



**1095b**



# Table of Contents

**1095b** ..... i

**1095-B - HRS3880** ..... 1



# 1095-B - HRS3880

## Human Resources > Maintenance > ACA 1095 YTD Data > 1095-B

This page allows you to manually input and track employee and covered individual year-to-date health coverage data.

### Notes:

- You can import records by uploading a comma-delimited text (.txt) file using the Utilities > Import ACA 1095-B/1095-C Data page.
- For employees with a self-insured insurance plan, you can extract insurance data from the Maintenance > Staff Demo > Insurance tab to this page by using the Utilities > Extract Insurance Data to 1095 Data utility.
- For more information about Form 1095-B, click [here](#) and refer to the Instructions for Form 1095-B.

## Modify a record:

### Select a student

The following receiving options selected on the Options > Purchasing Options page in District Administration determine how information is displayed as well as if certain requisition items can be received on this page.

- If **Use Blind Receiving** is selected, order quantities are not shown on this page.
- If **Allow Partial Receiving** is not selected, only complete requisition items can be received.
- If **Allow Receiving Overage** is not selected, only the original item quantity ordered or less can be received.

/\*Inline folded include\*/

Field	Description
Campus ID	
Pass/Fail	

Click **Save**.

**\*\*NOTE:**

**Other functions and features:**[Delete a row.](#)

Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.