HRS8051 - CIP Transaction Report

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The report provides a list of changes that were made to the position management records. The report is based on the selected processing status; it is sorted by payroll frequency, employee name, position status, and effective date.

Parameter	Parameter Description
Sort by Employee Name (E), Position Number (P)	E - Sort the report by employee name. P - Sort the report by position number. This is a required field.
Select Detail (D) or Listing (L)	D - Print the detailed information on the report. L - Print a listing of information on the report. This is a required field.
Select Frequency(ies), blank for All	Type a one-digit frequency number separating multiple frequency numbers with a comma (e.g., 5, 6). Or, click to search for payroll frequencies. Otherwise, leave blank to use all payroll frequencies.
Select CIP Status Accepted (A), Pending (P), Rejected (R), or blank for All	A - Print only accepted position statuses on the report. P - Print only pending position statuses on the report. S - Print only rejected position statuses on the report. Blank - Print all changes in positions on the report
From Effective Date (MMDDYYYY), or blank for ALL	Type the starting effective date in the MMDDYYYY format, or leave blank to use all from dates.
To Effective Date (MMDDYYYY), or blank for ALL	Type the ending effective date in the MMDDYYYY format, or leave blank to use all to dates.

Generate the report.