

# Table of Contents

**Position Form Link** ..... 1



# Position Form Link

The Position Form Link page allows you to create and delete links between job positions and forms. A list of all linked forms and positions is displayed in a grid on this page. To add, edit, or delete job positions or forms on this grid, see [Form Management](#) or [Job Positions](#), respectively.

**Basic Navigation** See [Navigation and Search](#) for more information about basic navigation and [search](#) options on the page.

[Return to Admin Tools](#) You can return to the [Admin Tools](#) page at any time by clicking **Admin Tools**.

## Link job positions to forms

Use the **Create Links** section to create links between the fields.

Field	Description
<b>Positions</b>	Select a job position to link a form to. Click the <b>X</b> to remove a selected job position. You can also press BACKSPACE.
<b>Forms</b>	Select a form to link a job position to. Click the <b>X</b> to remove a selected form. You can also press BACKSPACE.
Field	Description
<b>Link</b>	Link the position(s) to one or more forms.
<b>Clear All</b>	Simultaneously clear all links from both fields.
<b>Cancel</b>	Return to the previous screen.

## View or search position and form links

Use the **Linked Values** section to view and search linked [job positions](#) and [forms](#).

[Records](#) Click **Records** to select the number of records to display.

## Delete position and form links

Field	Description
<b>Delete</b>	Delete the row. This deletes the link between the two columns for that row. <b>OK:</b> Delete the link. <b>Cancel:</b> Cancel and return to the previous page.

From:  
<https://help.ascendertx.com/careerportal/> - CP

Permanent link:  
[https://help.ascendertx.com/careerportal/doku.php/form\\_position\\_link?rev=1488829515](https://help.ascendertx.com/careerportal/doku.php/form_position_link?rev=1488829515)

Last update: **2019/12/10 09:31**

