



Quick Guide: ASCENDER DataConnect (ADC) - Create New Run (WIP)

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Use this guide to create a new run in ASCENDER DataConnect (ADC) to publish data in the selected Operational Data Store (OSD) instance.

At the beginning of the school year, it is recommended that domains be sent individually in domain dependency order until all applicable domains are publishing successfully.



IMPORTANT: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's process.

Before Starting Checklist

☐ Confirm that applicable users have the appropriate security permissions for ADC.

- ACCESS Role - Allows users to access DataConnect

Create New Run

1. Access the ASCENDER DataConnect (ADC) tool.

STATUS	DISTRICT	OSD	SCHOOL YEAR CATALOG	STARTED	DURATION	ACTIONS
COMPLETE						View
COMPLETE						View

2. From the Dashboard, click **Create New Run**. The Create Run page opens.

□ Complete the following fields for the New Data Sync Run:

The screenshot shows the 'Create Run' page in the ASCENDER system. The page has a top navigation bar with the ASCENDER logo, 'Dashboard', 'Data Explorer', 'Schedules', 'Knowledge Hub', 'Admin', and buttons for 'Create New Run' and 'Logout'. The main heading is 'Create Run'. Below this is a 'New Data Sync Run' section. It contains three dropdown menus: 'District ID' (set to 001908), 'School Year' (set to 2027), and 'School Year Catalog' (set to iods-2027). Below these is a section for 'ODS Instances' with a single entry 'iODS 2027 (School Year: 2027, Catalog: iods-2027)' which is checked. There is a 'Description' text area. Below that is a 'Domain Selection' section with a note '(*) Data Beyond TSDS'. It lists 14 domains, all of which are checked: 'Select All Domains (14)', 'Descriptors Domain (Level 0)', 'Education Organization Domain & Descriptors (Level 3)', 'Staff Domain (Level 3)', 'Student Id Demo (Level 3)', 'School Calendar Domain (Level 6)', 'Finance Domain (Level 7)', 'Student Application (Level 7)', 'Discipline Domain (Level 9)', 'Supplemental Services (Level 9)', 'Teaching And Learning Domain (Level 9)', 'Restraint Event Domain (Level 15)', 'Student Attendance Domain (Level 15)', 'Student Spec Ed Elig Assoc Domain (Level 15)', and 'Student Academic Record Domain (Level 18)'. At the bottom, it says 'Creating 1 run (one per selected ODS instance)' and has a 'Submit' button. A large black arrow points to the 'Submit' button.

- In the **District ID** field, click ▼ to select the applicable county-district ID.
- In the **School Year** field, click ▼ to select the applicable school year (2027).
- In the **School Year Catalog** field, click ▼ to select the applicable catalog.

- Under **Domain Selection**:
 - Clear the **Select All Domains** checkbox.
 - Following the domain dependency order, select one domain at a time.

3. Click **Submit**.