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Job Requirements Link 1

Job Requirements Link

The Job Requirements Link page allows you to create and delete links between job positions and job requirements. A list of all linked job positions and requirements is displayed in a grid on this page. To add, edit, or delete job positions or job requirements on this grid, see [Job Positions](#) and [Requirements](#), respectively.

[Basic Navigation](#) See [Navigation and Search](#) for more information about basic navigation and [search](#) options on the page.

[Return to Admin Tools](#) You can return to the [Admin Tools](#) page at any time by clicking **Admin Tools**.

Link requirements to jobs

Use the **Create Links** section to create links between job positions and job requirements. You can [sort, filter, and search](#) using a variety of methods.

Field	Description
Job Positions	Select a job position to link a requirement to.
Requirements	Select a job requirement to link a job position to.
Field	Description
Link	Link the job(s) to the requirement(s).
Cancel	Clear the information from the two fields.

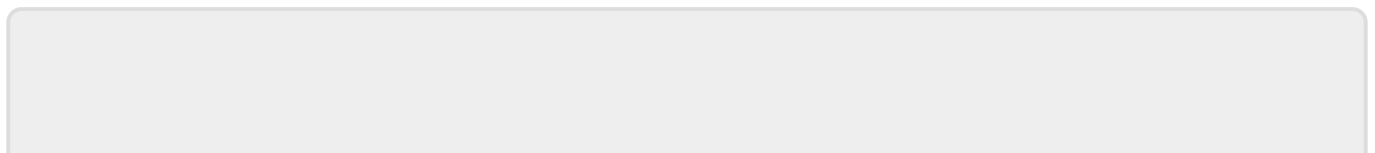
View or search job and requirement links

Use the **Linked Values** section to view and search linked [job positions](#) and [requirements](#). You can [sort, filter, and search](#) using a variety of methods.

[Records](#) Click **Records** to select the number of records to display.

Delete job and requirement links

Field	Description
Delete	Delete the row. This deletes the link between the two columns for that row. OK: Delete the link. Cancel: Cancel and return to the previous page.



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<https://help.ascendertx.com/careerportal/> - **CP**

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