

# Table of Contents



# Add a new position

Add pertinent information for the position.

| Field                       | Description                                  |
|-----------------------------|--|
| <b>Position Title</b>       | Type the new job position's name.            |
| <b>Position Description</b> | Type a description for the new job position. |
| <b>Add Position</b>         | Save the new job position.                   |
| <b>Cancel</b>               | Cancel and return to the previous page.      |

From:  
<https://help.ascendertx.com/careerportal/> - CP

Permanent link:  
<https://help.ascendertx.com/careerportal/doku.php/general/addnewposition?rev=1575641154>

Last update: **2019/12/10 09:30**

