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Email Confirmation 1

Email Confirmation

The Email Confirmation page is used to verify your email address. You will not have full user or administrative rights (permissions) without verifying your email address.

Confirm you email address

- Click **Email Confirmation** on the Profile Settings page.
- On the Email Confirmation page, click **Send a New Key** to send an email confirmation message to your email address. A confirmation message will appear.
- Click **OK**.

You will receive an email confirmation message from CareerPortal.

- Click **Confirm Email Address** in the email message. The CareerPortal Login page will open.
- Log in to CareerPortal using your user name and password. The Email Confirmation page is displayed.
- The Email Confirmation page will display a message stating whether your email address has been confirmed or not.
- Check your spam folder if you do not receive your email confirmation. The confirmation email message will be from **noreply@careerportal.net**. The subject is: **CareerPortal Confirmation Email**.

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https://help.ascendertx.com/careerportal/ - **CP**

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