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# Job Approval Workflow

The Job Approval Workflow page allows you to create the job approval workflow list available when | [posting a new job entry](#). A job approval workflow comprises users who must review and approve a job posting. A list of available job approval workflows is displayed in a grid on this page.

**Basic Navigation** See [Navigation and Search](#) for more information about basic navigation and [search](#) options on the page.

Field	Description
<b>Add New+ or Edit</b>	Create or edit a new job approval workflow. The <a href="#">Add/Edit Job Approval Workflow</a> page will open.
<b>Name</b>	Displays job approval workflow names.
<b>Created By</b>	Displays the user who created the job approval workflow.
<b>Create Date</b>	Displays the date and time the job approval workflow was created.
<b>Delete</b>	Delete the row. A confirmation message is displayed prompting you to continue. <b>OK:</b> Delete the row. <b>Cancel:</b> Cancel and return to the previous page.

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Permanent link:  
<https://help.ascendertx.com/careerportal/doku.php/workflow>

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