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Profile Questions

The Profile Questions page allows you to answer core job application questions. Your answers will act as a template when you apply for a job so that you do not have to re-type your answers to questions common to all applications. You can change your answers at any time by editing this page or by changing your answers when you apply for a job. Required fields are marked with a red asterisk (<fc #ff0000>*</fc>).

Notes:

- Profile questions will vary based on organizational standards. If you update your profile questions after you have started an application, your updated information will not be reflected on the application. Update your profile questions before beginning an application.
- The percentage of the questions answered is displayed at the top of the page as well as under **Profile Status** on the Job Dashboard.

Change or add profile question information

- Click Previous or Next to navigate.
- Update your personal and professional information where needed.
- Click **Submit** to save your profile questions and return to your My Profile page.

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