

# Table of Contents

Job Detail .....

1



# Job Detail

The Job Detail page provides the job description and other important information about a job. Applicants can ask employers questions about the job or [apply for the job](#) from this page.

See [CareerPortal Navigation and Search](#) for more information on basic navigation and available search options.

## Ask a question

You can ask an employer a question about a job using the Ask a Question button. Using this button begins a conversation with the hiring employer by opening the I have a question about <job position title> window.

Field	Descriptions
Text box	Type your questions or message into the text box.

Click **Send** to send your question.

Click **Cancel** to return to the previous screen. Click **GO BACK** to return to the previous page.

## View Responses

The **Ask a Question** button turns to **View Responses** after you have asked a question about a job position. You can return to the Job Detail page to read and respond to employer responses, or you can click the [Messages](#) tab located in the CareerPortal sidebar to view specific or all responses to questions in your inbox.

## Apply for the job

- Click Apply Now.
- The [Apply for the Job](#) page will display.
- After you have applied for a job, **Apply Now** is replaced with the date and time you completed the application.

From:  
<https://help.ascendertx.com/careerportal/> - CP

Permanent link:  
<https://help.ascendertx.com/careerportal/doku.php/general/jobdetail?rev=1488476797>

Last update: 2019/12/10 09:31



