

Quick Guide: ASCENDER DataConnect (ADC) - Create New Run

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Use this guide to create a new run in ASCENDER DataConnect (ADC) to publish data in the selected Operational Data Store (OSD) instance.

At the beginning of the school year, it is recommended that domains be sent individually in domain dependency order until all applicable domains are publishing successfully.



IMPORTANT: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's process.

Before Starting Checklist

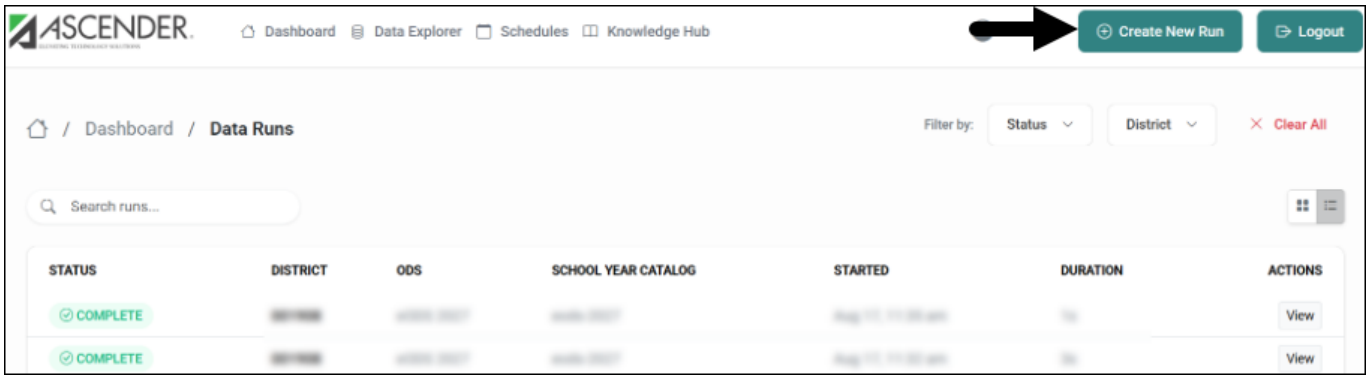
❑ Confirm that applicable users have the appropriate security permissions for ADC.

- ACCESS Role - Allows users to access DataConnect

Create New Run

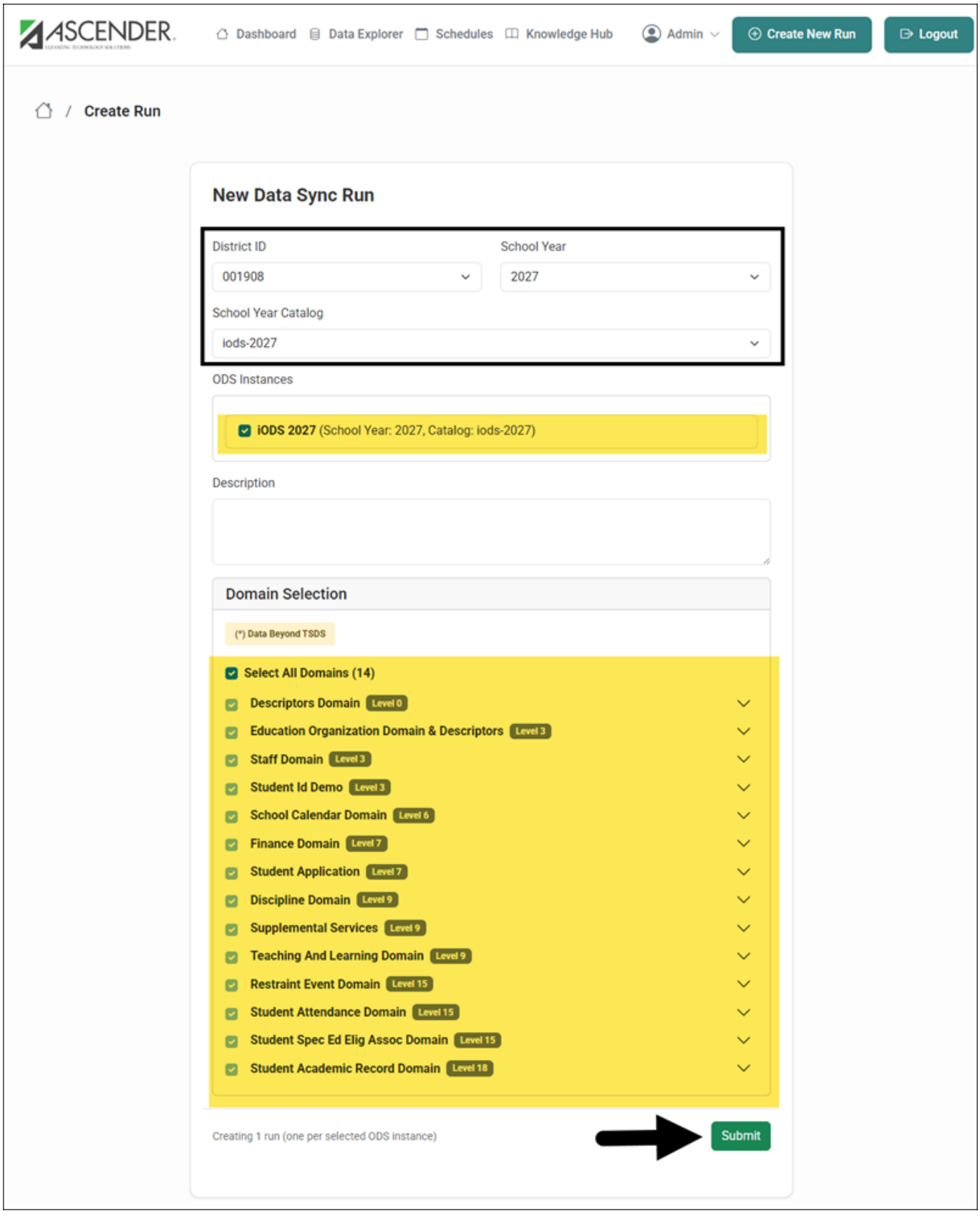
NOTE: If you would like to schedule a New Run, please use the Quick Guide: ASCENDER DataConnect (ADC) – Create Scheduled Runs.

1. Access the ASCENDER DataConnect (ADC) tool.



2. From the Dashboard, click **Create New Run**. The Create Run page opens.

❑ Complete the following fields for the New Data Sync Run:



- In the **District ID** field, click ⌄ to select the applicable county-district ID.
- In the **School Year** field, click ⌄ to select the applicable school year (2027).
- In the **School Year Catalog** field, click ⌄ to select the applicable catalog.
- Under **Domain Selection**:
  - Leave the defaulted **Select All Domains** checkbox selected.
  - Resolve any **Level 1 Errors** in domain dependency order until all applicable domains are

publishing successfully.

3. Click **Submit**.