



adc_createnewrun_body

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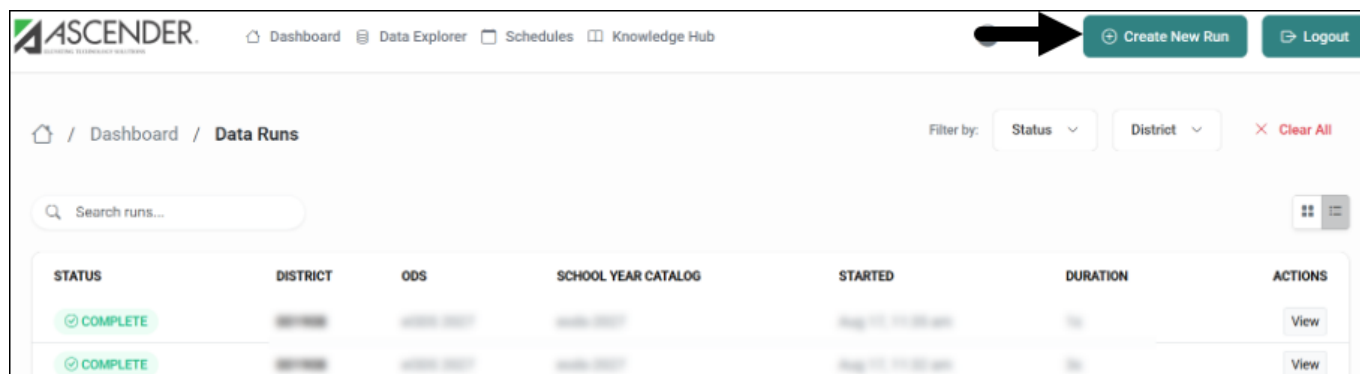
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At the beginning of the school year, once the applicable set-up requirements for the LEA have been completed, it is recommended to begin creating runs one domain at a time in domain dependency order. Following this recommendation ensures Level 1 errors remain manageable.

Create New Run

Access the ASCENDER DataConnect (ADC) tool.



1. From the Dashboard, click **Create New Run**. The Create Run page opens.

☐ Complete the following fields for the New Data Sync Run:

ASCENDER | Dashboard | Data Explorer | Schedules | Knowledge Hub | Admin | Create New Run | Logout

Home / Create Run

New Data Sync Run

District ID: 001908 | School Year: 2027 | School Year Catalog: iods-2027

ODS Instances: ☒ IODS 2027 (School Year: 2027, Catalog: iods-2027)

Description:

Domain Selection

(*) Data Beyond TSDS

☐ Select All Domains (14)

☒ Descriptors Domain Level 0

☒ Education Organization Domain & Descriptors Level 3

☐ Staff Domain Level 3

☐ Student Id Demo Level 3

☐ School Calendar Domain Level 6

☐ Finance Domain Level 7

☐ Student Application Level 7

☐ Discipline Domain Level 9

☐ Supplemental Services Level 9

☐ Teaching And Learning Domain Level 9

☐ Restraint Event Domain Level 15

☐ Student Attendance Domain Level 15

☐ Student Spec Ed Elig Assoc Domain Level 15

☐ Student Academic Record Domain Level 18

Creating 1 run (one per selected ODS instance)

Submit

- In the **District ID** field, click ▼ to select the applicable county-district ID.
- In the **School Year** field, click ▼ to select the applicable school year (2027).
- In the **School Year Catalog** field, click ▼ to select the applicable catalog.
- Under **Domain Selection**:
 - Clear the **Select All Domains** checkbox.
 - Following the domain dependency order, select one domain at a time.

☐ Click **Submit**.

2. Review the Level 1 errors and make any necessary corrections in ASCENDER Enterprise.

3. As Level 1 Errors become manageable, repeat steps 1 and 2, and continue adding domains in dependency order.

4. After all domains are sending successfully, repeat step 1, except now **Under Domain Selection**, mark the **Select All Domains** checkbox to include all domains in the run. Now, you can begin creating scheduled runs.