



BWH2150 - Bid Status Report

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This report provides a list of outstanding requisitions submitted through the bid process. The requisitions are sorted by the requestor, date of requisition, priority, or requisition number if the parameter is left blank. They are totaled by the account code and requisition number.

Parameter	Description
Select Bid Status(es), or blank for ALL	Type the Bid status code, separating multiple status codes with a comma (e.g., A, N, Q). Or, click  to search for Bid status codes . Otherwise, leave blank to use all Bid status codes.
Select Bid Nbr(s), or blank for ALL	Type the bid number(s), including all leading zeros and separating multiple bid numbers with a comma (e.g., 000008, 091929). Or, click  to search for bid numbers . Otherwise, leave blank to use all bid numbers.
Select Buyer(s), or blank for ALL	Click  to search for buyers . Otherwise, leave blank to use all buyers.

[Generate the report.](#)