD Report.                                   |
|                            | <b>Member of an Aggregated ALE Group</b>  | Select if the employer was a member of an Aggregated ALE Group during any month during the calendar year.   |
|                            | Under <b>Certifications of Eligibility</b> , select all of the applicable codes:  |   |
|                            | <b>A. Qualifying Offer Method</b>   |   |
|                            | <b>B. Qualifying Offer Method Transition Relief</b> - Form revision per 2016 IRS guidelines, effective for the 2016 tax year: <b>B. Reserved and disabled</b> (default is N for the 2016 tax year). |   |
|                            | <b>C. Section 4980H Transition Relief</b> - Form revision per 2017 IRS guidelines, effective for the 2017 tax year: <b>C. Reserved</b>  |   |
|                            | <b>D. 98% Offer Method</b>  |   |
|                            | <b>Note:</b> If <b>C</b> is selected, the <b>Section 4980H Transition Relief Indicator</b> column is enabled on the ALE Member Information - Monthly tab.   |   |

## Other functions and features:

 [Delete a row.](#)  
Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.