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# Form Management

The Form Management page allows you to add, edit, and delete forms. Forms are used as an indexing tool to categorize core questions. When a core question is created, a form is associated with it to index the core question. Core questions can then be associated with a specific job position by linking the job position to a specific form. A list of all forms is displayed in a grid on this page.

**Basic Navigation** See [Navigation and Search](#) for more information about basic navigation and [search](#) options on the page.

| Field                    | Description  |
|--------------------------|--|
| <b>Add New + or Edit</b> | Add or edit a form using the <a href="#">Add New Form window</a> .   |
| <b>Form Name</b>         | The form name.   |
| <b>Description</b>       | The form description.  |
| <b>Default</b>           | Indicates if the form will be used by default when searching applicants (when no form has been previously selected).   |
| <b>Reference Form</b>    | Indicates if a form is to be used as a reference form. Reference forms are shown to references provided by the applicant and not the applicants themselves.            |
| <b>Delete</b>            | Delete the row. A confirmation message is displayed prompting you to continue.<br><b>OK:</b> Delete the row.<br><b>Cancel:</b> Cancel and return to the previous page. |

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