



BWH1300 - Receiving Report for Inventory Items

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This report provides a list of the inventory items received.

Parameter	Description
Select Purchase Order(s) (Blank for ALL)	Type the six-digit purchase order numbers, including all leading zeros and separating multiple purchase numbers with a comma (e.g., 000008, 091929). Or, click  to select from a list of available purchase order numbers. Otherwise, leave blank to use all purchase order numbers.
From PO Date (Blank for ALL)	Type the from purchase order date in the MMDDYYYY format, or leave blank to use all from dates.
To PO Date (Blank for ALL)	Type the to purchase order date in the MMDDYYYY format, or leave blank to use all to dates.
From Required Date (Blank for ALL)	Type the from required date in the MMDDYYYY format, or leave blank to use all from dates.
To Required Date (Blank for ALL)	Type the to required date in the MMDDYYYY format, or leave blank to use all to dates.
From Received Date (Blank for ALL)	Type the from received date in the MMDDYYYY format, or leave blank to use all from dates.
To Received Date (Blank for ALL)	Type the to received date in the MMDDYYYY format, or leave blank to use all to dates.
Print starting from specific requisition number (#####, blank for ALL)	Type a six-digit requisition number from which to begin printing.
Print ending at specific requisition number (#####, blank for ALL)	Type a six-digit requisition number to end printing.

[Generate the report.](#)