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Human Resources > Tables > Salaries > Fund to Grant

The Fund to Grant tab is used to link an account/budget fund to a grant code for employee salary distribution records.


Note: Although specific grant codes no longer have to be reported to TRS, the grant code must be assigned to the fund in order to calculate the associated district-paid benefit for the TRS 3 and TRS 489 reports. The percentage used is the District Percent column from the TRS Rates table. For additional information about reporting grant contributions, go to the TRS website at www.trs.state.tx.us and select Reporting Officials.

The tab displays all existing funds, regardless if there is a grant code, to allow adding a grant code. Funds must exist in the following tables in order to display:

- Finance, Chart of Accounts
- Finance, Fund table

Retrieve existing fund to grant data:

Under **Records**:

| Field | Description |
|-------|---|
| Fund | Click  to select a specific fund code to be retrieved. Leave blank to retrieve all fund codes. |


Click **Retrieve**. The selected fund to grant data is displayed.

Set up fund to grant data:

| | |
|--------------|--|
| TRS Grant Cd | Type a two-character TRS grant code. Enter two blank spaces in the field to remove a grant code from a fund. |
|--------------|--|

Click **Save**.

Other functions and features:

| | |
|---|---|
|  | Delete a row. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. |
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