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# Edit Email Content

Edit email templates.

Field	Description
<b>Available keywords</b>	<p>A list of keywords that dynamically add content to the email when it is created from the email template.</p> <p>[Recipient Name] The name of the email recipient.</p> <p>[Applicant Name] The name of the applicant.</p> <p>[Position Name] The name of the position the applicant is applying for or inquiring about.</p> <p>[Link Key] <b>WHAT IS THIS?</b></p> <p>[Client Name] The name of the client (<b>DISTRICT FOR WHICH THE POSITION IS LISTED?</b>)</p> <p>[Updated Time] The time <b>WHAT</b> was updated.</p> <p>[Message List] <b>LIST OF MESSAGES AVAILABLE FOR THE APPLICANT?</b></p> <p>[Job Id] The job ID for the pertinent position.</p> <p>[Job Description] The job description.</p>
<b>Record Type</b>	The type of record the template is. <b>WHERE IS THIS SET?</b>
<b>Config Type</b>	The type of configuration the template is. This is set in the Developer Tools (only accessible by users who have developer permission) and cannot be changed here.
<b>Template</b>	Use the WYSIWYG text area to edit the email template.
<b>Save</b>	Save your changes.
<b>Reset to system</b>	Reset the template to system settings.
<b>Cancel</b>	Cancel and return to the previous page.

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