

Fund/Fiscal Year Exclusions - HRS6250

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Position Management > Utilities > Salary Simulation > Fund/Fiscal Year Exclusions

This tab allows you to designate which funds should not be included in updates to budget (if **Update Budget** is selected on the Position Management > Utilities > Salary Simulation > Simulation Options tab). If no funds are selected, all funds are available for the update.

You must be logged on to a next year pay frequency to access this utility.

Create an exclusion:

| Field | Description |
|------------------------|---|
| Simulation Name | Type the name of a simulation or click [‡] to select the simulation name from a list. |
| Simulation Description | Type a description of the current simulation or click [‡] to select the simulation description from a list. The field can be a maximum of 30 characters. |

 $\hfill\square$ Click **Retrieve**. The simulation is retrieved.

| Simulation Name | The simulation name is displayed. |
|-------------------------------|---|
| Simulation Description | The description of the current simulation is displayed. |

□ Click **Budget Funds** to select a fund from the Budget Funds/Fiscal Years lookup.

 \Box Click **+Add** to add a row.

| Fund/Fiscal Years | Type the fund code and the fiscal year. The fund code can be any digit between |
|--------------------------|---|
| | 101-999, and the fiscal year is a one-digit code that is the last digit in the fiscal |
| | (school) year. |

Click Save.

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Click Save.