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# Requirements

The Requirements page allows you to create, delete, and edit job requirements associated with specific job positions. A list of existing requirements is displayed in the grid on this page. When you post a job or when you link a job requirement to a job position, you will select a job requirement created using this page.

**Basic Navigation** See [Navigation and Search](#) for more information about basic navigation and [search](#) options on the page.

**Return to Admin Tools** You can return to the [Admin Tools](#) page at any time by clicking **Admin Tools**.

**Records** Click **Records** to select the number of records to display.

## Add or edit job requirements

Job requirements are added or edited using the Requirement Details window. All fields are required when adding a job requirement.

Field	Description
<b>Add New+ or</b> 	Open the <a href="#">Requirement Details</a> window.

## Delete requirements

Field	Description
	Delete the row. A confirmation message is displayed prompting you to continue. <b>OK:</b> Delete the row. <b>Cancel:</b> Cancel and return to the previous page.

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Permanent link:  
<https://help.ascendertx.com/careerportal/doku.php/requirements?rev=1488830950>

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