

Teaching Specialization - HRS2200

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Personnel > Tables > Credential > Teaching Specialization

This tab is used to maintain the two-character area of teaching expertise by employees within the district. The tab also allows you to record a description of the teaching area of expertise.

Add a teacher specialization code:

❑ Click **+Add** to add a row.

Field	Description
Teaching Spec Code	Type a three-character code representing the teaching area of specialization.
Teaching Description	Type a description of the specialization. The description can be a maximum of 20 characters.
PEIMS PK Teacher Requirement	Indicates if a particular teaching specialization code is associated with required additional qualifications for the High Quality Prekindergarten grant. Click ⌄ to select one of the additional qualifications found in the PKTeacherRequirement descriptor table (C207). For a complete listing of the most current TSDS Data Standards, access the TWEDS website: https://tealprod.tea.state.tx.us/TWEDSAPI/30/0/0/Overview?IntroductionId=952.

❑ Click **Save** to save the changes.

Other functions and features:

Retrieve	The **Retrieve** button is also used to retrieve information from the last save. If you click **Retrieve**, any unsaved changes are lost.
Print	Print the code table data. Click to print code table data. The following Credential Code Table options are displayed: **Current Tab Page** - prints only the tab page currently open. **Selected Code Tables** - displays the following Credential Code Table Selection options: Major/Minor Table College Table Certification Type Table Specialty Area Table Teaching Specialty Table Service Record Notes Table **All Account Code Tables** - prints all the Account Codes tab pages. Select an option, and then click **OK** to view a copy of the report. Otherwise, click **Cancel** to return to the tab. Review the report.

	Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**.