



PEIMS Fall Submission

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The ASCENDER District Administration application provides program data for each collection from the ASCENDER Student system. These programs are reviewed and modified annually, per the published Texas Web-Enabled Data Standards (TWEDS), to ensure that the data extracted to the district database is as accurate as possible. The extracts provide many of the edits as defined in the TWEDS.

The PEIMS Fall submission (Submission 1) includes program data for organization and student enrollment and program data records as of (and including) the Fall snapshot date.

The extract programs create the appropriate records in the district database, taking into account the school-start window and the Fall snapshot date. The as-of-status code is automatically generated for each student record.

IMPORTANT: This guide is exclusively for information and processes related to student data for the Fall PEIMS submission. Users needing to reference information and processes related to business data for the Fall PEIMS submissions should refer to the [TSDS PEIMS Fall Submission Data for Business](#) guide.



IMPORTANT: Each LEA will have unique situations. Some of the dates, images, and examples provided in this document are for informational and instructional purposes only and may not completely represent your LEA's process.

Printable guides referenced in this document:

[QuickGuide: Local Programs](#)

[QuickGuide: TEA Census Block Utility](#)

[ASCENDER TSDS New School Year Best Practice Guide](#)

Prerequisites

Prerequisites

Before starting the verification process, ensure the following tasks have been completed within the respective applications:

Security Administration

- Verify all roles and users are correct.

Registration

- Local Programs set up in District Profile – See [QuickGuide: Local Programs](#)
- Set up Post Secondary Certification Licensure Table
- Assign Student UID Numbers

Grade Reporting

- Clean up invalid course codes
- Set up TSDS Crosswalks

Understanding Begin and End Dates

- [Rules and Exceptions](#)

Standard Rule

- **Begin Date:** Enter the **first instructional day** the event occurs.
- **End Date:** Enter the **first instructional day after the last day** the event occurs.

Example:

A student begins attending the Band course August 12, 2025. This is the first instructional day they participated. The student later withdraws from the course. The last day they attended, or were expected to attend, the class was September 25, 2025.

Here is how these dates are entered into the system:

- **Begin Date:** Enter 8/12/2025 (The first day of attendance).
- **End Date:** Enter 9/26/2025 (The first instructional day after the last day of attendance/expectation, September 25th).

Exception: StaffSectionAssociation

- **BeginDate (E3010)** Enter the first instructional day in the current school year the staff is assigned to the section.
- **EndDate (E3020)** Enter the last instructional day the staff was assigned to the section.

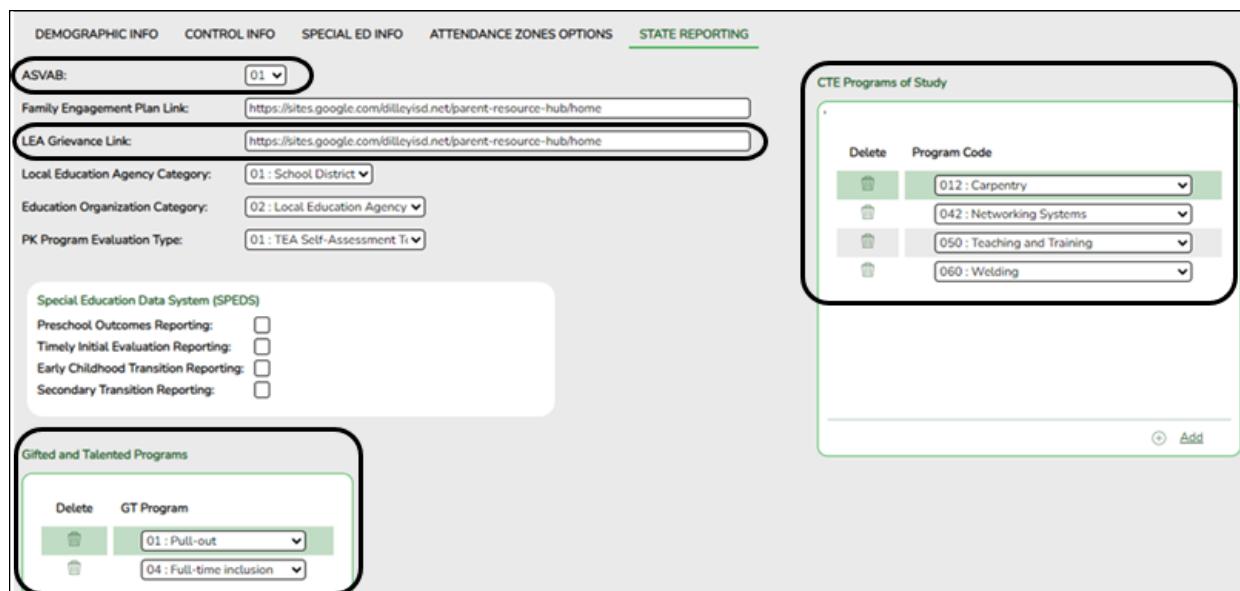
NOTE: When extracted for reporting, the system automatically adds one day to this date. This reported date represents the first day after the last instructional day. **This is the only instance where the system adds days to the entered date**, as a date after the last day of the school year cannot be manually entered.

- The following fields are used to calculate **MonthlyMinutes** (E1057): **Days** (of the week), **Time Begin**, and **Time End**.
 - If **Time Begin** and **Time End** are blank, the TSDS Crosswalks are used to calculate **MonthlyMinutes** (E1057).
 - If **Time Begin** and **Time End** are not blank, the extract uses these values along with the **Days** (of the week) to calculate **MonthlyMinutes** (E1057).

Verify and Update Campus/District Settings - Registration

- Verify and Update District Data

Registration > Maintenance > District Profile > District Maintenance > State Reporting



The screenshot shows the 'District Maintenance > State Reporting' page with the following sections:

- Demographic Info:** ASVAB: 01, Family Engagement Plan Link: <https://sites.google.com/dilleyisd.net/parent-resource-hub/home>, LEA Grievance Link: <https://sites.google.com/dilleyisd.net/parent-resource-hub/home>, Local Education Agency Category: 01 : School District, Education Organization Category: 02 : Local Education Agency, PK Program Evaluation Type: 01 : TEA Self-Assessment Ti.
- Special Education Data System (SPEDS):** Preschool Outcomes Reporting: Timely Initial Evaluation Reporting: Early Childhood Transition Reporting: Secondary Transition Reporting:
- Gifted and Talented Programs:** GT Program: 01 : Pull-out, 04 : Full-time inclusion.
- CTE Programs of Study:** A list of programs with checkboxes for deletion and dropdown menus for program codes:

Delete	Program Code
<input checked="" type="checkbox"/>	012 : Carpentry
<input type="checkbox"/>	042 : Networking Systems
<input type="checkbox"/>	050 : Teaching and Training
<input type="checkbox"/>	060 : Welding

- Verify and Update Campus Data

Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info

The screenshot shows a software interface for managing school data. On the left, a large form for 'Campus ID: 001' includes sections for 'DEMOGRAPHIC INFO', 'CONTROL INFO', and 'PRINCIPAL/COUNSELOR'. It contains fields for Low Grade Level (09), High Grade Level (12), Accreditation (Texas Education Agency), College Board Campus Code Number (442015), Default Track (01), and School Type (High School). There are also sections for 'Capped To Campus', 'Full Day PK Waiver', 'Additional Days Program', 'Nbr of Bullying Incidents', and 'Office of Civil Rights (OCR) Options' (checkboxes for participation in single-sex athletics, academic classes, and corporal punishment). On the right, two rounded rectangular boxes show lists of 'Campus Enrollment Type' and 'National School Lunch Program' entries. Each list has columns for 'Delete', 'CEP Type' (or 'NSLP Type'), 'Begin Date' (08-05-2025), and 'End Date'. The 'Campus Enrollment Type' list shows one item: '02 : Zoned Enrollment - Transfers Ac'. The 'National School Lunch Program' list shows one item: '03 : Yes participating in NSLP under Title I'.

Verify and Update Master Schedule Data

Verify TSDS data in the district and campus master schedules.

It is recommended to first run applicable reports and then use the Grade Reporting maintenance pages to update data as needed.

Grade Reporting

- Verify Master Schedule Data

Data in the district master schedule can be verified by running the following reports:

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0220 - Invalid Service ID

Date Run: 11/10/2025 Cnty-Dist: 001-906		Invalid Service ID TEXAS ISD Sch Year: 2026			Program ID: SGR0220 Page: 1 of 1		
Course Number	Title	Service ID	Abbrev Name	Nbr Sems	Self Paced	Graded Course	Credit Level
0751	P.E. 7 (B)	03823000	PE7B	2	0	Y	M
0752	P.E. 7 (G)	03823000	PE7G	2	0	Y	M
0753	ATHLETICS 7 (B)	03823000	ATH7B	2	0	Y	M
0754	ATHLETICS 7 (G)	03823000	ATH7G	2	0	Y	M
0851	P.E. 8 (B)	03823000	PE8B	2	0	Y	M
0852	P.E. 8 (G)	03823000	PE8G	2	0	Y	M

The SGR0220 report compares the district **Service ID** to the list of CourseCodes (formerly known as the SERVICE-ID (C022) code table) in TWEDS for the current year. Any courses with invalid course codes are listed in the report.

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0050 - District Master List (Grd Rptng)

District Master List (Grade Reporting) TEXAS ISD Sch Year: 2026												Program ID: SGR0050 Page: 1 of 16												
Course Number	Title	Abbrev Name	Sif Nbr	Exm Pnd	Prd Crs	Core Cds	ELA Auto Wgt Grade	Credit	Grd	Gender	HR	HR	HR	GA	Spec Crs	Incl Priority	AAR Use	CTE Hours	CTE Count	PEIMS				
			Pod	Sem	Sem	Crd	Prf Lvl	Crd	Seq	Crs Rstr	Cd	Tbl	Wgt	Tr	Wgt	Service ID Description	Dept	Textbook ISBN	Consolid	CTE Tier Seq	Pop Srv ID	Role Instr Set	Class Typ	
0001	Homeroom PK 3	HMRM PK3	N	2	1	2	Z	E	N	0	4	N	R	0	R	0	01010000	PKE-KIND		N	R	03 087	01	
0020	Homeroom PK 4	HMRM PK4	N	2	1	2	Z	E	N	0	4	N	R	0	R	0	01010000	PKE-KIND		N	R	03 087	01	
0030	Homeroom KG	HMRM KG	N	2	1	0	Z	E	N	0	4	N	R	0	R	0	01020000	KINDER		N	R	01 087	01	
0040	Homeroom Multi	HMRM SPE	N	2	1	0	Z	E	N	0	4	N	R	0	R	0	01000001	SE GENER		N	R	06 087	01	
005H	STUDY HALL	STUDHALL	N	2	1	2		M	Y	0	4	Y	R	1	R	1	838005TH			Y	E	T	01 087	01
0100	Homeroom 1	HMRM 1	N	2	1	2	Z	E	N	0	4	N	R	0	R	0	08EXCLUDE	EXCL STAFF		N	R	01 087	01	
0111	ELAR 1	ELAR 1	N	2	1	2	L	E	N	0	4	Y	R	1	R	1	02625010	ELA, READ 1		Y	R	01 087	01	
0121	Math 1	Math 1	N	2	1	2	M	E	N	0	4	Y	R	1	R	1	02640010	MATH.G-1		Y	R	01 087	01	
0131	Soc Studies 1	SS 1	N	2	1	2	S	E	N	0	4	Y	R	1	R	1	02660010	SOCST.G-1		Y	R	01 087	01	
0141	Science 1	Sci 1	N	2	1	2	X	E	N	0	4	Y	R	1	R	1	02650100	SCI.GR-1		Y	R	01 087	01	
0151	PE 1	PE 1	N	2	1	2	Z	E	N	0	4	Y	R	0	R	0	02530003	PE.1-6		N	R	01 087	01	
0162	Fine Arts 1	Fn Art 1	N	2	1	2	Z	E	N	0	4	Y	R	0	R	0	80300FNA			N	R	01 087	01	
0169	TECH APP	TECH APP	N	2	1	2		E	N	0	4	Y	R	1	R	1	02670010	TECH.G-1		Y	R	01 087	01	
0171	Conduct 1	CNDT 1	N	2	1	0	Z	E	N	0	4	Y	R	0	R	0	08EXCLUDE	EXCL STAFF		N	R	01 087	01	
0200	Homeroom 2	HMRM 2	N	2	1	2	Z	E	N	0	4	N	R	0	R	0	08EXCLUDE	EXCL STAFF		N	R	01 087	01	

The SGR0050 report, sorted by **Service ID**, allows you to easily identify any duplicate local course codes. **Local CourseCodes** must be unique for each distinct course within the district. This report also allows users to verify **Pop Serv**, **Role ID**, and **Class Type** for all courses.

Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR0140 - Instructor List

Date Run: 11/10/2025 1:29 PM Cnty-Dist: 001-906 001			Instructor Listing 001 School Sch Year: 2026					Program ID: SGR0140 Page: 1 of 3		
Instr ID	Name	Staff ID	Campus	Grd Lvl	Section	Homeroom	Dept	Excl from PEIMS		
901	SCHULZ, ROSALINDA	001324	001					N		
902	SALAZAR, REYNA N	001272	001					N		
903	GONZALEZ, JAMES M	000620	001					N		
904	CANTU, CARLA	000207	001					N		
905	GARCIA, GISELLE	000525	001					N		
906	MITCHELL, LUCIA V	000953	001					N		
907	SCHULTE, ROSALINDA L	001323	001					N		
908	SMITH, SAN J	001356	001					N		
909	REYES, NICOLETTE M	001162	001					N		
910	RODRIGUEZ, RAMON E	001237	001					N		

The SGR0140 report allows you to:

- Ensure all temporary staff IDs have been updated
- Verify that staff IDs are correct
- Verify Excl From Fall PEIMS setting for instructors

NOTE: If staff data should not be extracted from Grade Reporting for Fall PEIMS, select the **Excl From Fall PEIMS** field on *Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor*. This sets the SGR0140 indicator to **Y**.

Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR2500 - Schedule of Classes

Date Run: 11/10/2025 01:31 PM		Schedule of Classes								Program ID: SGR2500											
Cnty-Dist: 001-906		001 School								Page: 1.1 of 43											
Campus: 001		Sch Year: 2026																			
Format: Course Title Course-Section, Enrollment Room Number, Days MET TEA Course Number Class Role																					
Instructor Period 00 Period 01 Period 02 Period 03 Period 04 Period 05 Period 06 Period 07 Period 08																					
No Instructor		SEE COUNSELOR																			
Instr ID:		1000-01	5 1000-02	4 1000-03	4 1000-04	7 1000-05	5 1000-06	10 1000-07	7 1000-08												
		MTWThF																			
		SEXCLUDE																			
		01-Teacher of Record																			
Total Students: 46																					
AGUILAR, A	SPED POP	RESOURCE RDG																			
Instr ID: 943	9014-99	1 9660-01	0																		
Stf ID=000013	307	MTWThF	307	MTWThF																	
	85000SPD		84000RRD																		
	01-Teacher of Record		01-Teacher of Record																		
Total Students: 3																					

The SGR2500 report provides a count of students in each instructor's class, as well as the **Service ID** CourseCodes (formerly known as the SERVICE-ID (C022) code table) and total students.

It allows you to:

- Identify course sections with no students enrolled
- Verify several data elements within the following data entities: **Course**, **CourseOffering**, **Section**, and **StaffSectionAssociation**.

Recommendations:

- Delete any course sections that have no students enrolled and are not in use. This prevents the system from sending incorrect or unnecessary data during processing.
- For districts that use the multi-period scheduling for elementary grade reporting, each subject should have a unique period. This is recommended by the TEA for classroom linking.

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS

Master Schedule PEIMS Information							Program ID: SGR0110																
001 School							Page: 1 of 116																
Sch Year: 2026							Bold indicates district data																
							Gray Indicates invalid Svc ID # Inactive Instructor																
Sec	Inst	Inst Name	Class Role Set	Days Met	Per Beg	Beg End Time	End Time	Entry Date	Withdraw Date	Class Pop	Role Curr	Svc ID	PK Qual	Stu PK	Child Care Nbrs	Home Room	On Ramps	Adv Crd	Tech Crd	CTE Hrs	CTE Tier	Teacher Coll	Credit Hours
04	Course Number excluded		00SH 01	Title	MTWThF	04 04	STUDY HALL	8/05/2025		83800ST	01 01	087				0	0	0	N	0	0		
05	RODRIGUEZ	01		MTWThF	05 05		SEE COUNSELOR	8/05/2025		83800ST	01 01	087				0	0	0	N	0	0		
	Course Number	0600		Title			SEE COUNSELOR			85000CO										0	0		
	Course Number	0601		Title			LEADERSHIP			83800LD										0	0		
	Course Number	0602		Title			ESL INT			83800ES										0	0		
	Course Number	0603		Title			ACTIV OF CL			SE00000										0	0		

The SGR0110 report provides campus-level PEIMS information for the current school year. It allows you to verify campus course information at the section level.

NOTE: Section level settings override district level settings.

REMINDER: Specific to the StaffSectionAssociation

- **BeginDate (E3010)** Enter the first instructional day in the current school year the staff is assigned to the section.
- **EndDate (E3020)** Enter the last instructional day the staff was assigned to the section.

NOTE: When extracted for reporting, the system automatically adds one day to this date. This reported date represents the first day after the last instructional day.

This is the only instance where the system adds days to the entered date, as a date after the last day of the school year cannot be manually entered.

- The following fields are used to calculate **MonthlyMinutes (E1057): Days** (of the week), **Time Begin**, and **Time End**.
 - If **Time Begin** and **Time End** are blank, the TSDS Crosswalks are used to calculate **MonthlyMinutes (E1057)**.
 - If **Time Begin** and **Time End** are not blank, the extract uses these values

along with the **Days** (of the week) to calculate **MonthlyMinutes** (E1057).

Recommendations:

- For campuses with a set bell schedule, use Crosswalk **042 Responsibilities - From Campus/Period to Minutes** to assign **MonthlyMinutes** (E1057) based on the period. Only enter the **Time Begin** and **Time End** fields for the specific course sections that do not follow the standard bell schedule.
- For course sections where daily subject minutes may fluctuate, such as elementary teachers whose subject times vary, use Crosswalk **043 (Responsibilities - From Campus/Service ID to Minutes)** to assign **MonthlyMinutes** (E1057) based on the CourseCode, formerly known as SERVICE-ID.

- Update Master Schedule Data

Grade Reporting > Maintenance > Master Schedule > District Schedule

AVAILABLE COURSES												
ENGLISH			Course Number		Course Number	Course Number	Retrieve	Stds-Based Crs Setup				
Del	Details	Course Number	Title	Abbrev Name	Service ID	Service ID Description	Graded Crs	Nbr of Sem	Textbook ISBN	Exclude from TeacherPortal	Stf Pcd	
		1010	ENGLISH 1	ENG 1	03220100	ENG 1	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>	
		1011	ENGLISH 1A	ENGLISH	03220100	ENG 1	<input checked="" type="checkbox"/>	1		Incl Both(Att Grds)	<input type="checkbox"/>	
		1012	ENGLISH 1B	ENGLISH	03220100	ENG 1	<input checked="" type="checkbox"/>	1		Incl Both(Att Grds)	<input type="checkbox"/>	
		1020	ENGLISH 2	ENGLISH	03220200	ENG 2	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>	
		1021	ENGLISH 2A	ENGLISH	03220200	ENG 2	<input checked="" type="checkbox"/>	1		Incl Both(Att Grds)	<input type="checkbox"/>	
		1022	ENGLISH 2B	ENGLISH	03220200	ENG 2	<input checked="" type="checkbox"/>	1		Incl Both(Att Grds)	<input type="checkbox"/>	
		1030	ENGLISH 3	ENGLISH	03220300	ENG 3	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>	
		1031	ENGLISH 3A	ENGLISH	03220300	ENG 3	<input checked="" type="checkbox"/>	1		Incl Both(Att Grds)	<input type="checkbox"/>	
		1032	ENGLISH 3B	ENGLISH	03220300	ENG 3	<input checked="" type="checkbox"/>	1		Incl Both(Att Grds)	<input type="checkbox"/>	
		1040	ENGLISH 4	ENGLISH	03220400	ENG 4	<input checked="" type="checkbox"/>	2		Incl Both(Att Grds)	<input type="checkbox"/>	
		1041	ENGLISH 4A	ENGLISH	03220400	ENG 4	<input checked="" type="checkbox"/>	1		Incl Both(Att Grds)	<input type="checkbox"/>	

Rows: 13

⇒Crs Nbr: ENGLISH 1

Nbr Sem:

Grade Reporting

Per Ctr:

Department:

Gender Restr:

Required:

Elective:

Abbrev Name:

Service ID: ENG 1

Service ID Description: ENG 1

Graded Crs:

Textbook ISBN:

Exclude from TeacherPortal:

Self Paced:

Course Codes and Credits

Tot Credits:

Part Credit:

AAR:

Grad Plan:

Spec Cons:

OnRamps:

Credit Seq:

Credit Lvl:

CPR:

Speech:

Elem/Misc

Core Crs:

ELA Wgt:

Auto Grd:

Incl UIL Elig:

Exam/Sem Pat:

PEIMS

CTE Hrs:

Pop Srvd:

Instl Sett:

Class Type:

Role ID:

Crs Seq:

HR/GA

HRoll Wgt:

HRoll Table:

HRoll Cd:

GA Table:

GA Wgt:

- Select the magnifying glass to update **Course Number** information.

- The selected information is displayed. **The grid view can be changed.**

The default view in the grid is basic course information indicated by ⇒ **Crs Nbr** in the area below the grid. You can modify the view in the grid by clicking an underlined

header in that area.

For example, if you click the **PEIMS** header, only PEIMS information is displayed in the grid. The PEIMS header is displayed as **⇒ PEIMS** indicating that it is the current view.

Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section

COURSE SELECTION **COURSE** **SECTION** **INSTRUCTOR** **COPY COURSE SECTION**

Course Number

Del	Details	Course	Title	Sec	Max Seats	Stu Enroll Sem 1	Stu W/D Sem 1	Stu Enroll Sem 2	Stu W/D Sem 2	Multi Svc Ind	Incl UIL Elig	Lock	Dst Lmg	Non Campus Based
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	00SH	STUDY HALL	04	010	0	0	0	0	<input type="checkbox"/>	N	<input type="checkbox"/>	00	
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	00SH	STUDY HALL	05	010	0	0	0	0	<input type="checkbox"/>	N	<input type="checkbox"/>	00	
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	1000	SEE COUNSELOR	01	500	5	0	0	0	<input type="checkbox"/>	N	<input type="checkbox"/>	00	
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	1000	SEE COUNSELOR	02	025	4	1	0	0	<input type="checkbox"/>	N	<input type="checkbox"/>	00	
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	1000	SEE COUNSELOR	03	025	4	1	0	0	<input type="checkbox"/>	N	<input type="checkbox"/>	00	
<input type="button" value="Delete"/>	<input type="button" value="Edit"/>	1000	SEE COUNSELOR	04	500	2	0	0	0	<input type="checkbox"/>	N	<input type="checkbox"/>	00	

First / 47 Last

Section Information

Crs Nbr: 00SH STUDY HALL Svc ID: 838005TH Multi Svc Ind: Lock: Include UIL Elig: N

Section: 04 Max Seats: 010 Enrolled Students Sem 1: 0 Sem 2: 0 Non Campus Based: 00 Dst Lmg:

Restrictions

Sped Stu Age: 00 Crs Seq:
 Pop Srvd: Wks/Mnth:
 Instruct Sett: PK Curricula:
 Class Type: Stu Instr:
 High Qual PK Prog: Home Room Ind:
 PK Sch Type:

Course Codes and Credits

Dual Crd: 0 Adv Tech Crd: 0 AAR Use:
 Gender Rstrctn: Grade Rstrctn: +
 Special Consid: College Credit Hrs:
 Sem 1: 0 Sem 2: 0 OnRamps:

District Information

Crs Seq: Exam/Sem Pat: 1 Gender Rstrctn:
 Instruct Set: AAR Use: Self Paced:
 Pop Srvd: 01 Grad Plan Use: Class Type: 01
 Role ID: 087 Special Consid: CPR: N
 Nbr Sem: 2 Incl UIL Elig: Speech:

Campus Information

Grade Rstrctn: Rstrctn Addtl:

Child Care Partnership

Delete Operation Number Add

Buttons

- Select the  magnifying glass to update **Course Number** information.

Several fields exist on both the district and campus master schedules. These fields only need to be updated in the campus master schedule if they require different values than the district master schedule.

- If the field in the campus master schedule (section record) contains data, that value is extracted.
- If the field is blank in the campus master schedule (section record), the district value is extracted.
- Under District Information, district-level settings are displayed for your information.

Change the grid view: To display the applicable fields in the grid, click the section heading below the grid. An arrow is displayed next to the heading to indicate that those

fields are displayed above.

- Verify TSDS Crosswalks

Grade Reporting > Maintenance > Tables > TSDS Crosswalks

Save

Crosswalk Type:

042 Responsibilities - From Campus/Period to Minutes

043 Responsibilities - From Campus/Service ID to Minutes

044 PE Responsibilities - Campus/Crs/Sec

ADP Additional Days School Year Courses

Retrieve

- Select the appropriate crosswalk from the **Crosswalk Type** dropdown menu.
- Click **Print** to print the data displayed.

Date Run: 11-11-2025 9:28 AM TSDS Student Crosswalks Report Page: 1 of 1
 Cnty Dist: 001-906 TEXAS ISD

Crosswalk Table: 042 Responsibilities - From Campus/Period to Minutes

From _____ To _____
 00101 00840

NOTE: The TSDS Crosswalks Print option allows users to verify the accuracy of their set-up.

- Update Crosswalks

Crosswalks are used to calculate and assign the MONTHLY-MINUTES (E1057) for staff responsibilities in the four weeks preceding the PEIMS Fall snapshot date (the last Friday in October). They are essential for ensuring minutes are reported accurately and consistently across the district.

Logic for Monthly Minutes Assignment

The system determines the Monthly Minutes (E1057) for a course section using the following hierarchy:

- 1. Time Fields First:** The system first looks at the **Begin Time** and **End Time** fields for the specific course section. If these fields are populated, the minutes are calculated from this time range.
- 2. 043 Crosswalk:** If the **Begin Time** and **End Time** fields are blank, the system checks the 043 Crosswalk (Responsibilities – From Campus/Service ID to Minutes) to see if the CourseCode (Service ID) is set up.
- 3. 042 Crosswalk:** If the **CourseCode** (Service ID) is not set up on the 043 Crosswalk, the system looks at the **042 Crosswalk** (Responsibilities – From Campus/Period to Minutes).

Grade Reporting > Maintenance > Tables > TSDS Crosswalks

NOTE: Minutes for any holidays should be included.

Crosswalk Type	Purpose and Usage
042 – Responsibilities – From Campus/Period to Minutes	For campuses with a set bell schedule, use Crosswalk 042 Responsibilities - From Campus/Period to Minutes to assign MonthlyMinutes (E1057) based on the period. Only enter the Time Begin and Time End fields for the few, specific course sections that do not follow the standard bell schedule.
043 – Responsibilities – From Campus/Service ID to Minutes	For course sections where daily subject minutes may fluctuate, such as elementary teachers whose subject times vary, use Crosswalk 043 (Responsibilities - From Campus/Service ID to Minutes) to assign MonthlyMinutes (E1057) based on the CourseCode (formerly known as SERVICE-ID).
044 – PE Responsibilities – Campus/Crs/Sec	Use Crosswalk 044 (PE Responsibilities - Campus/Crs/Sec) to enter the number of days and minutes in which the PE teacher provides physical education instruction each week at the campus for the four weeks in October that include the last Friday in October. This is required for all teachers of record for course-sections associated with specific physical education (PE) CourseCodes.

These fields are not reported for employees with PE substitution responsibilities (i.e., employees with service IDs PES00000-PES00015).

Records are created for non-campus-based PE courses (i.e., Non Campus Based is greater than 00 in the campus master schedule) if the course is taught during semester

1 and at least one student is enrolled in the class.

This crosswalk is not used for Business-only districts whose responsibility records come from Human Resources, or if PE service IDs are not used for PE courses, or if your PE service ID courses do not have students. All other districts should use this crosswalk.

Update Data:

Crosswalk Type Select the [crosswalk table](#) for which you want to convert data.

- The selected crosswalk table is displayed. [The list can be re-sorted.](#)

You can re-sort the grid by clicking on an underlined column heading. It will sort in ascending order. Click it again to sort in descending order.

A white triangle next to the column heading indicates the column by which the grid is currently sorted and whether it is sorted in ascending or descending order.

Crosswalk Type:

042 Responsibilities - From Campus/Period to Minutes

Update Data:

Click **+Add** to add a new row. A blank row is added to the bottom of the grid.

- In the **From** field, type the three-digit campus ID and a two-digit period (e.g., for campus 001 and period 01, type 00101).
- In the **To** field, type the monthly minutes value. Zero-fill the value to five digits (e.g., 00940).

Click **Save**.

Crosswalk Type:

043 Responsibilities - From Campus/Service ID to Minutes

Update Data:

Click **+Add** to add a new row. A blank row is added to the bottom of the grid.

- In the **From** field, type the three-digit campus and ID and the eight-digit CourseCode (e.g. campus 101 and CourseCode 01020000, type 10101020000).
- In the **To** field, type the monthly minutes value. Zero-fill the value to five digits (e.g. 00940).

07200).

- Click **Save**.

Print [Print the crosswalk report.](#)

Review the report using the following buttons:

Click  to go to the first page of the report.

Click  to go back one page.

Click  to go forward one page.

Click  to go to the last page of the report.

The report can be viewed and saved in various file formats.

Click  to save and print the report in PDF format.

Click  to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.

Click  to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.



[Delete a row.](#)

Click to delete the selected row. The row is shaded red to indicate that it will be deleted when the record is saved.

Click **Save**. A message is displayed confirming that you want to delete the row.

◦

Click **OK** to delete the row.

◦

Click **Cancel** not to delete the row.

Crosswalk Type:

044 PE Responsibilities - Campus/Crs/Sec

Create or update the crosswalk:

- In the **Crosswalk Table** field, select *044-PE Responsibilities - Campus/Crs/Sec*.

- The first time you access the page, there will be rows from the previous year displayed. Click **Delete** then click **Create** to add current year courses.

A list of course-sections associated with physical education (PE) service IDs is listed. This list is predefined and cannot be changed.

The **From** column lists course-sections in the campus-course-section format, where:

- The first three digits are the campus ID.
- The next digits are the course number, which may contain between four and eight

digits.

- The last two digits are the section number.
- The course-sections are for semester 1.

For the Teacher of Record for each course-section listed, enter the following information for the four weeks in October that include the last Friday in October:

- In the **Day Week 1-4** fields, type the number of days in which the employee provides physical education instruction each week at the campus. Valid entries are one digit between 0-5.
- In the **Mins Week 1-4** fields, type the number of minutes the employee provides physical education instruction each week at the campus. Valid entries are up to four digits between 0-3000.

These fields are automatically populated according to the **Days** code entered on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section** for each course-section meeting time. The program calculates the minutes in the days from the section **Time Begin/End** and sums for each meeting time the days per week for that meeting time, then multiplies the minutes per day for that meeting time to calculate the minutes for each week.

Click **Save**.

Click **Print** to print the data displayed.

If new PE responsibilities records are found the next time you access the page, the **Create** button will be replaced with the **Refresh** button. Click **Refresh** to add new records to the grid.

NOTE: You cannot delete data row by row. You must click **Delete** to delete all rows on the page. Then, click **Create** to populate the page with PE course-sections. Then, you can re-enter all data.

WARNING: If you click **Delete**, all rows are deleted.

Verify and Update Current Year Student Data

It is recommended that you run applicable reports first and then use the **Registration** maintenance pages to update data where needed.

Verify Student Data

- Registration > Reports > Create Registration Report

The **Create Registration Report** page allows you to verify student demographic data, Industry Based Certification (IBC) data and Alternative and Supplemental Services - Special Education data.

Report Template

Public

Report Title

Campus Options

 Campus 001
 All Campuses

Demo1

Demographic Information

<input type="checkbox"/> Sch Yr	<input type="checkbox"/> Campus ID	<input checked="" type="checkbox"/> Student ID	<input checked="" type="checkbox"/> Grade	<input checked="" type="checkbox"/> Entry Dt	<input type="checkbox"/> Track	<input type="checkbox"/> Orig Entry
<input checked="" type="checkbox"/> Withdrawal Dt	<input checked="" type="checkbox"/> Reason	<input type="checkbox"/> Portal ID	<input checked="" type="checkbox"/> Last Name	<input checked="" type="checkbox"/> First Name	<input checked="" type="checkbox"/> Middle Name	<input checked="" type="checkbox"/> Gen
<input type="checkbox"/> Nickname	<input type="checkbox"/> SSN Denied	<input checked="" type="checkbox"/> SSN	<input type="checkbox"/> Masked SSN	<input type="checkbox"/> Prior SSN	<input checked="" type="checkbox"/> TX Unique Stu ID	<input type="checkbox"/> Medicaid Eligible
<input type="checkbox"/> Medicaid ID	<input checked="" type="checkbox"/> Sex	<input checked="" type="checkbox"/> DOB	<input checked="" type="checkbox"/> Hispanic/Latino	<input type="checkbox"/> Aggregate Race/Ethnicity	<input type="checkbox"/> Comments	

Race

<input checked="" type="checkbox"/> White	<input checked="" type="checkbox"/> Black/African American	<input checked="" type="checkbox"/> Asian	<input checked="" type="checkbox"/> American Indian/Alaskan Native	<input checked="" type="checkbox"/> Hawaiian/Pacific Isl
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Graduation

<input checked="" type="checkbox"/> Graduation Type	<input checked="" type="checkbox"/> Graduation Date	<input type="checkbox"/> AAR Grad Plan	<input type="checkbox"/> Texas Grant Eligibility	<input checked="" type="checkbox"/> Vendor1	<input checked="" type="checkbox"/> Fee1	<input type="checkbox"/> Reimburse1	<input type="checkbox"/> Enrolled1
<input type="checkbox"/> Cert of CrsWrk Dt Completed	<input type="checkbox"/> College Entry	<input type="checkbox"/> CPR Date Completed	<input type="checkbox"/> Speech Date Completed	<input checked="" type="checkbox"/> Vendor2	<input checked="" type="checkbox"/> Fee2	<input type="checkbox"/> Reimburse2	<input type="checkbox"/> Enrolled2
<input type="checkbox"/> Peace Officer Interact Date Completed	<input type="checkbox"/> College Career Instruction	<input type="checkbox"/> Foundation Coursework	<input checked="" type="checkbox"/> Distinguished Coursework	<input checked="" type="checkbox"/> Vendor3	<input checked="" type="checkbox"/> Fee3	<input type="checkbox"/> Reimburse3	<input type="checkbox"/> Enrolled3
<input type="checkbox"/> STEM	<input type="checkbox"/> STEM Date Completed	<input type="checkbox"/> Public Services	<input type="checkbox"/> Multi Disciplinary Studies	<input checked="" type="checkbox"/> Vendor4	<input checked="" type="checkbox"/> Fee4	<input type="checkbox"/> Reimburse4	<input type="checkbox"/> Enrolled4
<input type="checkbox"/> Business and Industry	<input type="checkbox"/> Business and Industry Date Completed	<input type="checkbox"/> Arts and Humanities	<input checked="" type="checkbox"/> Industry Certification1	<input checked="" type="checkbox"/> Vendor5	<input checked="" type="checkbox"/> Fee5	<input type="checkbox"/> Reimburse5	<input type="checkbox"/> Enrolled5
<input type="checkbox"/> Arts and Humanities	<input type="checkbox"/> Arts and Humanities Date Completed	<input type="checkbox"/> Industry Certification2	<input checked="" type="checkbox"/> Industry Certification3	<input checked="" type="checkbox"/> Vendor6	<input checked="" type="checkbox"/> Fee6	<input type="checkbox"/> Reimburse6	<input type="checkbox"/> Enrolled6
<input type="checkbox"/> Industry Certification2	<input type="checkbox"/> Industry Certification2 Date Completed	<input type="checkbox"/> Industry Certification4	<input checked="" type="checkbox"/> Industry Certification5	<input checked="" type="checkbox"/> Vendor7	<input checked="" type="checkbox"/> Fee7	<input type="checkbox"/> Reimburse7	<input type="checkbox"/> Enrolled7
<input type="checkbox"/> Industry Certification4	<input type="checkbox"/> Industry Certification4 Date Completed	<input type="checkbox"/> Industry Certification6	<input type="checkbox"/> Industry Certification7	<input checked="" type="checkbox"/> Vendor8	<input checked="" type="checkbox"/> Fee8	<input type="checkbox"/> Reimburse8	<input type="checkbox"/> Enrolled8
<input type="checkbox"/> Industry Certification6	<input type="checkbox"/> Industry Certification6 Date Completed	<input type="checkbox"/> Industry Certification8	<input type="checkbox"/> Industry Certification9	<input checked="" type="checkbox"/> Vendor9	<input checked="" type="checkbox"/> Fee9	<input type="checkbox"/> Reimburse9	<input type="checkbox"/> Enrolled9
<input type="checkbox"/> Industry Certification8	<input type="checkbox"/> Industry Certification8 Date Completed	<input type="checkbox"/> Industry Certification10	<input type="checkbox"/> Industry Certification11	<input checked="" type="checkbox"/> Vendor10	<input checked="" type="checkbox"/> Fee10	<input type="checkbox"/> Reimburse10	<input type="checkbox"/> Enrolled10
<input type="checkbox"/> Industry Certification10	<input type="checkbox"/> Industry Certification10 Date Completed	<input type="checkbox"/> Industry Certification12	<input type="checkbox"/> Industry Certification13	<input checked="" type="checkbox"/> Vendor11	<input checked="" type="checkbox"/> Fee11	<input type="checkbox"/> Reimburse11	<input type="checkbox"/> Enrolled11
<input type="checkbox"/> Industry Certification12	<input type="checkbox"/> Industry Certification12 Date Completed	<input type="checkbox"/> Industry Certification14	<input type="checkbox"/> Industry Certification15	<input checked="" type="checkbox"/> Vendor12	<input checked="" type="checkbox"/> Fee12	<input type="checkbox"/> Reimburse12	<input type="checkbox"/> Enrolled12
<input type="checkbox"/> Industry Certification14	<input type="checkbox"/> Industry Certification14 Date Completed	<input type="checkbox"/> Financial Aid App Status	<input type="checkbox"/> Financial Aid App Met Date	<input checked="" type="checkbox"/> Vendor13	<input checked="" type="checkbox"/> Fee13	<input type="checkbox"/> Reimburse13	<input type="checkbox"/> Enrolled13
<input checked="" type="checkbox"/> Financial Aid App Status	<input type="checkbox"/> Tx First Early HS Completion Pgm	<input checked="" type="checkbox"/> Result1	<input checked="" type="checkbox"/> Result2	<input checked="" type="checkbox"/> Vendor14	<input checked="" type="checkbox"/> Fee14	<input type="checkbox"/> Reimburse14	<input type="checkbox"/> Enrolled14
<input type="checkbox"/> Tx First Early HS Completion Pgm	<input type="checkbox"/> Result6	<input type="checkbox"/> Result7	<input checked="" type="checkbox"/> Result3	<input checked="" type="checkbox"/> Vendor15	<input checked="" type="checkbox"/> Fee15	<input type="checkbox"/> Reimburse15	<input type="checkbox"/> Enrolled15
<input type="checkbox"/> Result6	<input type="checkbox"/> Result11	<input type="checkbox"/> Result12	<input type="checkbox"/> Result8	<input type="checkbox"/> Result9	<input type="checkbox"/> Result10	<input type="checkbox"/> Result11	<input type="checkbox"/> Result12
<input type="checkbox"/> Result11	<input type="checkbox"/> Result13	<input type="checkbox"/> Result12	<input type="checkbox"/> Result13	<input type="checkbox"/> Result14	<input type="checkbox"/> Result15		

Spec Ed

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> Campus | <input checked="" type="checkbox"/> Entry Date | <input checked="" type="checkbox"/> Exit Date | <input checked="" type="checkbox"/> Reason |
| <input checked="" type="checkbox"/> Primary Dis | <input checked="" type="checkbox"/> Secondary Dis | <input checked="" type="checkbox"/> Tertiary Dis | <input checked="" type="checkbox"/> Multiply Dis |
| <input checked="" type="checkbox"/> Medically Fragile | <input checked="" type="checkbox"/> Instrl Set | <input checked="" type="checkbox"/> Child Cnt Fund | <input checked="" type="checkbox"/> CTE Elig |
| <input checked="" type="checkbox"/> Speech | <input checked="" type="checkbox"/> Regional Day School Deaf | <input checked="" type="checkbox"/> RDSD Fiscal Agent | <input checked="" type="checkbox"/> Asst Tech |
| <input checked="" type="checkbox"/> Aud Svc | <input checked="" type="checkbox"/> Couns Svc | <input checked="" type="checkbox"/> ECI | <input checked="" type="checkbox"/> Interp Svc |
| <input checked="" type="checkbox"/> Medical Diag | <input checked="" type="checkbox"/> Occup Thrp | <input checked="" type="checkbox"/> Orient Trng | <input checked="" type="checkbox"/> Phys Thrp |
| <input checked="" type="checkbox"/> PPCD | <input checked="" type="checkbox"/> PPCD Location | <input checked="" type="checkbox"/> Psych Svc | <input checked="" type="checkbox"/> Rec Thrp |
| <input checked="" type="checkbox"/> Sch Hlth Svc | <input checked="" type="checkbox"/> Soc Wrk Svc | <input checked="" type="checkbox"/> Transport | |

NOTE: PPCD Location = ECSEServiceLocation (E1077)

Registration > Reports > Program Report Group > SRG1200 - Student Status By Program Changes

Date Run: 10/8/2025 1:31 PM			Student Status By Program Changes						Program ID: SRG1200						
Cnty-Dist: 001-906			001 School						Page: 1 of 6						
Campus: 001			Sch Year: 2026												
Enrollment Records:															
Stu ID	Student Name	Grd	SSN	Orig Entry	Entry Dt	Exit Dt	Wd Rsn	Stat	Exclsn	Elig	Trk	Attrib	Camp Res	Camp Account	ET Verify
008618	AGUIRRE, JARIUS	08	XXX-XX-XXXX	08-05-2025	08-05-2025		1		1	01					
006684	ALEJANDRO, JOSE L	08	XXX-XX-XXXX	08-05-2025	08-05-2025		1		1	01					
006464	BARRAZA, CAITLIN J	08	XXX-XX-XXXX	08-05-2025	08-05-2025		1		1	01					
007104	BENAVIDES, JOLEEN J	08	XXX-XX-XXXX	08-05-2025	08-05-2025		1		3	01	06	082-903-041			
006519	BRANSCUM, AUTUMN K	08	XXX-XX-XXXX	08-05-2025	08-05-2025		1		1	01					
006377	CAMARENO, JASON	08	XXX-XX-XXXX	08-05-2025	08-05-2025		1		1	01					
006300	CANTU, JANISSA E	08	XXX-XX-XXXX	08-05-2025	08-05-2025		1		1	01					
006361	CANTU, RICKY	08	XXX-XX-XXXX	08-05-2025	08-05-2025		1		1	01					
006489	CARCAMO, JAYDEN C	08	XXX-XX-XXXX	08-05-2025	08-05-2025		1		1	01					

By generating the report with the **Print Enroll Records**, **Print BIL/ESL Records**, **Print Title 1 Records**, and **Print CTE Program Svc Records** parameters set to **Y**, users are able to verify the student's enrollment data and Alternative and Supplemental Services data.

NOTE: BIL/ESL Program

Local Program Code BPT (Bilingual Program Type) or EPT (ESL Program Type) must be added for any student who meets ALL of the following conditions:

- Emergent Bilingual = 1 (Identified as EB)
- Parental Permission = C, 7, or 8
- ADA Eligibility is not 0 or blank

Registration > Reports > Student Report Group > SRG0301 - Student Census Block Group Roster

Date Run: 10/7/2025 03:17 PM Cnty-Dist: 001-906 Campus: 001		Student Census Block Group Roster 001 School Sch Year: 2026								Program ID: SRG0301 Page: 1 of 31		
Student Name	Unique ID	Student ID	Sex	Grd	Eth	Date of Birth	Economic Disadvantage	ADA Eligibility	Homeless		Census Block Group	Active
									Attribution Code			
AGUIRRE, JARIUS	3579247272	008618	F	08	T	20111031	00	1				1
ALEJANDRO, JOSE L.	4287552312	006684	F	08	H	20120717	00	1				1
BARRAZA, CAITLIN J.	6389966246	006464	F	08	H	20120409	00	1				1
BENAVIDES, JOLEEN J.	7352961625	007104	F	08	H	20120807	00	3	06			1
BRANSCUM, AUTUMN K.	6983628496	006519	F	08	H	20120713	00	1				1
CAMARENO, JASON	1998372267	006377	F	08	H	20111105	00	1				1
CANTU, JANISSA E.	2776166261	006300	M	08	H	20120801	00	1				1
CANTU, RICKY	4473191886	006361	M	08	H	20120106	00	1				1

The [SRG0301 - Student Census Block Group Roster](#) report, with the **As of Date** parameter set to the Fall PEIMS Snapshot date, will verify the **StudentCensusBlockGroup** reported in this submission.

NOTE: See the [QuickGuide: TEA Census Block Utility](#) for guidance.

Registration > Reports > Program Report Group > SRG1500 - Student At-Risk Listing

Date Run: 10/8/2025 10:10 AM Cnty-Dist: 001-906		At Risk Students with Criteria All Campuses Sch Year: 2026 At Risk Year: 2026												Program ID: SRG1500 Page: 1 of 5	
Student ID	Student Name	Not Promoted 1+ Sch Yrs Ind	Below 70 2+ Subj (07-12) Ind	Failed STAAR or EOC Ind	Failed Readiness Tst (PK-03) Ind	Pregnant/ Parent Ind	Placed in DAEP Ind	Judicial Expelled Ind	Dropout Ind	Emergent Bilingual (EB) Ind	Protective Services Homeless Ind	Resident Placement Ind	Student/ Parent Incarceration Ind	Dsgnd School TEC §39.0548 Ind	
Campus: 001 001 School															
006251	BENAVIDEZ, DANIEL M.					SSN: XXX-XX-XXXX	Grd Lvl: 10	Active		Dob: 08-15-2011	Agg Ethn: H	Sex: F	Last Grd Failed: 01	Last Year Failed: 2018	Y
008338	BRIONES, ASHER M.					SSN: XXX-XX-XXXX	Grd Lvl: 09	Active		Dob: 10-29-2010	Agg Ethn: H	Sex: M	Last Grd Failed:	Last Year Failed:	Y
007187	FLORES, GERARDO G.					SSN: XXX-XX-XXXX	Grd Lvl: 08	Active		Dob: 08-31-2011	Agg Ethn: H	Sex: F	Last Grd Failed: 01	Last Year Failed: 2018	Y
006588	FONTANEZ, LILLY A.					SSN: XXX-XX-XXXX	Grd Lvl: 09	Active		Dob: 07-15-2010	Agg Ethn: H	Sex: M	Last Grd Failed:	Last Year Failed:	Y
008219	GONZALEZ, DAVID M.					SSN: XXX-XX-XXXX	Grd Lvl: 08	Active		Dob: 10-25-2011	Agg Ethn: H	Sex: M	Last Grd Failed:	Last Year Failed:	Y

The [SRG1500 – Student At Risk Listing](#) report verifies which students are coded as At-Risk.

Registration > Reports > Program Report Group > SRG1900 - Local Program Enrollment Count

Date Run: 10/14/2025 10:43 AM	Local Program Enrollment										Program ID: SRG1900					
Cnty-Dist: 001-906	TEXAS ISD										Page: 1 of 3					
Campus: ALL	Sch Year: 2026															
As of Date: 10/14/2025																
Local Prgm Code: DYS	Student Name	Grade	Student ID	SSN	Campus ID	DOB	Act Cd	Attrib Cd	Local Prgm Dt Entry	Local Prgm Dt W/D	Local Prgm W/D Reason	Campus Dt W/D	Code 1	Code 2	Code 3	Code 4
HERNANDEZ, MACKENZIE ORLANDO	08	006359	XXX-XX-XXXX	001	05/15/2012	1			08/05/2025							SPED
MALDONADO, ADRIAN ALEXANDER JR	08	006360	XXX-XX-XXXX	001	01/03/2012	1			08/05/2025							SPED
RODRIGUEZ, DESIREE	08	006341	XXX-XX-XXXX	001	09/10/2011	1			08/05/2025							SPED
GARCIA-RIVERA, Rodrigo	09	006284	XXX-XX-XXXX	001	01/24/2011	1			08/05/2025							SPED
RODRIGUEZ, JOSEPH ANTHONY	09	006472	XXX-XX-XXXX	001	03/08/2012	1			08/05/2025							SPED
TALAVERA, ABEL MAY	09	006508	XXX-XX-XXXX	001	10/02/2010	1			08/05/2025							SPED
TREVINO, LILLIAN GISELLE	09	006891	XXX-XX-XXXX	001	04/30/2011	1			08/05/2025							SPD
YANEZ, ZENDAYA MCGAIL	09	008297	XXX-XX-XXXX	001	06/22/2011	1			08/05/2025							SPD
CRUZ, ZERRICK	11	001709	XXX-XX-XXXX	001	12/29/2008	1			08/05/2025							SPD
FLORES, JOHNATHAN NICOLE	12	001453	XXX-XX-XXXX	001	04/18/2008	1			08/05/2025							SPD
RAMIREZ, ISAAC MYCHELLE	12	008447	XXX-XX-XXXX	001	08/08/2007	1			08/05/2025							SPD
Total Count for Campus 001:		11														

The [SRG1900 - Local Program Enrollment Count](#) report, generated multiple times and setting the **Local Program Code** parameter to each specific Local Program, verifies the majority or the StudentCharacteristic descriptors.

Update Student Data

- [Demo1](#)

Registration > Maintenance > Student Enrollment > Demo1

Demographic Information

Grade: 12 Entry Dt: 08-05-2025 Track: 01 Orig Entry: 08-05-2025 Withdrawal Dt: - - Portal ID: fbF2vaFA35

Name: MICHELLE MADALYN AGUILAR Gen Nickname

Social Security Number Denied: SSN: 403-92-3818 Prior SSN: - - Texas Unique Student ID: 7827254167 Medicaid Eligible: Medicaid ID:

Sex: F DOB: 11-16-2007 Hispanic/Latino: Aggregate Race/Ethnicity: H - Hispanic

White: Black/African American: Asian: American Indian/ Alaskan Native: Hawaiian/Pacific Isl:

Phone / Address

Phone Nbr: 555 675-9361 Cell Ph Nbr: - - E-mail:

Mailing: 742 E LEONA Num Street Direction Apt City State Zip

Physical: 742 E LEONA ST Alamo City TX 78119 +

Attendance Zones

Campus:

Student Indicators

Eligibility Code: 8 Record Status: 1

Attribution Code:

Campus ID Resid: - - Child Find: SPP1-11: Child Find: SPP1-12:

Active Cd: 1 - Active As of Status Last Friday October: B Excl:

Cnty Residence: As of Status Last Day Enrollment: H Excl:

Reporting Excl:

Current / Next Year Information

Control Num: 906 Next Yr Crtr:

Here Last Yr: Next Yr Camp:

CY Xfer Factor:

CY Team Code: NY Team Code:

Economic Disadvantage

Delete	Descriptor	Begin Date	End Date
<input type="button" value="Delete"/>	00 :	08-05-2025	- -
<input type="button" value="Add"/>			

Foster Care

Delete	Descriptor	Begin Date	End Date
no rows			
<input type="button" value="Add"/>			

Military Connected

Delete	Descriptor	Begin Date	End Date
no rows			
<input type="button" value="Add"/>			

For mass updates to **Economic Disadvantage**, use the [Registration > Utilities > Reset Values](#) utility.

- [Demo2](#)

Registration > Maintenance > Student Enrollment > Demo2

DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL													
Counselor Information <p>Counselor: 003</p> <p>Dt Entry 5th Grd: 08-15-2018</p> <p>Dt Entry 8th Grd: 08-16-2021</p> <p>Dt Entry 9th Grd: 08-11-2022</p> <p>District Entry Date: 08-27-2012</p> <p>Birth City: BEXAR COUNTY</p> <p>Birth State: TX</p> <p>Birth Country: 01</p> <p>Cohort: 2026</p>					Miscellaneous <p>Primary Language: <input type="text"/></p> <p>Immig Tracking: <input type="text"/></p> <p>Headstart Code: <input type="text"/></p> <p>Alien Tuition Cd: <input type="checkbox"/></p> <p>Parent Federal Connected: <input type="checkbox"/></p> <p>Att Zone Home Campus: <input type="text"/></p> <p>SAT-ACT-TSIA Reimburse: <input type="checkbox"/></p>		Dual Language Immersion <table border="1"> <tr> <td>Year</td> <td>Language</td> </tr> <tr> <td>01:</td> <td><input type="text"/></td> </tr> <tr> <td>02:</td> <td><input type="text"/></td> </tr> <tr> <td>03:</td> <td><input type="text"/></td> </tr> <tr> <td>04:</td> <td><input type="text"/></td> </tr> <tr> <td>05:</td> <td><input type="text"/></td> </tr> </table> <p>Assessment Date: <input type="text"/></p> <p>Completion Year: <input type="text"/></p>				Year	Language	01:	<input type="text"/>	02:	<input type="text"/>	03:	<input type="text"/>	04:	<input type="text"/>	05:	<input type="text"/>
Year	Language																					
01:	<input type="text"/>																					
02:	<input type="text"/>																					
03:	<input type="text"/>																					
04:	<input type="text"/>																					
05:	<input type="text"/>																					
Receive/Transfer <p>Previous District: <input type="text"/></p> <p>Previous Campus: 001</p> <p>Last Year Campus: 001</p> <p>Last Year Grade: <input type="text"/></p> <p>Records Request: <input type="text"/></p> <p>Records Forward: <input type="text"/></p>		Locker <p>Number: <input type="text"/></p> <p>Combination 1: <input type="text"/></p> <p>Combination 2: <input type="text"/></p>		ECDS Assessments <p>PK Beginning of Year: <input type="text"/></p> <p>PK End Of Year: <input type="text"/></p> <p>KG Beginning of Year: <input type="text"/></p>		Magnet School <p>Magnet this year: <input type="checkbox"/></p> <p>Magnet next year: <input type="checkbox"/></p>																
Local Use <p>Local Use Code 1 <input type="checkbox"/> Function 1 <input type="checkbox"/> Undefined Pgm <input type="checkbox"/></p> <p>Local Use Code 2 <input type="checkbox"/> Function 2 <input type="checkbox"/></p> <p>Local Use Code 3 <input type="checkbox"/> 1</p>					Census Block <table border="1"> <tr> <td>Delete</td> <td>Census Block</td> <td>Begin Date</td> <td>End Date</td> </tr> <tr> <td><input type="button"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>					Delete	Census Block	Begin Date	End Date	<input type="button"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>					
Delete	Census Block	Begin Date	End Date																			
<input type="button"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>																			

NOTE: See the QuickGuide: TEA Census Block Utility for guidance.

- Demo3

Registration > Maintenance > Student Enrollment > Demo3

DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS	PK ENROLL	FORMS																					
Promotion <p>Year End Status: <input type="text"/></p> <p>SSI Promotion: <input type="text"/></p> <p>Retained Reason 1: <input type="text"/></p> <p>Retained Reason 2: <input type="text"/></p> <p>Retained Reason 3: <input type="text"/></p>					Status Indicators <p>Student Parent: <input type="checkbox"/></p> <p>Even Start: <input type="text"/></p> <p>Neglected/Delinquent: <input type="text"/></p>		Homeless Status <table border="1"> <tr> <td>Delete</td> <td>Descriptor</td> <td>Begin Date</td> <td>End Date</td> </tr> <tr> <td><input type="button"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>		Delete	Descriptor	Begin Date	End Date	<input type="button"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Early Reading Indicator <table border="1"> <tr> <td>Delete</td> <td>Descriptor</td> <td>Begin Date</td> <td>End Date</td> </tr> <tr> <td><input type="button"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>				Delete	Descriptor	Begin Date	End Date	<input type="button"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>							
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Full Time Hybrid Virtual Program <table border="1"> <tr> <td>Delete</td> <td>Descriptor</td> <td>Begin Date</td> <td>End Date</td> </tr> <tr> <td><input type="button"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>					Delete	Descriptor	Begin Date	End Date	<input type="button"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>																							
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- Graduation

Registration > Maintenance > Student Enrollment > Graduation

DEM01	DEM02	DEM03	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS																											
<div style="border: 1px solid black; padding: 5px;"> <p>Graduation</p> <p>Graduation Type: <input type="text" value="34"/> Graduation Date: <input type="text" value="--"/> <input type="button" value="..."/></p> <p>AAR Grad Plan: <input type="text" value="FHS Program"/> Texas Grant Eligibility: <input type="text" value="--"/> <input type="button" value="..."/></p> <p>Cert of CrsWrk Date Completed: <input type="text" value="--"/> <input type="button" value="..."/> College Entry: <input type="checkbox"/></p> <p>CPR-AED Date Completed: <input type="text" value="--"/> <input type="button" value="..."/> Speech Date Completed: <input type="text" value="--"/> <input type="button" value="..."/></p> <p>Peace Officer Interact Date Completed: <input type="text" value="07-26-2023"/> <input type="button" value="..."/></p> <p>Texas First Early HS Completion Pgm: <input type="text" value="--"/> <input type="button" value="..."/></p> <p>IGC Reviewed: <input type="checkbox"/> Established Date: <input type="text" value="--"/> <input type="button" value="..."/> IGC Graduate: <input type="checkbox"/></p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Financial Aid Application</p> <p>Status: <input type="text" value="--"/> <input type="button" value="..."/></p> <p>Met Date: <input type="text" value="-"/></p> </div>																																							
<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Foundation High School Program</p> <p>College Career Instruction: <input type="checkbox"/></p> <table border="0"> <tr> <td>Foundation CrsWrk: <input type="text" value="1"/> <input type="button" value="..."/></td> <td>Distinguished CrsWrk: <input type="text" value="0"/> <input type="button" value="..."/></td> </tr> <tr> <td>STEM: <input type="text" value="0"/> <input type="button" value="..."/></td> <td>Date Completed: <input type="text" value="--"/> <input type="button" value="..."/></td> </tr> <tr> <td>Public Services: <input type="text" value="0"/> <input type="button" value="..."/></td> <td>Date Completed: <input type="text" value="--"/> <input type="button" value="..."/></td> </tr> <tr> <td>Business and Industry: <input type="text" value="0"/> <input type="button" value="..."/></td> <td>Date Completed: <input type="text" value="--"/> <input type="button" value="..."/></td> </tr> <tr> <td>Multi Disciplinary Studies: <input type="text" value="1"/> <input type="button" value="..."/></td> <td>Date Completed: <input type="text" value="--"/> <input type="button" value="..."/></td> </tr> <tr> <td>Arts and Humanities: <input type="text" value="0"/> <input type="button" value="..."/></td> <td>Date Completed: <input type="text" value="--"/> <input type="button" value="..."/></td> </tr> </table> </div>													Foundation CrsWrk: <input type="text" value="1"/> <input type="button" value="..."/>	Distinguished CrsWrk: <input type="text" value="0"/> <input type="button" value="..."/>	STEM: <input type="text" value="0"/> <input type="button" value="..."/>	Date Completed: <input type="text" value="--"/> <input type="button" value="..."/>	Public Services: <input type="text" value="0"/> <input type="button" value="..."/>	Date Completed: <input type="text" value="--"/> <input type="button" value="..."/>	Business and Industry: <input type="text" value="0"/> <input type="button" value="..."/>	Date Completed: <input type="text" value="--"/> <input type="button" value="..."/>	Multi Disciplinary Studies: <input type="text" value="1"/> <input type="button" value="..."/>	Date Completed: <input type="text" value="--"/> <input type="button" value="..."/>	Arts and Humanities: <input type="text" value="0"/> <input type="button" value="..."/>	Date Completed: <input type="text" value="--"/> <input type="button" value="..."/>															
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<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Industry Based Certification</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 2px;">Delete</th> <th style="text-align: left; padding: 2px;">Certification</th> <th style="text-align: left; padding: 2px;">Date Taken</th> <th style="text-align: left; padding: 2px;">Result</th> <th style="text-align: left; padding: 2px;">Exam Fee</th> <th style="text-align: left; padding: 2px;">Vendor Nbr</th> <th style="text-align: left; padding: 2px;">Background Check Cost</th> <th style="text-align: left; padding: 2px;">Reimburse</th> <th style="text-align: left; padding: 2px;">Enrolled</th> </tr> </thead> <tbody> <tr> <td colspan="9" style="text-align: center; padding: 2px;">NO ROWS</td> </tr> <tr> <td colspan="9" style="text-align: right; padding: 2px;"> <input style="border: 1px solid #ccc; padding: 2px 10px;" type="button" value="Add"/> </td> </tr> </tbody> </table> </div>													Delete	Certification	Date Taken	Result	Exam Fee	Vendor Nbr	Background Check Cost	Reimburse	Enrolled	NO ROWS									<input style="border: 1px solid #ccc; padding: 2px 10px;" type="button" value="Add"/>								
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<input style="border: 1px solid #ccc; padding: 2px 10px;" type="button" value="Add"/>																																							

If the student has a graduation plan assigned to them in the Graduation Plan application, this data must be updated in the Graduation Plan application.

Graduation Plan > Maintenance > Student > Individual Maintenance > PGP

GRADE LEVEL COURSE DETAIL		CREDIT SUMMARY		CREDIT DETAIL		PGP	PERFORMANCE ACKNOWLEDGMENT						
CPR-AED Date Completed		Speech Date Completed		Peace Officer Interact Date Completed		07-26-2023							
Foundation 4 English (English 1-3 & 1 Adv) 3 Math (Alg1, Geo, & 1 Adv) 3 Science (Bio, IPC or Adv & 1 Adv) 3 SS (US H, Eco/Gov & WG or WH) 2 Language Other Than English 1 Fine Arts 1 Physical Education 5 Electives (22 Credits) 1 - Pursuing		Endorsement (22 Credits) 1 Math (Adv) 1 Science (Adv) 2 Electives (26 Credits) 0 - Not Participating		Distinguished (26 Credits) with 4 Science 1 Algebra 2 Endorsement		STAAR EOC Assmnts English 1 Approaches English 2 Approaches Algebra 1 Approaches Biology 1 DidNotMeet US History English 3 Algebra 2 Cum GPA 2.68750 Cum Rank 44		College Readiness ACT.....Composite English Math Read Engl ACT PLAN.....Composite Math Read PSAT Old.....Combined Math Read PSAT New.....Combined Math Read SAT Section Scores SAT.....Combined Math Read TSIA Scores TSIA.....Combined Math ELAR WPL ABE TSIA2.....MathDiag Math ELAR WPL ABE		Diagnostic Info Dyslexia.....No LEP.....No Migrant.....No G/T.....No Spec Ed.....No Retained.....No			
College Career Instruction		Met Date		Multi Cip. Arts and Humanities		Pursuing		0 - Not Participating		Parent Signature		Counselor Signature	
Industry Based Certification Delete Certification Date Taken Result Exam Fee Vendor Nbr Background Check Cost Reimburse Enrolled No Rows													
Add													

- At Risk

Registration > Maintenance > Student Enrollment > At Risk

DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS	PK ENROLL	FORMS
1 2 3 4 5 6 7 8 9 10 11 Not Promoted Avg < 70 Below Perf. Failed Test Preg/Parent DAEP Expelled On Parole, Prob, Deferred Proc, Other Release Previous PEIMS Dropout Emergent Bilingual In Dept Family Protective Svcs														
Delete	Begin Date	End Date	At-Risk	Ind Doc	Ind Doc	Ind Doc	Ind Doc	Ind Doc	Ind Doc	Ind Doc	Ind Doc	Ind Doc	Ind Doc	Ind Doc
<input type="button" value="Add"/>														
Last Grade Failed: <input type="text"/> Last Year Failed: <input type="text"/>														
Non PEIMS District Codes User 1- Char 1 <input type="text"/> User 2- Char 1 <input type="text"/> User 3- Char 3 <input type="text"/> User 4- Char 3 <input type="text"/> User 5- Char 8 <input type="text"/>														
DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS	PK ENROLL	FORMS
3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 70 Below Perf. Failed Test Preg/Parent DAEP Expelled On Parole, Prob, Deferred Proc, Other Release Previous PEIMS Dropout Emergent Bilingual In Dept Family Protective Svcs Homeless Residential Placement Incarc./ Parent Incar. Dropout Recovery School Chronically Absent (TEC 48.009) 10+ Unexcused Abs/6mo (TEC 25.085/25.086)														
Doc	Ind	Doc	Ind	Doc	Ind	Doc	Ind	Doc	Ind	Doc	Ind	Doc	Ind	Doc
<input type="button" value="Add"/>														
Last Grade Failed: <input type="text"/> Last Year Failed: <input type="text"/>														
Non PEIMS District Codes User 1- Char 1 <input type="text"/> User 2- Char 1 <input type="text"/> User 3- Char 3 <input type="text"/> User 4- Char 3 <input type="text"/> User 5- Char 8 <input type="text"/>														

Registration > Utilities > Set Student At Risk Indicators

This utility sets a student's At-Risk indicator if any of the **PEIMS at-risk criteria** fields are

selected for the student on Maintenance > Student Enrollment > At Risk, or clears it if none are selected. The utility sets or resets only 10 of the 15 fields, as indicated below.

Only students with the **Record Status** field set to 1 (currently enrolled this campus), 2 (currently enrolled this campus and will return next year) or 3 (currently enrolled this campus, will attend new camp next year) on Maintenance > Student Enrollment > Demo1 who are under 26 years old are considered.

The following **PEIMS At-Risk criteria** fields are set by the utility:

- 1. Not promoted for one or more school years
- 2. Did not maintain avg of 70 in 2 or more subject (07-12)
- 3. Unsatisfactory performance on assessment instrument
- 5. Pregnant/parent
- 6. Placed in a DAEP (TEC37.006)
- 7. Expelled (TEC37.007)
- 10. Emergent Bilingual (EB)
- 11. Is in the custody of care of the DFPS or has been referred to DFPS
- 12. Homeless
- 16. Chronically Absent (TEC, 48.009)
- 17. 10+ Unexcused Abs/6mo (TEC 25.085/25.086)

The following **PEIMS At-Risk criteria** fields must be set manually:

- 4. Unsatisfactory performance on readiness test (PK-03)
- 8. On parole, probation, deferred prosecution, or other conditional release
- 9. Previous PEIMS dropout
- 13. Residential Placement
- 14. Incarcerated or parent/guardian has been incarcerated during the student's lifetime, per Penal Code Section 1.07
- 15. Enrolled in a designated dropout recovery school under TEC §39.0548

The **At-Risk Indicator** is not cleared when fields **4, 8, 9, 13, 14 or 15** is selected.

- This utility cannot be used in prior school years.
- You must have security rights assigned in the Security Administration application to run this utility.
- At-Risk information is from PEIMS Data Element E0919.
- Indicator 4 is not cleared unless the student has an assessment in the current or prior school year. This prevents manually entered data from being cleared for students who re-enrolled in the district.

See [Registration > Utilities > Set Student At Risk Indicators](#) for more information on this utility.

- [W/R Enroll](#)

Registration > Maintenance > Student Enrollment > WR Enroll

DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS	PK ENR																																								
<table border="1"> <tr> <td>Delete</td> <td>Details</td> <td>Campus</td> <td>Entry Date</td> <td>Exit Date</td> <td>Reason</td> <td>ET Verify</td> <td>Status</td> <td>Exclusion</td> <td>Grade</td> <td>Elig Cd</td> <td>CTE Elig</td> <td>Track</td> <td>Attrib Cd</td> <td>Camp Res</td> <td>Camp Acc</td> <td>Comnts</td> <td>Res Fac</td> </tr> <tr> <td></td> <td></td> <td>001</td> <td>08-05-2025</td> <td>--</td> <td></td> <td></td> <td>1</td> <td></td> <td>12</td> <td>8</td> <td><input checked="" type="checkbox"/></td> <td>01</td> <td></td> <td>--</td> <td>--</td> <td></td> </tr> </table>														Delete	Details	Campus	Entry Date	Exit Date	Reason	ET Verify	Status	Exclusion	Grade	Elig Cd	CTE Elig	Track	Attrib Cd	Camp Res	Camp Acc	Comnts	Res Fac			001	08-05-2025	--			1		12	8	<input checked="" type="checkbox"/>	01		--	--						
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		001	08-05-2025	--			1		12	8	<input checked="" type="checkbox"/>	01		--	--																																						
<table border="1"> <tr> <td>Campus:</td> <td>001</td> <td>Status Cd:</td> <td>1</td> <td>Track:</td> <td>01</td> <td>Residential Facility:</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Entry Date:</td> <td>08-05-2025</td> <td>Exclusion Code:</td> <td></td> <td>Attribution Cd:</td> <td></td> <td>Camp Resid:</td> <td>--</td> </tr> <tr> <td>Exit Date:</td> <td>--</td> <td>Grade Level:</td> <td>12</td> <td>Camp Account:</td> <td></td> <td>Camp Account:</td> <td>--</td> </tr> <tr> <td>Reason:</td> <td></td> <td>+33</td> <td>Eligibility Code:</td> <td>8</td> <td>CTE Elig:</td> <td><input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>ET Verify:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>														Campus:	001	Status Cd:	1	Track:	01	Residential Facility:	<input type="checkbox"/>	Entry Date:	08-05-2025	Exclusion Code:		Attribution Cd:		Camp Resid:	--	Exit Date:	--	Grade Level:	12	Camp Account:		Camp Account:	--	Reason:		+33	Eligibility Code:	8	CTE Elig:	<input checked="" type="checkbox"/>		ET Verify:							
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ET Verify:																																																					

- Special Ed

Registration > Maintenance > Student Enrollment > Spec Ed

DEMO1	DEMO2	DEMO3	GRADUATION	AT RISK	CONTACT	W/R ENROLL	SPEC ED	G/T	BIL/ESL	TITLE I	PRS	LOCAL PROGRAMS	PK ENROLL	FORMS																																													
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	001				00				00			<input checked="" type="checkbox"/>	0	0	-																																												
<table border="1"> <tr> <td colspan="14">Services</td> </tr> <tr> <td>Asst Tech</td> <td>Aud Svc</td> <td>Couns Svc</td> <td>ECI</td> <td>Interp Svc</td> <td>Medical Diag</td> <td>Occup Thry</td> <td>Orient Trng</td> <td>Phys Thry</td> <td>PPCD</td> <td>PPCD Location</td> <td>Psych Svc</td> <td>Rec Thry</td> <td>Sch Hlth Svc</td> <td>Soc Wrk Svc</td> <td>Transport</td> </tr> <tr> <td></td> </tr> </table>														Services														Asst Tech	Aud Svc	Couns Svc	ECI	Interp Svc	Medical Diag	Occup Thry	Orient Trng	Phys Thry	PPCD	PPCD Location	Psych Svc	Rec Thry	Sch Hlth Svc	Soc Wrk Svc	Transport																
Services																																																											
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NOTE: PPCD Location = ECSEServiceLocation (E1077)

- Gifted/Talented (G/T)

Registration > Maintenance > Student Enrollment > GT

DEM01 DEM02 DEM03 GRADUATION AT RISK CONTACT W/R ENROLL SPEC ED **G/T**

Delete Campus Entry Date Exit Date Reason Gift/Talent

001

+33

General Intellectual Ability: Creative Productive Thinking:
Specific Subject Matter Aptitude: Leadership Ability:

Add

- Bilingual/ESL

Registration > Maintenance > Student Enrollment > Bilingual/ESL

DEM01 DEM02 DEM03 GRADUATION AT RISK CONTACT W/R ENROLL SPEC ED G/T BIL/ESL TITLE I

Delete Details Campus Entry Date Exit Date Reason EB Cd Par Perm Cd Lang Instru Program Svc BIL/ESL Fund Cd

001

Add

Yrs US Sch: Date HLS Admin:

Campus: 001 EB Cd: 0 Par Perm Cd: OLPT English Test: Type:
Entry Date: Exit Date: Lang Instru Program Svc: Date:
Reason: BIL/ESL Fund Cd: Score: OLPT Spanish Test: Type:
 Date: Score:

Home Language

Delete Descriptor Begin Date End Date

98 08-05-2025

Student Language

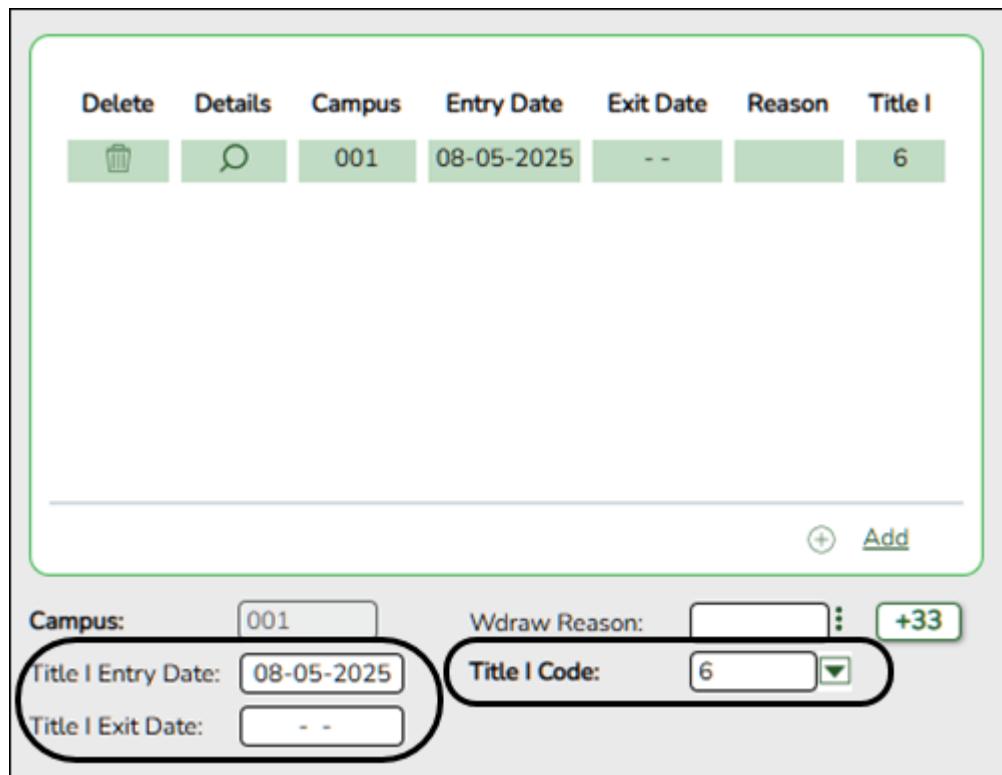
Delete Descriptor Begin Date End Date

98 08-05-2025

Add

- Title I

Registration > Maintenance > Student Enrollment > Title I

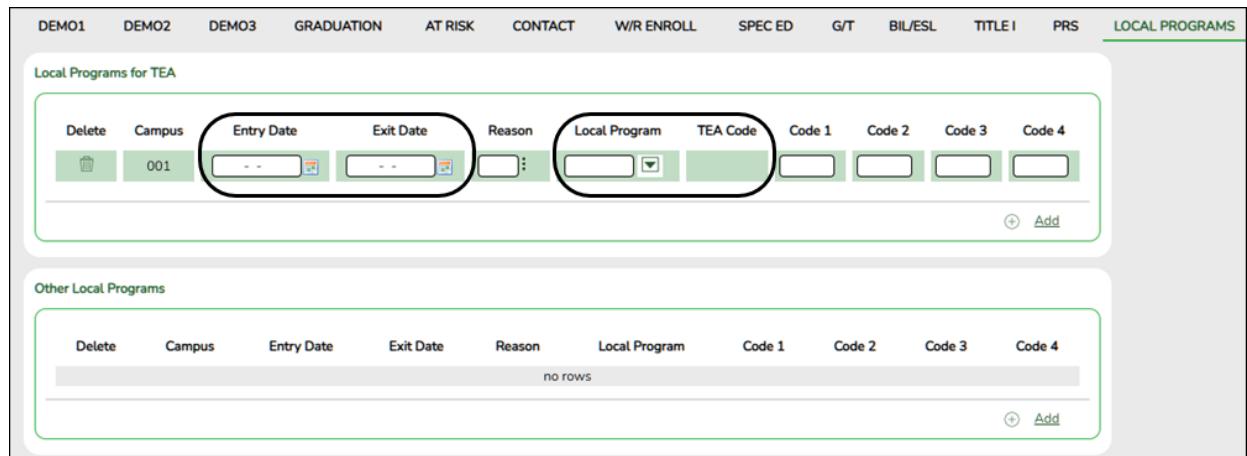


The screenshot shows the 'Title I' maintenance screen. At the top, there is a row of buttons: Delete, Details, Campus, Entry Date, Exit Date, Reason, and Title I. Below this is a table with one row of data: Campus (001), Entry Date (08-05-2025), Exit Date (--), Reason (6), and Title I (6). Below the table is an 'Add' button with a plus sign and the word 'Add'. At the bottom, there are several input fields: Campus (001), Wdraw Reason (dropdown menu), Title I Entry Date (08-05-2025), Title I Code (6), Title I Exit Date (--), and a '+33' button.

For mass updates to **Title I**, use the [Registration > Utilities > Reset Values](#) utility.

- Local Programs

Registration > Maintenance > Student Enrollment > Local Programs



The screenshot shows the 'Local Programs' maintenance screen. At the top, there is a navigation bar with tabs: DEMO1, DEMO2, DEMO3, GRADUATION, AT RISK, CONTACT, W/R ENROLL, SPEC ED, G/T, BIL/ESL, TITLE I, PRS, and LOCAL PROGRAMS. The LOCAL PROGRAMS tab is selected. Below the navigation bar is a table with columns: Delete, Campus, Entry Date, Exit Date, Reason, Local Program, TEA Code, Code 1, Code 2, Code 3, and Code 4. The first row shows Campus (001), Entry Date (--), Exit Date (--), Reason (dropdown menu), Local Program (dropdown menu), TEA Code (green box), and four empty code fields. Below the table is an 'Add' button with a plus sign and the word 'Add'. At the bottom, there is a section titled 'Other Local Programs' with a table and a message 'no rows'.

For mass updates to **Local Programs**, use the [Registration > Utilities > Reset Values](#) utility. Refer to the **Adding a local program** section.

- PK Enrollment

Registration > Maintenance > Student Enrollment > PK Enrollment

Verify and Update Graduates, Leavers and No Shows Data

- [Graduates, Leavers and No Shows](#)

Ensure that all data is accurate for Graduates, Leavers and No Shows.

Definitions

- A **graduate** is a student who met graduation requirements by August 31.
- A **leaver** is a student who was enrolled at least one day at a Texas public school in grade level 7-12 during the prior year and did not enroll in a Texas public school the following Fall by the end of the school start window due to a specific reason defined by TEA in the PEIMS Leaver Data – Documentation Requirements for the PEIMS Leaver Data.
- A **No Show** is a student who did not withdraw last year but is not attending this year.

No Show Students

Every student who is withdrawn with Reason code 44 (i.e., No Show) will automatically be set to code 98 (i.e., Dropout) when the fall data is extracted. If this is not correct for the student, you must change the student's status code from 44 to the appropriate code once the correct code is determined.

NOTE:

- The following withdrawal codes are also set to code 98 when the fall data is extracted: 02, 04, 08, 09, 10, 14, 15, 19, 22, 30, 44, 61, 72, 79, and 84.
- The following codes are set to blank and are not extracted: 31, 33, 49, 63, 64, 80, and EP.
- Any user-defined codes that do not get set to blank will be set to code 98.
- If the student met graduation requirements by August 31, change the **Reason** code from 44 (i.e., No Show) to 01 (i.e., Graduated from a campus in this district or charter) and enter the student's graduation date. It is not necessary to create a leaver record on the Prior Year Leaver Tracking page.

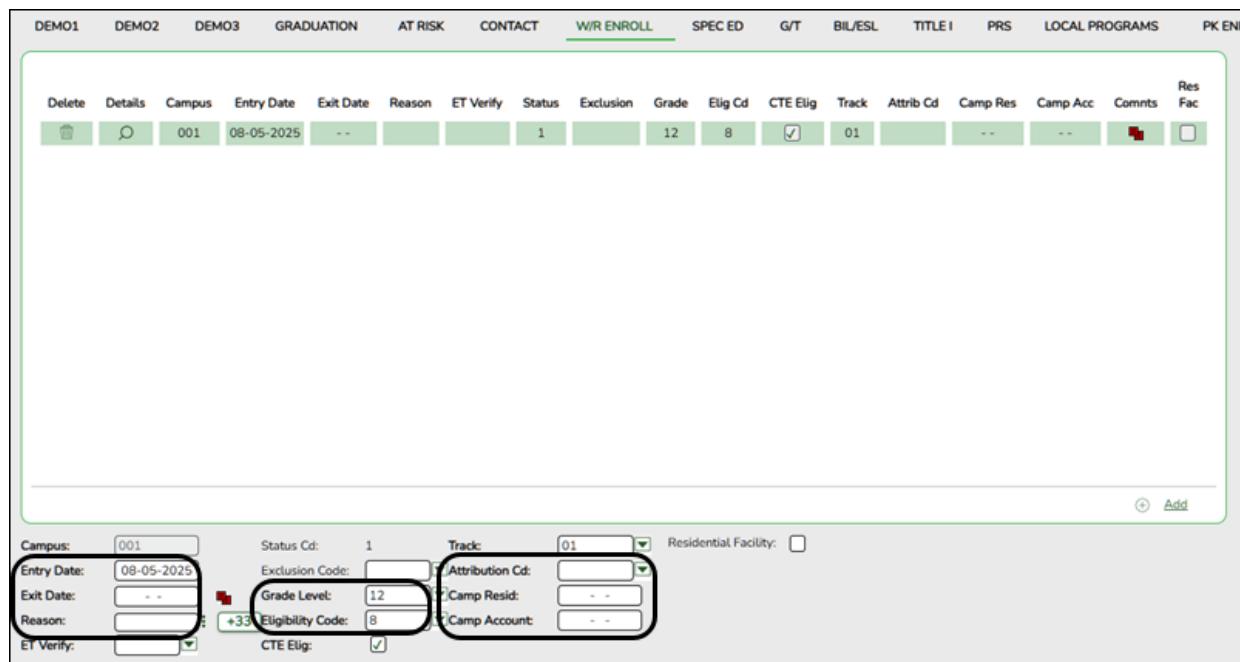
Registration > Reports > Registration Reports > Withdrawal > SRG2200 - Student No Show Report

Date Run: 11/12/2025 2:30 PM Cnty-Dist: 001-906 Campus: 001		Student No Show Report 001 School Sch Year: 2025							Program ID: SRG2200 Page: 1 of 2		
Student Name	Grade	Track	Student ID	Actv Cd	Orig Entry Date	WD Code	WD Date	PEIMS Code	Campus		
AGUILAR, ROSS M.	10	01	007383	2	08/06/2024	80	08/06/2024		001		
GUAJARDO, MONICA A.	10	01	001618	2	08/06/2024	80	08/06/2024		001		
MARTINEZ, MARIO J.	10	01	006162	2	08/06/2024	80	08/06/2024		001		
MONTES, IRMA M.	10	01	007384	2	08/06/2024	80	08/06/2024		001		

* Total for Grade 10: 4

The SRG2200 report determines the students for whom you need to update code 44. The **Ending School Year** parameter should be set to the ending year of the current school year.

Registration > Maintenance > Student Enrollment > W/R Enroll



The screenshot shows the 'W/R ENROLL' tab selected in the navigation bar. The main table displays student information with various fields like Campus, Entry Date, Status Cd, and Track. A dropdown menu is open at the bottom, showing fields for Campus (001), Entry Date (08-05-2025), Status Cd (1), Track (01), and other enrollment details. The 'Reason' field in the main table is highlighted with a red box.

Leaver Tracking

See [Registration > Utilities > Create Leaver Tracking Records](#) for more information.

Registration > Reports > Registration Reports > Withdrawal > SRG1700 - Leaver

Tracking Report

Leaver Tracking Report TEXAS ISD 2024 Leavers and 2025 No-Shows for 2025 PEIMS Submission											Program ID: SRG1700 Page: 1 of 4							
Student ID	Student Name	Grd Lvl	Lvr Yr	No Show	Wd Cd	PEIMS Cd	Grad Dt	Grad Type	Dist Crs	T M Srv	Bus and Ind	Multi Disc and Arts and Std	Hum IGC	Mil Enlist	SSN	Excl PEIMS	--- SSW Enrollment --- Campus Entry W/D	
		09	2025	1	80				0	0	0	0	0	0	0	XXX-XX-XXXX	0	
		09	2025	1	80				0	0	0	0	0	0	0	XXX-XX-XXXX	0	
		12	2024	0	01	01	05/24/2024	34	2	0	0	0	0	2	0	XXX-XX-XXXX	0	
		12	2024	0	01	01	05/24/2024	34	2	0	0	0	2	0	0	XXX-XX-XXXX	0	
		12	2024	0	01	01	05/24/2024	34	2	0	0	2	2	0	0	XXX-XX-XXXX	0	
		12	2024	0	01	01	05/24/2024	34	55	0	0	0	2	0	0	XXX-XX-XXXX	0	
		10	2024	0	60	60				0	0	0	0	1	0	0	XXX-XX-XXXX	0
		12	2024	0	01	01	05/24/2024	34	2	0	0	0	0	2	0	XXX-XX-XXXX	0	
		12	2024	0	01	01	05/24/2024	34	2	0	0	0	2	0	0	XXX-XX-XXXX	0	

Review the graduation type and graduation date for all students. Note that graduation type code is specific by year.

Refer to TWEDS for additional information.

Registration > Maintenance > Student Enrollment in the (Previous School Year)

Graduation

Graduation Type: 34 Graduation Date:

AAR Grad Plan: FHS Program Texas Grant Eligibility:

Cert of CrsWrk Date Completed: College Entry:

CPR-AED Date Completed: Speech Date Completed:

Peace Officer Interact Date Completed: 07-26-2023 IGC Reviewed:

Texas First Early HS Completion Pgm: IGC Graduate:

Foundation High School Program

College Career Instruction:

Foundation CrsWrk: 1 Distinguished CrsWrk: 0 Date Completed:

STEM: 0 Date Completed:

Public Services: 0 Date Completed:

Business and Industry: 0 Date Completed:

Multi Disciplinary Studies: 1 Date Completed:

Arts and Humanities: 0 Date Completed:

Industry Based Certification

Delete	Certification	Date Taken	Result	Exam Fee	Vendor Nbr	Reimburse	Enrolled
... 1 results							

Graduation Plan > Maintenance > Student > Individual Maintenance > PGP in the (Previous School Year)

School Year: 2024-2025

P

STUDENT: 006517: ALANIZ, ROMAN KAY
TEXAS UNIQUE STUD ID: 5082248831

[Move to Request](#)
[Print Credit Detail](#)
[Change Plan](#)
[POP](#)

Grade Level: 12 9th Grd Entry Dt: 08-16-2021
Cohort: 2025
Graduation Plan: 34 - FOUNDATION HIGH SCHOOL PROGRAM

PEIMS Grad Type: 34 - FHS Prgm (9th GR 14-15 and thereafter)

CPR-AED Date Completed: 05-08-2025
Speech Date Completed: 05-15-2025
Peace Officer Interact Date Completed: 09-05-2024

Foundation
Endorsements
Distinguished
STAAR EOC Assmmts
College Readiness
Diagnostic Info

4 English (English 1-3 & 1 Adv)
3 Math (Alg1, Geo, & 1 Adv)
3 Science (Bio, IPC or Adv & 1 Adv)
3 SS (U.S.H, Eco/Govt & WG or WH)
1 Language Other than English
1 Fine Arts
1 Physical Education
5 Electives
(22 Credits)

[1 - Pursuing](#)

College Career Instruction

(22 Credits)

(2 Credits)

(26 Credits)

(26 Credits)

(2 - Completed)

(26 Credits) with 4 Science

1 Math (Adv)
1 Algebra 2
Endorsement

2 Electives

English 1
English 2
Algebra 1
Biology 1
US History
SAT
SAT Section Scores
TSIA Scores

Cum GPA: 2.06562
Cum Rank: 64

TSIA2 - MathDiag

ACT Composite
ACT PLAN, Composite
PSAT Old, Combined
PSAT New, Combined
PSAT Section Scores
SAT Combined
SAT Section Scores
TSIA Scores

Math ELAR WPt ABE

Dyslexia No
LEP No
Migrant No
GT No
Spec Ed Yes

Retained: 10

Accelerated Learning Plan
Monitor Plan

Parent's Educational Expectation
Endorsements
GPA Acknowledgment

The Student must have 26 credits for an endorsement or distinguished level of achievement.

	Date Completed
STEM	0 - Not Participating <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Public Services	0 - Not Participating <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Business and Industry	0 - Not Participating <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Multi-Disciplinary Studies	2 - Completed <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Arts and Humanities	0 - Not Participating <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

The importance of a High School Graduation Plan is to indicate that endorsements, the distinguished level of achievement, and the importance of postsecondary education, automatic college admission, and eligibility for financial aid have been explained to me.

Date:

Student Signature:

Parent Signature:

Counselor Signature:

Industry Based Certification

Delete
[Certification](#)

Date Taken
Result

Exam Fee
Vendor Nbr
Reimburse
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Graduation Plan > Maintenance > Student > Individual Maintenance > Performance Acknowledgment in the (Previous School Year)

Save
School Year: 2024-2025

GRADE LEVEL COURSE DETAIL
CREDIT SUMMARY
CREDIT DETAIL
PGP
PERFORMANCE ACKNOWLEDGMENT

College Board AP/IB Examinations

Delete	Admin	Month	Code	
--------	-------	-------	------	--

Natl/Intl Business or Industry Certification

Origin	Certification	Date
--------	---------------	------

Outstanding Performance Assessment

N/A

Bilingual/Biliteracy: - +

Dual Credit: - +

Associate Degree: - +

+ Add



For a complete list of submission rules and edits, access the TSDS Web-Enabled Data Standards (**TWEDS**) website. In the top-right corner, select the appropriate **School Year** (20XX), **Collection** (XXXX), and **Submission** (XXX) and click **Open**.

Once on the TWEDS website, in the Overview tab, you can review **Collections**, **Timelines (DUE DATES)**, and **Data Submission Responsibilities**. It is **highly important** to ensure that you review all of these details as they may change according to the **School Year**.



Additionally, you can use the other tabs on the TWEDS website to review **Data Components**, **Descriptor Tables**, **References**, **Rules**, **Change Logs**, and **Early Notices**.