



# child\_find\_scenario1



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**Registration > Maintenance > Student Enrollment > Demo1**

Information on this tab must be manually added by the district.

**Instructional Track** and **Evaluation Delay Days** are not enabled or applicable for non-enrolled students.

The screenshot displays a student enrollment form with the following sections:

- Demographic Information:** Includes fields for Grade (12), Entry Dt (08-16-2023), Track (02), Orig Entry (08-16-2023), Withdrawal Dt, Portal ID (boovSHvPaa), Name (JOHN JOE SMYTHE), First, Middle, Last, Gen (AIDAN), Social Security Number Denied, SSN (508-14-2835), Prior SSN (123-45-6789), Texas Unique Student ID (4211223111), Medicaid Eligible, Medicaid ID, Sex (M), DOB (04-06-2006), Hispanic/Latino, Aggregate Race/Ethnicity (W - White), and checkboxes for White, Black/African American, Asian, American Indian/Alaskan Native, and Hawaiian/Pacific Isl.
- Phone / Address:** Includes Addr/Tel Rest (2), Phone Nbr (555 653-5606), Cell Ph Nbr (632-253-4429), E-mail, Mailing (3066 FM 1699 Alamo City TX 28878), Physical (3066 FM 1699 Alamo City TX 28878), and a Duplicate button.
- Attendance Zones:** A table with columns Campus, From Grd Lvl, and Thru Grd Lvl, currently showing no rows.
- Student Indicators:** Includes Eligibility Code (1), Record Status (1), Attribution Code (00), NSLP, Campus ID Resid (- -), Child Find: SPPI-11, Active Cd (1 - Active), Child Find: SPPI-12, City Residence, As of Status Last Friday October, Reporting Excl, and As of Status Last Day Enrollment.
- Current / Next Year Information:** Includes Control Num, Next Yr Cntrl, Here Last Yr, Next Yr Camp (001), CY Xfer Factor, NY Xfer Factor, CY Team Code, and NY Team Code.
- Economic Disadvantage:** A table with columns Delete, Descriptor, Begin Date, and End Date, showing one entry with descriptor '00' and begin date '07-24-2023'.
- Foster Care:** A table with columns Delete, Descriptor, Begin Date, and End Date, showing one entry with descriptor '0' and begin date '07-24-2023'.
- Military Connected:** A table with columns Delete, Descriptor, Begin Date, and End Date, showing one entry with descriptor '0' and begin date '07-24-2023'.

**Update data:**

Retrieve a student who is already enrolled at the campus using their Local Student ID, Student Name, or Texas Unique Student ID.

Select the **Child Find: SPPI-11** checkbox in the **Student Indicators** section.

Click **Save**.

**Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Demographics/Enrollment**

Information retrieved on this tab for an enrolled student is read-only and cannot be modified. Information can only be edited on *Registration > Maintenance > Demo1*.

**Exclude from reporting** is not used with enrolled students and is disabled on this screen.

**Evaluation Delay Days** is a calculation derived from the number of absences between the **Consent to Evaluation Received Date** and the **Initial Evaluation Date** found on *Child Find Data* and counts only those absences in an Average Daily Attendance (ADA) period. If those dates have not been entered, the field will show 0. This number is used by TEA to determine if the district is in compliance.

DEMOGRAPHICS / ENROLLMENT
CHILD FIND DATA

**Demographic Information**

Name:     Exclude from reporting:

First Middle Last Generation

Sex:  DOB:  SSN:  Texas Unique Stu ID:  Hispanic/Latino:

White:  Black/African American:  Asian:  American Indian/Alaskan Native:  Hawaiian/Pacific Isl:

**Enrollment Information**

Grade:  Instructional Track:  Evaluation Delay Days:

### Retrieve a Student:

**NOTE:** The **Student** field does not auto-complete at this time.

Type the exact Student ID or the exact Texas Unique Student ID.

Click **Retrieve**.

**OR**

Click **Directory** to select a student from the directory.

The **Directory** screen will display students that have been marked with the Child Find: SPPI-11 indicator on *Maintenance > Student Enrollment > Demo1*.

**NOTE:**

- The **CF ID** is the ID auto-generated.
- The **Campus ID** field auto-populates with the campus number on which the user is logged in.
- The **Campus** number identifies the student’s campus of enrollment.

Click the student’s **CF ID** to Retrieve.

**Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Child Find Data**

The information on this screen is specific to this tab and is not found anywhere else in ASCENDER.

**NOTE:** Some of the dates, images, and examples provided in this document are for informational and instructional purposes only

DEMOGRAPHICS / ENROLLMENT
CHILD FIND DATA

**Child Find**

Evaluation Campus Id:

**Child Find Initial Evaluation**

Consent to Evaluation Received Date:       Initial Evaluation Date:

**Child Find Eligibility Determination**

Eligibility Determination (ED) Date:        SpEd Srvc Eligible/Enrolled

**Evaluation Delay**

Evaluation Delay Reason:

**Eligibility Delay Reason**

Eligibility Delay Reason:

**Update data:**

Under **Child Find:**

|                             |   |
|-----------------------------|---|
| <b>Evaluation Campus ID</b> | Enter the campus ID on which the student was evaluated.<br><br>The Evaluation Campus ID number <u>may</u> or <u>may not be</u> the same as the Campus Enrollment ID.<br><br><i>For example, the student may have been evaluated on Campus 105, but is enrolled at Campus 101.</i> |
|-----------------------------|---|

Under **Child Find Initial Evaluation:**

|  |  |
|--|--|
| <b>Consent to Evaluation Received Date</b> | Enter the first instructional day after LEA receives consent from the parent.  |
| <b>Initial Evaluation Date</b>             | Enter the date the child was initially evaluated for the program.<br><br>This date must not be before the <b>Consent to Evaluation Received Date</b> . |

Click **Save**.

Under **Child Find Eligibility Determination:**

|  |  |
|--|--|
| <b>Eligibility Determination (ED) Date</b> | If applicable, enter the date the child was determined eligible for the program.<br><br><b>IMPORTANT:</b> If this date is left blank, the student will not be extracted to the interchanges. |
| <b>SpEd Srvc Eligible/Enrolled</b>         | Select if a student is eligible for, and enrolled in Special Education services after the <b>Eligibility Determination Date</b> .  |

Under **Evaluation Delay:**

|                                |   |
|--------------------------------|---|
| <b>Evaluation Delay Reason</b> | If applicable, choose a reason for the evaluation delay. Leave blank if there is no delay in evaluation.<br><br><div style="border: 1px solid #ccc; padding: 5px;"> <p style="color: #4CAF50; margin: 0;">Evaluation Delay</p> <p>Evaluation Delay Reason: <input style="width: 100%; height: 20px;" type="text"/></p> </div> |
|--------------------------------|---|

Under **Eligibility Delay Reason:**

|                                 |  |
|---------------------------------|--|
| <b>Eligibility Delay Reason</b> | If applicable, choose a reason for the eligibility delay. Leave blank if there is no delay in eligibility.<br><br><div style="border: 1px solid #ccc; padding: 5px;"> <p style="color: #4CAF50; margin: 0;">Eligibility Delay Reason</p> <p>Eligibility Delay Reason: <input style="width: 100%; height: 20px;" type="text"/></p> </div> |
|---------------------------------|--|

Click **Save**.