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# Add/Edit Interview Workflow

The Add/Edit Interview Workflow page allows you to add or edit an [interview workflow](#). An interview workflow comprises a steps to be completed during the interview process. Editing or deleting an interview workflow is facilitated by adding, editing, or deleting individual interview workflow steps.

Required fields are marked with a red asterisk.

## Add an interview workflow

Field	Description				
<b>Workflow Name</b>	Type a new workflow name.				
<b>Adjust Interview Steps</b>	<table><tr><th>Field</th><th>Description</th></tr><tr><td><b>Interviewer</b></td><td>Click <b>[v]</b> to select a user to assign the step to. Click <b>Add New Step</b>. Add as many steps as necessary.</td></tr></table>	Field	Description	<b>Interviewer</b>	Click <b>[v]</b> to select a user to assign the step to. Click <b>Add New Step</b> . Add as many steps as necessary.
Field	Description				
<b>Interviewer</b>	Click <b>[v]</b> to select a user to assign the step to. Click <b>Add New Step</b> . Add as many steps as necessary.				
<b>Current Steps</b>	<ul style="list-style-type: none"><li>• The <b>Step Name</b> column displays the names of the created steps.</li><li>• The <b>Interviewer</b> column displays the name of the interviewer who is assigned to a particular step.</li><li>• Click <b>▲</b> or <b>▼</b> to change the position of the step within the workflow.</li></ul>				
<b>Save &amp; Continue</b>	Save your work and return to the next page.				
<b>Cancel</b>	Cancel and return to the previous page.				

## Delete an interview workflow step

Field	Description
<b>Delete</b>	Delete the row. A confirmation message is displayed prompting you to continue. <b>OK:</b> Delete the row. <b>Cancel:</b> Cancel and return to the previous page.

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