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# Rate an Applicant

When you rate an applicant, your rating as well as your comments are viewable by everyone involved in the interview process. Applicants whose interview process you are a part of are listed on your dashboard under **Interview Rating Queue**.

An applicant is rated using the [Applicant Detail](#) page.

## To Rate an Applicant:

- Hover over the five-star rating scale, and click on the appropriate rating.
- Type interview comments in the **Enter Comments** field.
- Click **Save Rating**.

Your rating

From:  
<https://help.ascendertx.com/careerportal/> - CP

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<https://help.ascendertx.com/careerportal/doku.php/general/rateanapplicant?rev=1486677100>

Last update: **2019/12/10 09:31**

