



child_find_scenario1

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Registration > Maintenance > Student Enrollment > Demo1

Information on this tab must be manually added by the district.

Instructional Track and **Evaluation Delay Days** are not enabled or applicable for non-enrolled students.

The screenshot shows a web-based form for student enrollment. At the top, there are tabs for DEMO1, DEMO2, DEMO3, GRADUATION, AT RISK, CONTACT, W/R ENROLL, SPEC ED, G/T, BIL/ESL, TITLE I, PRS, LOCAL PROGRAMS, PK ENROLL, and FORMS. The DEMO1 tab is selected.

Demographic Information: Grade: 12, Entry Dt: 08-16-2023, Track: 02, Orig Entry: 08-16-2023, Withdrawal Dt: --, Portal ID: boovSHvPaa. Name: JOHN JOE SMYTHE, First Middle Last. Social Security Number Denied: [], SSN: 508-14-2835, Prior SSN: 123-45-6789, Texas Unique Student ID: 4211223111, Medicaid Eligible: [], Medicaid ID: []. Sex: M, DOB: 04-06-2006, Hispanic/Latino: [], Aggregate Race/Ethnicity: W - White. White: [x], Black/African American: [], Asian: [], American Indian/ Alaskan Native: [], Hawaiian/Pacific Isl: [].

Phone / Address: Addr/Tel Rest: 2, Phone Nbr: 555 653-5606, Cell Ph Nbr: 632-253-4429, E-mail: []. Mailing: 3066 FM 1699, Alamo City TX 78878. Physical: 3066 FM 1699, Alamo City TX 78878. A Duplicate button is present.

Attendance Zones: Campus, From Grd Lvl, Thru Grd Lvl. no rows.

Student Indicators: Eligibility Code: 1, Record Status: 1, Attribution Code: 00, NSLP: [], Campus ID Resid: --, Child Find: SPPI-11: [], Active Cd: 1 - Active, Child Find: SPPI-12: [], City Residence: [], As of Status Last Friday October: [], Reporting Excl: [], As of Status Last Day Enrollment: [].

Current / Next Year Information: Control Num: [], Next Yr Cntrl: [], Here Last Yr: [], Next Yr Camp: 001, CY Xfer Factor: [], NY Xfer Factor: [], CY Team Code: [], NY Team Code: [].

Economic Disadvantage: Table with columns: Delete, Descriptor, Begin Date, End Date. Row: [x] 00, 07-24-2023, --. Add button.

Foster Care: Table with columns: Delete, Descriptor, Begin Date, End Date. Row: [x] 0, 07-24-2023, --. Add button.

Military Connected: Table with columns: Delete, Descriptor, Begin Date, End Date. Row: [x] 0, 07-24-2023, --. Add button.

Update data:

Retrieve a student who is already enrolled at the campus using their Local Student ID, Student Name, or Texas Unique Student ID.

Select the **Child Find: SPPI-11** checkbox in the **Student Indicators** section.

Click **Save**.

Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Demographics/Enrollment

Information retrieved on this tab for an enrolled student is read-only and cannot be modified. Information can only be edited on *Registration > Maintenance > Demo1*.

Exclude from reporting is not used with enrolled students and is disabled on this screen.

Evaluation Delay Days is a calculation derived from the number of absences between the **Consent to Evaluation Received Date** and the **Initial Evaluation Date** found on *Child Find Data* and counts only those absences in an Average Daily Attendance (ADA) period. If those dates have not been entered, the field will show 0. This number is used by TEA to determine if the district is in compliance.

DEMOGRAPHICS / ENROLLMENT
CHILD FIND DATA

Demographic Information

Name: Exclude from reporting:

First Middle Last Generation

Sex: DOB: SSN: Texas Unique Stu ID: Hispanic/Latino:

White: Black/African American: Asian: American Indian/Alaskan Native: Hawaiian/Pacific Isl:

Enrollment Information

Grade: Instructional Track: Evaluation Delay Days:

Retrieve a Student:

NOTE: The **Student** field does not auto-complete at this time.

Type the exact Student ID or the exact Texas Unique Student ID.

Click **Retrieve**.

OR

Click **Directory** to select a student from the directory.

The **Directory** screen will display students that have been marked with the Child Find: SPPI-11 indicator on *Maintenance > Student Enrollment > Demo1*.

NOTE:

- The **CF ID** is the ID auto-generated.
- The **Campus ID** field auto-populates with the campus number on which the user is logged in.
- The **Campus** number identifies the student’s campus of enrollment.

Click the student’s **CF ID** to Retrieve.

Registration > Maintenance > Core Collections > Child Find: SPPI-11 > Child Find Data

The information on this screen is specific to this tab and is not found anywhere else in ASCENDER.

NOTE: Some of the dates, images, and examples provided in this document are for informational and instructional purposes only

DEMOGRAPHICS / ENROLLMENT <u>CHILD FIND DATA</u>	
Child Find Evaluation Campus Id: <input type="text" value="101"/>	
Child Find Initial Evaluation Consent to Evaluation Received Date: <input type="text" value="02-18-2022"/> Initial Evaluation Date: <input type="text" value="02-21-2022"/>	
Child Find Eligibility Determination Eligibility Determination (ED) Date: <input type="text" value="03-04-2022"/> <input type="checkbox"/> SpEd Srvc Eligible/Enrolled	
Evaluation Delay Evaluation Delay Reason: <input type="text"/>	
Eligibility Delay Reason Eligibility Delay Reason: <input type="text"/>	

Update data:

Under **Child Find:**

Evaluation Campus ID	Enter the campus ID on which the student was evaluated. The Evaluation Campus ID number <u>may</u> or <u>may not be</u> the same as the Campus Enrollment ID. <i>For example, the student may have been evaluated on Campus 105, but is enrolled at Campus 101.</i>
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Under **Child Find Initial Evaluation:**

Consent to Evaluation Received Date	Enter the first instructional day after LEA receives consent from the parent.
Initial Evaluation Date	Enter the date the child was initially evaluated for the program. This date must not be before the Consent to Evaluation Received Date .

Click **Save**.

Under **Child Find Eligibility Determination:**

Eligibility Determination (ED) Date	If applicable, enter the date the child was determined eligible for the program. IMPORTANT: If this date is left blank, the student will not be extracted to the interchanges.
SpEd Srvc Eligible/Enrolled	Select if a student is eligible for, and enrolled in Special Education services after the Eligibility Determination Date .

Under **Evaluation Delay:**

Evaluation Delay Reason	If applicable, choose a reason for the evaluation delay. Leave blank if there is no delay in evaluation.
<p>Evaluation Delay Reason: <input type="text"/></p>	

Under **Eligibility Delay Reason:**

Eligibility Delay Reason	If applicable, choose a reason for the eligibility delay. Leave blank if there is no delay in eligibility.
<p>Eligibility Delay Reason: <input type="text"/></p>	

Click **Save**.

If a student will not be reported, return to the *Demo1* tab, uncheck the **Child Find: SPPI-11** indicator and click **Save**. The student's information will be retained in ASCENDER but will not be reported.