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General Usage

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The report displays data about how a client's users are using CareerPortal.

[Basic Navigation](#) See [Navigation and Search](#) for more information about basic navigation and [search](#) options on the page.

| Field | Description |
|------------------------------|---|
| District | The name of the coop or district. |
| Defined Users | The number of internal users who have accounts. |
| Users Logins (24hrs) | The number of unique internal users who have logged into CareerPortal in the past 24 hours. |
| Users Logins (30Days) | The number of unique internal users who have logged into CareerPortal in the past 30 days. |
| Users Logins (90Days) | The number of unique internal users who have logged into CareerPortal in the past 90 days. |
| Users No Logins | The number of unique internal users who have never logged into CareerPortal. |
| Current Jobs | The number of jobs currently posted and not hidden (see the Job Visibility field under Step 1 - Position on the Post a Job page for more information). |
| Applicants 30 Days | The number of job applicants that have been received in the past 30 days. |
| Jobs Posted 30 Days | The number of jobs that have been posted in the last 30 days. This includes all jobs regardless of whether they have been filled or active. |

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