

Table of Contents

Users Group Link

1

Users Group Link

```
<const> var1=users var2=groups </const>
```

The Users Groups Link page allows you to create and delete links between [users](#) and groups. A list of all linked users and groups is displayed in a grid on this page. See [Users](#) to add, edit, or delete users on this page. You are redirected to this page if you created and saved a new user on the [Users](#) page.

[Basic Navigation](#) See [Navigation and Search](#) for more information about basic navigation and [search](#) options on the page.

[Return to Admin Tools](#) You can return to the [Admin Tools](#) page at any time by clicking **Admin Tools**.

Link users to groups

Use the Create Links section to create links between users and groups. You can [sort, filter, and search](#) using a variety of methods.

Field	Description
Users	Select a user to link a group to.
Groups	Select a group to link a user to. Click the X to remove a selected group. You can also press BACKSPACE.
	Applicant End User. Anyone who uses the application to search and apply for jobs as well as maintain a personal profile.
	Job Poster This group gives members the ability to post new jobs. Members of this group should also be members of the Managers Group.
	Managers Anyone involved in the hiring process. Posts can be shared with these users, such that they can review applicants that have applied for positions which have been shared with them.
	Administrators Has the same access as a Manager, plus access to some of the Admin Tools.
	Super Admin This group literally has access to everything.
	Developers Highest level of access. Reserved for Developers only.
Field	Description
Clear All	Simultaneously clear the Users and Groups fields.
Link	Link a user to a group.
Cancel	Return to the previous screen.
Add User +	Add a new user using the Add/Edit Users page. See Add/Edit Users for more information.

View or search user and group links

Delete user and group links

Field	Description
Delete	Delete the row. This deletes the link between the two columns for that row. OK: Delete the link. Cancel: Cancel and return to the previous page.

From:

<https://help.ascendertx.com/careerportal/> - CP

Permanent link:

<https://help.ascendertx.com/careerportal/doku.php/usersgroupslink?rev=1488549759>

Last update: **2019/12/10 09:30**

