PEIMS Fall Submission (WIP)

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Work In Progress

Reviewed: <color #ed1c24>1st Review Complete</color>
Revised: <color #ed1c24>In Progress</color>

The ASCENDER District Administration application provides program data for each collection from the ASCENDER Student system. These programs are reviewed and modified annually, per the published Texas Web-Enabled Data Standards (TWEDS), to ensure that the data extracted to the district database is as accurate as possible. The extracts provide many of the edits as defined in the TWEDS.

The PEIMS Fall Submission (Submission 1) represents the state of the LEA as of the PEIMS Fall snapshot date, which is the last Friday in October, whether or not this is a day of instruction. Local Education Agencies (LEAs) shall report all students served and staff employed on that date. Education Service Centers (ESCs) and LEAs shall report current school-year budget data. All LEAs report data for the PEIMS Fall Submission.

This guide has been created in domain dependency order.

IMPORTANT: The reports identified in this guide are suggested resources for verifying the applicable data. Other ASCENDER or User Created reports may also be available to verify the same information.

NOTE: This guide is exclusively for information and processes related to student data for the Fall PEIMS submission. Users needing to reference information and processes related to business data for the Fall PEIMS submissions should refer to the TSDS PEIMS Fall Submission Data for Business guide.

IMPORTANT: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's (School System) process.

For a complete list of submission rules and edits, access the TSDS Web-Enabled Data

Standards **(TWEDS)** website. In the top-right corner, select the appropriate **School Year** (20XX), **Collection** (XXXX), and **Submission** (XXX) and click **Open**.

Once on the TWEDS website, in the Overview tab, you can review **Collections**, **Timelines (DUE DATES)**, and **Data Submission Responsibilities**. It is **highly important** to ensure that you review all of these details as they may change according to the **School Year**.

Additionally, you can use the other tabs on the TWEDS website to review **Data Components**, **Descriptor Tables**, **References**, **Rules**, **Change Logs**, and **Early Notices**.

Guides referenced in this document:
QuickGuide: Local Programs
QuickGuide: TEA Census Block Utility
ASCENDER TSDS New School Year Best Practice Guide
TSDS PEIMS Fall Submission Data for Business Guide
ASCENDER DataConnect (ADC): Level 1 Errors Guide
Quick Guide: ASCENDER DataConnect (ADC) - Create New Run

Prerequisites

Before starting the verification process, ensure the following tasks have been completed within the respective applications:

Security Administration

- Verify all roles and users are correct.

Registration

- Local Programs set up in District Profile – See QuickGuide: Local Programs
- Set up Post Secondary Certification Licensure Table
- Assign Student UID Numbers
- Assign Census Block GEO IDs - See QuickGuide: TEA Census Block Utility
- Set Student At Risk Indicators - See Set Student At Risk Indicators

Grade Reporting

- Clean up invalid course codes
- Set up TSDS Crosswalks

I. Education Organization

For the PEIMS Fall Submission, the **Education Organization** domain provides information about any public school, charter, education service center, organization or agency.

Entity	Data Elements
LocalEducationAgency	• NameOfInstitution • LocalEducationAgencyId • LocalEducationAgencyCategory • GrievanceLink • ArmedServicesVocAptBattery • ProgramOfStudy (may have multiple instances) • GiftedTalentedProgram (may have multiple instances)
SSAOrgAssociationExt	• SSAType • FiscalAgentDistrictId
School	• NameOfInstitution • SchoolId • GradeLevel (may have multiple instances) **CampusEnrollmentTypeSet** (may have multiple instances) • CampusEnrollmentType • BeginDate • EndDate **NSLPTypeSet** (may have multiple instances) • NSLPType • BeginDate • EndDate
EducationServiceCenter	• NameOfInstitution • EducationServiceCenterId

Use the following screens to verify and update the **Education Organization** data as needed.

NameOfInstitution is promoted from AskTED.

The **LocalEducationAgencyId** is stored in the database and cannot be edited. It is your local County/District number and can be viewed in the bottom left corner of your ASCENDER screen.

LocalEducationAgencyCategory is labeled **District Type**.

- If District Type is **I – Independent**, system exports **01 – School District**.
- If District Type is **C – Charter**, system exports **02 – Charter**.

SchoolId is a combination of the LocalEducationAgencyId and Campus ID without leading zeros. Example:

- LocalEducationAgencyId = 001908
- Campus ID = 001
- SchoolId = 1908001

District Admin > Tables > District Information > District Name/Address

DISTRICT NAME / ADDRESS | CAMPUS NAME / ADDRESS | PAYROLL FREQUENCIES | REPORTING CONTACT | SHARED SERVICES ARRANGEMENT | FUND BALANCES

Print

District Name: Texas ISD

District County Name: Texas District Type: I - Independent

District Website: www.esc20.net

District E-mail:

ESC Region Number: 20 ESC County District Number: 015-950

Street Nbr: 714 Street Name: Lone Star Drive

District Admin > Tables > District Information > Shared Services Arrangement

DISTRICT NAME / ADDRESS | CAMPUS NAME / ADDRESS | PAYROLL FREQUENCIES | REPORTING CONTACT | SHARED SERVICES ARRANGEMENT

Shared Services Arrangements

Delete	Shared Services Type	Fiscal Agent District ID
	07	015-950
	10	015-907
	12	227-905
	99	015-950

Add

Registration > Maintenance > District Profile > District Maintenance > Demographic Info

DEMOGRAPHIC INFO | CONTROL INFO | SPECIAL ED INFO | ATTENDANCE ZONES OPTIONS | TSDS

District Name: Texas ISD

District County: Texas District Type: Independent

District Website: www.esc20.net

District Email:

ESC Region Number: 20 ESC County District Number: 015-950

Street Nbr: 1715 Street Name: Lone Star Drive

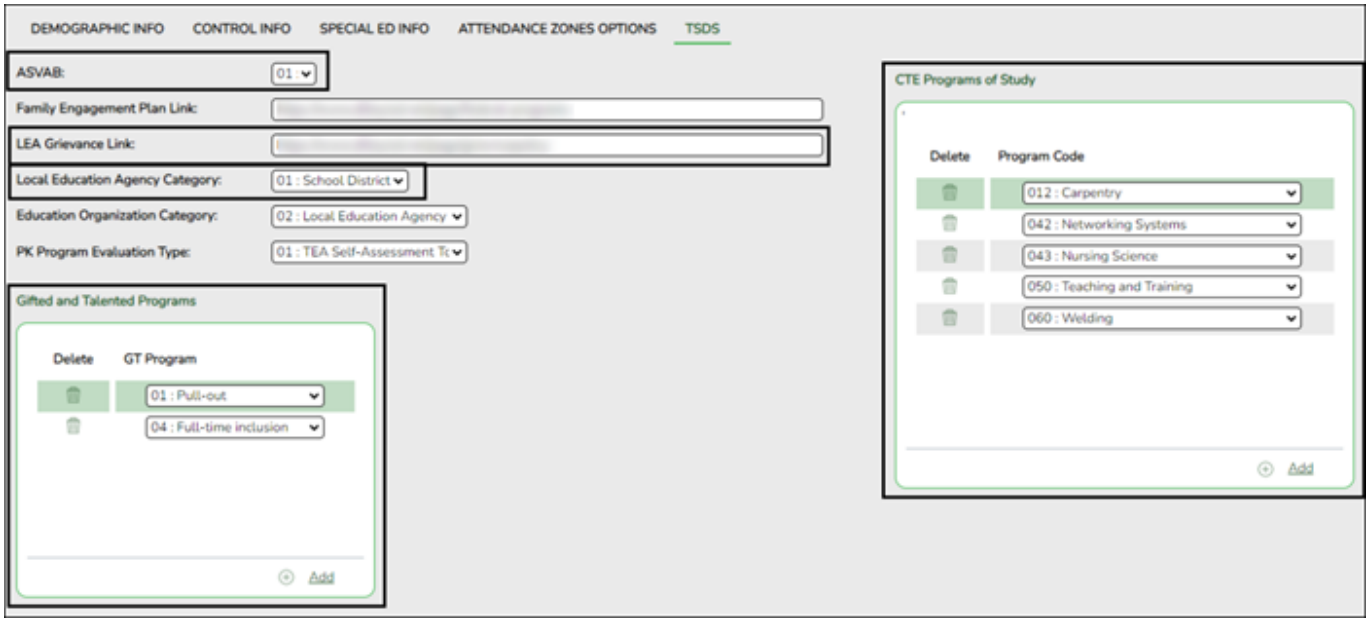
City: Alamo City State: TX Zip Code: 46119 4521

Phone: 555 675-6338 Fax: 555 675-7848

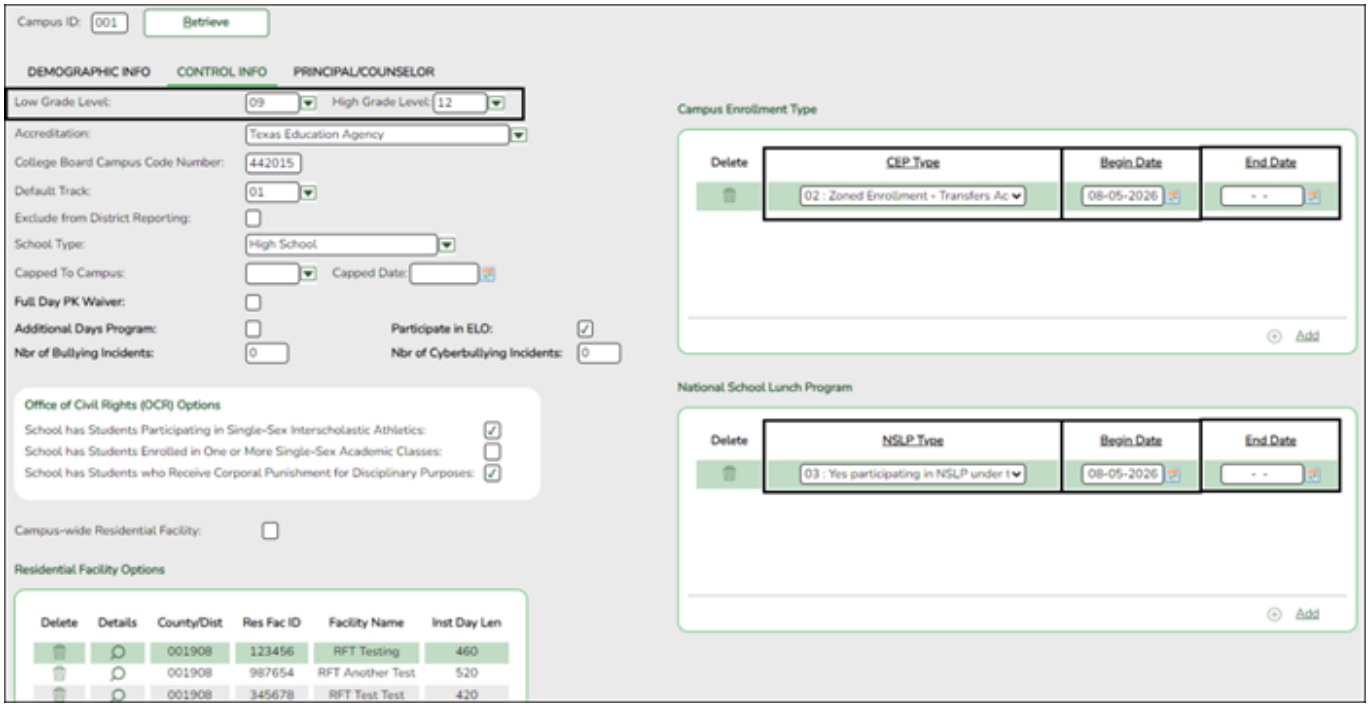
Superintendent Name:

Title	First	Middle	Last	Generation
Mrs	Jane		Smith	

Registration > Maintenance > District Profile > District Maintenance > TSDS



Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info



II. Finance (Budget)

For the PEIMS Fall Submission, the **Finance** domain provides the financial information captured in accounts (both actuals and budgeted). It is dependent on the **Education Organization** domain.

Entity	Data Elements
BudgetExt	• NameOfInstitution • LocalEducationAgencyId • LocalEducationAgencyCategory • GrievanceLink • ArmedServicesVocAptBattery • ProgramOfStudy (may have multiple instances) • GiftedTalentedProgram (may have multiple instances)

Use the TSDS PEIMS Fall Submission Data for Business guide to review this information.

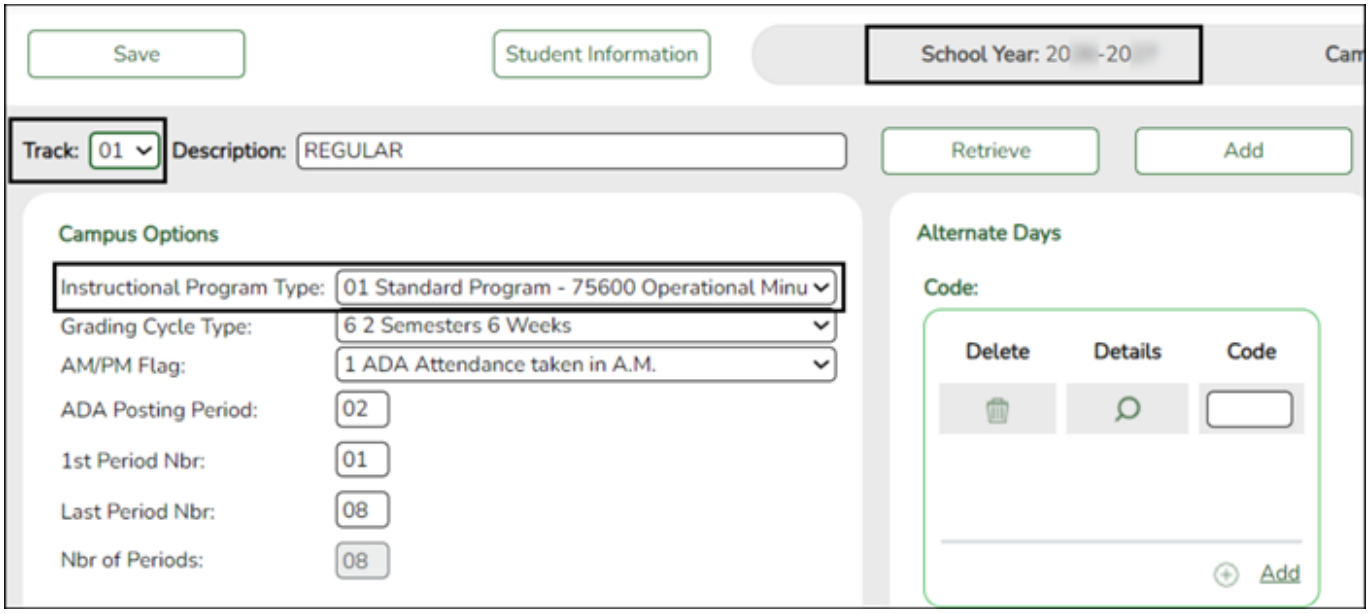
III. School Calendar

For the PEIMS Fall Submission, the **School Calendar** domain is not promoted to TSDS. However, it must be loaded into the IODS to satisfy domain dependencies required for the promotion of other data. This domain is dependent on the **Education Organization** domain.

Entity	Data Elements
Calendar	• SchoolYear • CalendarCode • CalendarType

Use the following screen to verify and update the **School Calendar** data as needed.

Attendance > Maintenance > Campus > Campus Options



IV. Alternative and Supplemental Services (Programs offered by the District)

For the PEIMS Fall Submission, the **Program** entity represents any program designed to work in conjunction with, or as a supplement to, the main academic program. Programs may provide instruction, training, services, or benefits through federal, state, or local agencies. This domain is dependent on the **Education Organization** domain.

Entity	Data Elements
Program	• SchoolYear • CalendarCode • CalendarType

The **ProgramType** is not visible in ASCENDER. These values are determined by and stored in the database.

V. Staff (Demographics and Days Employed)

For the PEIMS Fall Submission, the **Staff** domain represents the education organization an employee, contractor, volunteer, or other service provider is formally associated with, typically indicated by which organization the staff member has a services contract with or receives their compensation. This domain is dependent on the **School** Calendar domain.

Entity	Data Elements
Staff	• StaffUniqueId • BirthDate • HighestCompletedLevelOfEducation • HispanicLatinoEthnicity • Race (may have multiple instances) • Sex • GenerationCode • TotalYearsProfExperience • YearsExperienceInDistrict • YearsTRATeachingExperience • StaffId • LEADeterminedTRAEligibility **StaffTypeSet** (may have multiple instances) • StaffType • BeginDate • EndDate **ParaprofessionalCertificationSet** (may have multiple instances) • ParaprofessionalCertification • BeginDate • EndDate **Name** • FirstName • MiddleName • LastSurname
StaffEducationOrganizationEmploymentAssociation	**DaysEmployedSet** (may have multiple instances) • PercentDayEmployed • NumberDaysEmployed • BeginDate • EndDate **AuxiliaryRoleIdSet** (may have multiple instances) • AuxiliaryRoleId • BeginDate • EndDate **EmploymentPeriod** • HireDate • EndDate

Use the TSDS PEIMS Fall Submission Data for Business guide to review this information.

VI. Student Identification and Demographic (Basic Demographics, Census Block, and Crisis Events)

For the PEIMS Fall Submission, the **Student** contains basic student information. A student is a person who has been enrolled in a school or other educational institution. This domain is dependent on the **School Calendar** domain and **Alternative and Supplemental Services** domain and entities.

Entity	Data Elements
Student	• StudentUniqueId • LocalStudentId • StudentId • GenerationCode **Name** • FirstName • MiddleName • LastSurname BirthData • BirthDate **StudentCensusBlockGroupSet** (may have multiple instances) • StudentCensusBlockGroup • BeginDate • EndDate **CrisisEventSet** (may have multiple instances) • CrisisEvent (may have multiple instances) • BeginDate • EndDate

Use the following reports to verify the **Student Identification and Demographic** data.

Use the **SRG0301 – Student Census Block Group Roster** report to verify Census Block data elements. When generating this report enter the **PEIMS Fall snapshot date** (last Friday in October) in the As-of Date parameter.

Date Run:
Cnty-Dist: 001-908
Campus: 001

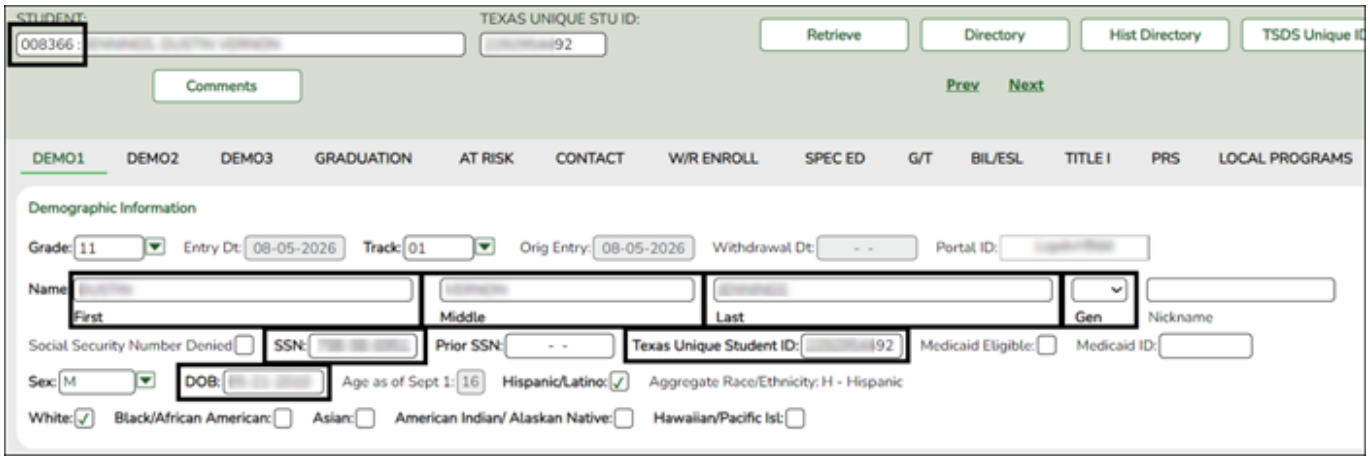
Student Census Block Group Roster
001 School
Sch Year: 20

Program ID: SRG0301
Page: 1 of 42

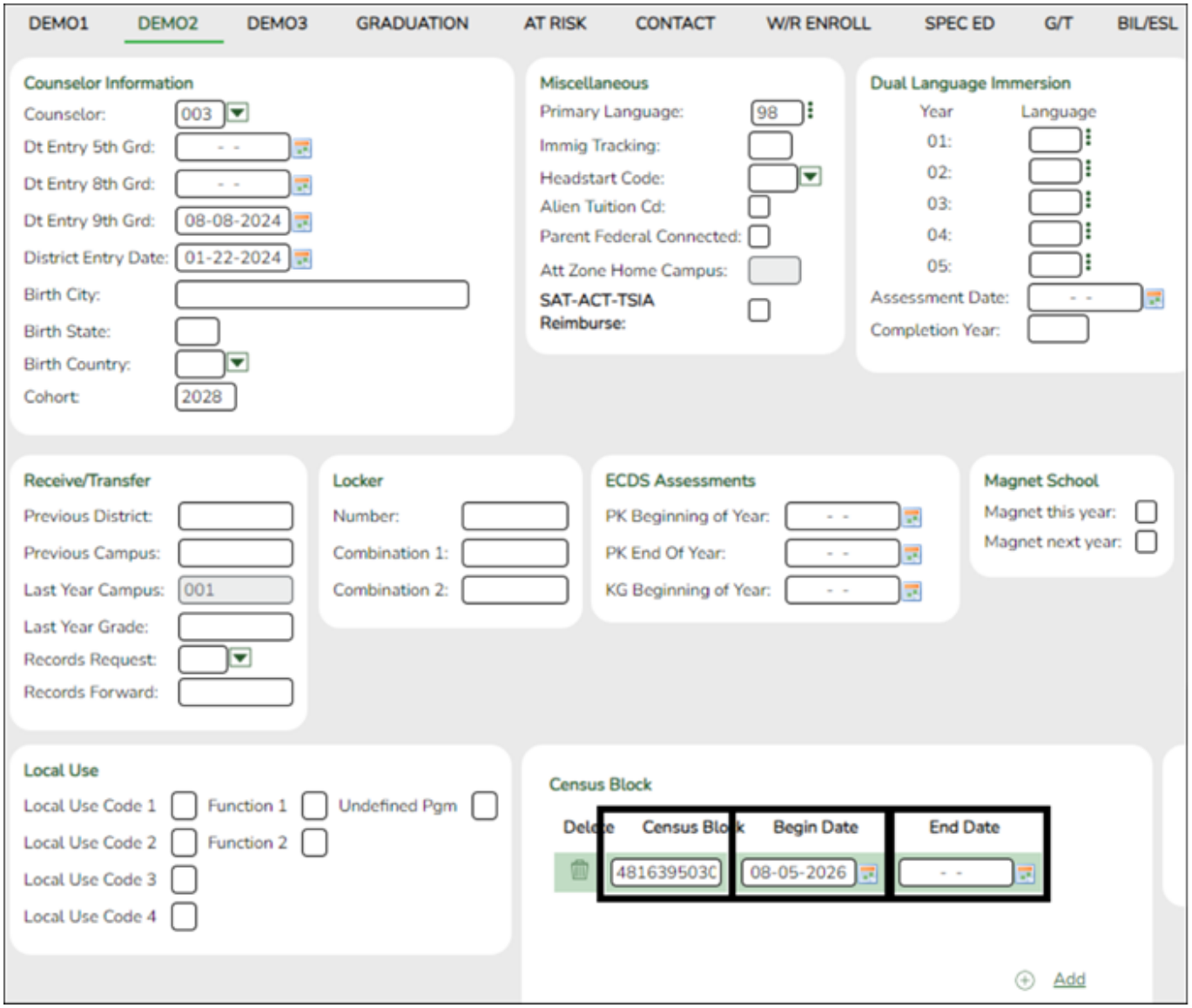
Student Name	Unique ID	Student ID	Sex	Grd	Eth	Date of Birth	Economic Disadvantag	ADA Eligibility	Homeless	Attribution Code	Census Block Group	Active
ALLEN, KARL D.	5327417485	006940	F	09	W	20120721	01	1			481639503011	1
BARTLETT, GLEN H.	7187539864	006299	M	09	H	20120214	01	1			481639503021	1
BELL, LEON C.	2522248281	006282	M	09	H	20111001	01	1			481639503011	1
BROOKS, TYRONE K.	4179472272	008999	M	09	W	20120408	01	1			481639503022	1
BROOKS, VINCENT F.	2462658589	006257	F	09	H	20120707	00	1				1
COOK, TONY D.	7271421277	008998	M	09	H	20111107	01	1			481639503011	1
CROSS, GORDON J.	1977272999	006271	M	09	H	20120831	99	1			481639503022	1
DANIELS, JESUS L.	6348274222	006261	M	09	H	20111109	01	1	2			1

Use the following screens to update the **Student Identification and Demographic data** as needed.

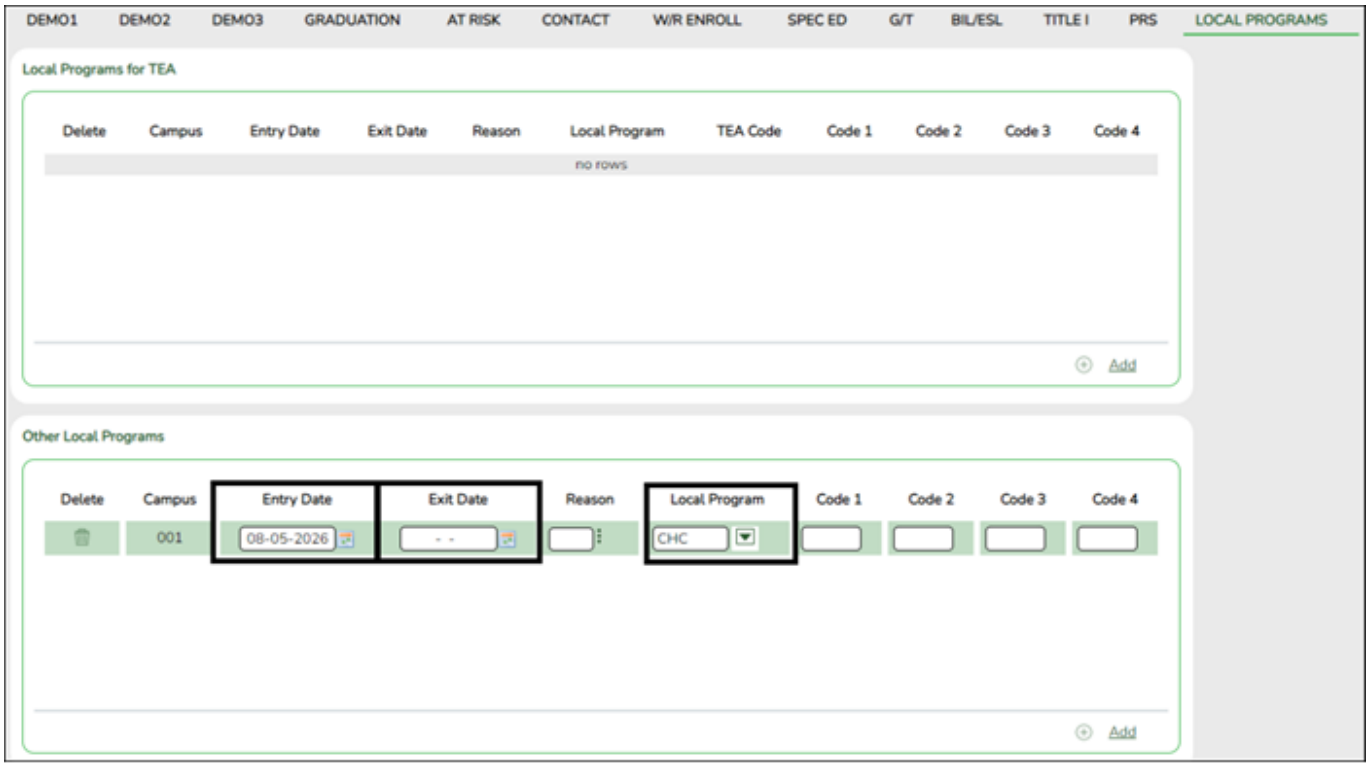
Registration > Maintenance > Student Enrollment > Demo1



Registration > Maintenance > Student Enrollment > Demo2



Registration > Maintenance > Student Enrollment > LocalPrograms



VII. Finance (Contracted Staff & Payroll)

For the PEIMS Fall Submission, the **Finance** domain provides the financial information captured in accounts (both actuals and budgeted). This domain is dependent on the **Staff** domain and entities.

Entity	Data Elements
ContractedInstructionalStaffFTEExt	• CIStaffProgramIntent • TotalContractedInstrStaffFTE
PayrollExt	• FiscalYear • PayrollAmount • PayrollFund • PayrollFunction • PayrollObject • Organization • PayrollProgramIntent • PayrollActivity • BeginDate • EndDate

Use the TSDS PEIMS Fall Submission Data for Business guide to review this information.

VIII. Staff

For the PEIMS Fall Submission, the **StaffEducationOrganizationAssignmentAssociation** entity represents position assignments and roles within the local education agency or school. This domain is dependent on the **Staff** domain and entities.

Entity	Data Elements
StaffEducationOrganizationAssignmentAssociation	• StaffClassification • BeginDate • EndDate • SharedServiceArrangementStaff **StaffServiceSet** (may have multiple instances) • StaffService • SPEDStudentAgeRange • PopulationServed • MonthlyMinutes • NumberOfStudentsInClass • StaffServiceBeginDate • StaffServiceEndDate

Use the TSDS PEIMS Fall Submission Data for Business guide to review this information.

NOTE: If staff data should not be extracted from Grade Reporting for Fall PEIMS, select the **Excl From Fall PEIMS** field on *Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor*.

IX. Teaching & Learning

For the PEIMS Fall Submission, the **Teaching & Learning** domain provides course information, including the staff member who provides instruction for the course. This domain is dependent on the **Staff** domain and entities.

Entity	Data Elements
Course	• CourseCode • CourseTitle **CourseIdentificationCode** • CourseIdentificationSystem • IdentificationCode
CourseOffering	• LocalCourseCode

Entity	Data Elements
Section	• CourseOffering • SectionIdentifier **SectionSet** (may have multiple instances) • PopulationServed • SPEDStudentAgeRange • ClassType • BeginDate • EndDate
StaffSectionAssociation	• BeginDate • EndDate • ClassroomPosition • NumberOfStudentsInClass • MonthlyMinutes • NumberDaysTaughtWeek1 • NumberDaysTaughtWeek2 • NumberDaysTaughtWeek3 • NumberDaysTaughtWeek4 • NumberMinutesTaughtWeek1 • NumberMinutesTaughtWeek2 • NumberMinutesTaughtWeek3 • NumberMinutesTaughtWeek4 • SharedServiceArrangementStaff

RECOMMENDATIONS:

- Delete any course sections that have no students enrolled and are not in use. This prevents the system from sending incorrect or unnecessary data during processing.
- For districts that use the multi-period scheduling for elementary grade report, each subject should have a unique period. This is recommended by the TEA for classroom linking.

Use the following reports to verify the **Teaching & Learning** data.

The **Course** and **CourseOffering** entities are a list of all current year courses for the local education agency (LEA). Use the **SGR0050 - District Master List (Grd Rpting)** to verify data elements in these entities.

Date Run: [redacted]
Cnty-Dist: 001-908

District Master List (Grade Reporting)
Texas ISD
Sch Year: 20[redacted]

Program ID: SGR0050
Page: 6 of 16

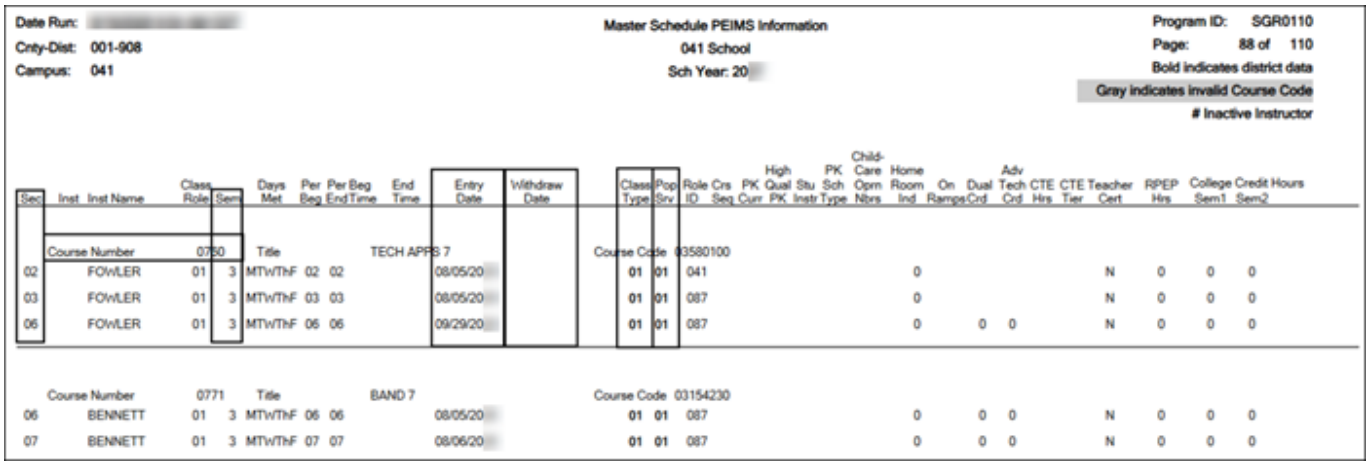
Course Number	Title	Abbrev Name	Stf Pcd	Nbr Sem	Exm Sem	Prd Ctrl	Core Crs Cd	ELA Wgt	Auto Grade	Crd Lvl	Prtl Crdt	Credit	Crdt Seq	Grd Crs	Gender Rstr	HR Cd	HR Tbl	HR Wgt	GA Tbl	GA Wgt	Service ID	Service ID Description	Dept	Textbook ISBN	Spec Crs Consid	Incl Elig	Priority Cd	AAR Use	PEIMS CTE Hours	PEIMS CTE Tier	PEIMS Course Seq	PEIMS Pop Srv	PEIMS Role ID	PEIMS Instr Set	PEIMS Class Typ
1037	DYSLEXIA INTRV	DYSINT	N	2	1	2				H	Y	1.0	4	Y		R	1	R	1		84000DYS					Y	R					03	087		01
1040	ENGLISH 4	ENGLISH	N	2	1	2				H	Y	1.0	4	Y		R	1	R	1		03220400	ENG 4				Y	R					01	087		01
1041	ENGLISH 4A	ENGLISH	N	1	1	1				H	N	0.5	4	Y		R	1	R	0		03220400	ENG 4			R	Y	R			1		01	087		01
1042	ENGLISH 4B	ENGLISH	N	1	1	1				H	N	0.5	4	Y		R	1	R	0		03220400	ENG 4			R	Y	R			2		01	087		01
1045	CREAT WR	CREAT WR	N	2	1	0				H	Y	1.0	4	Y		R	1	R	1		03221200	CREAT WR				Y	R	E				01	087		01
1046	PRACTICAL WRIT	PRACWRIT	N	2	1	2				H	Y	1.0	4	Y		R	1	R	1		03221300	PRACT WR				Y	R					01	087		01
1051	ENG 1301	ENG 1301	N	1	1	1				H	N	0.5	4	Y		R	1	A	1		03220300	ENG 3			D	Y	R	E		0		01	087		01
1052	ENG 1302	ENG 1302	N	1	1	1				H	N	0.5	4	Y		R	1	A	1		03220300	ENG 3			D	Y	R	E		0		01	087		01
1053	ENGL 2322	ENGL2322	N	1	1	1				H	N	0.5	4	Y		R	1	A	1		03220400	ENG 4			D	Y	R	E				01	087		01
1054	ENGL 2323	ENGL2323	N	1	1	1				H	N	0.5	4	Y		R	1	A	1		03220400	ENG 4			D	Y	R	E				01	087		01
1055	SPCH 1311	SPCH1311	N	1	1	1				H	N	1.0	4	Y		R	1	A	1		03241400	COMMAPP			D	Y	R	D		0		01	087		01
1056	HUMA1301	HUMA1301	N	1	1	1				H	N	0.5	4	Y		R	1	A	1		03221600	HUMANIT			D	Y	R	E				01	087		01
1057	HUMA1302	HUMA1302	N	1	1	1				H	N	0.5	4	Y		R	1	A	1		03221610	HUMANIT2				Y	E					01	087		01
1060	AMERICA LIT2327	AMER2327	N	1	1	1				H	N	0.5	4	Y		R	1	A	1		03221800	IND ENG			D	Y	E	E		0		01	087		01
1061	BRIT LIT 2322	BRIT LIT	N	1	1	1				H	N	0.5	4	Y		A	1	A	1		03221800	IND ENG			D	Y	R					01	087		01

The **CourseIdentificationSystem** is not displayed in ASCENDER. The value is determined and stored in the database based on the CourseCode:

- If the CourseCode is listed as a state course code in TWEDS, the system reports it as an **01 - State Course Code**.
- If the CourseCode is not listed in TWEDS, the system reports it as an **02 - LEA Course Code**.

TIP: The SGR0050 report, sorted by Service ID (Course Code), allows you to easily identify any duplicate local course codes. Local CourseCodes must be unique for each distinct course within the district.

The **Section** entity represents a setting in which organized instruction of course content is provided to one or more students for a given period of time. Use the **SGR0110 - Master Schedule PEIMS Information** to verify data elements in this entity.



Date Run:
Cnty-Dist: 001-908
Campus: 041

Master Schedule PEIMS Information
041 School
Sch Year: 20

Program ID: SGR0110
Page: 88 of 110
Bold indicates district data
Gray indicates invalid Course Code
Inactive Instructor

Sec	Inst	Inst Name	Class Role	Sem	Days Met	Per Beg	Per End	Beg Time	End Time	Entry Date	Withdraw Date	Class Type	Pop Srv	Role ID	Crs Seq	PK Curr	High Qual PK	Stu Instr	PK Sch Type	Child-Care Opm Nbrs	Home Room Ind	On Ramps	Dual Crd	Adv Tech Crd	CTE Hrs	CTE Tier	Teacher Cert	RPEP Hrs	College Credit Hours Sem1	Sem2
Course Number			0750		Title				TECH APPS 7			Course Code		03580100																	
02		FOWLER	01	3	MTWThF	02	02			08/05/20		01	01	041							0						N	0	0	0
03		FOWLER	01	3	MTWThF	03	03			08/05/20		01	01	087							0						N	0	0	0
06		FOWLER	01	3	MTWThF	06	06			09/29/20		01	01	087							0		0	0			N	0	0	0
Course Number			0771		Title				BAND 7			Course Code		03154230																	
06		BENNETT	01	3	MTWThF	06	06			08/05/20		01	01	087							0		0	0			N	0	0	0
07		BENNETT	01	3	MTWThF	07	07			08/06/20		01	01	087							0		0	0			N	0	0	0

The **SectionIdentifier** is a calculated value that is a combined value of CourseNumber, Section, and Semester.

The **StaffSectionAssociation** entity represents staff members and their assigned responsibilities within the school. For the PEIMS Fall Submission, this entity is reported for staff employed on the PEIMS Fall snapshot date—the last Friday in October—and includes their responsibilities during the four weeks in October that contain the snapshot date.

Use the **SGR0110 – Master Schedule PEIMS Information** report to verify data elements reported in this entity.

Date Run:
Cnty-Dist: 001-908
Campus: 041

Master Schedule PEIMS Information
041 School
Sch Year: 20

Program ID: SGR0110
Page: 88 of 110
Bold indicates district data
Gray indicates invalid Course Code
Inactive Instructor

Sec	Inst	Inst Name	Class Role	Sem	Days Met	Per Beg	Per End	Beg Time	End Time	Entry Date	Withdraw Date	Class Type	Pop Srv	Role ID	Crs Seq	PK Curr	High Qual PK	Stu Instr	PK Sch Type	Child-Care Oprn Nbrs	Home Room Ind	On Ramps	Dual Crd	Adv Tech Crd	CTE Hrs	CTE Tier	Teacher Cert	RPEP Hrs	College Credit Hours Sem1	Sem2
Course Number			0750		Title			TECH APPS 7				Course Code 03580100																		
02		FOWLER	01	3	MTWThF	02	02			08/05/20		01	01	041							0						N	0	0	0
03		FOWLER	01	3	MTWThF	03	03			08/05/20		01	01	087							0						N	0	0	0
06		FOWLER	01	3	MTWThF	06	06			09/29/20		01	01	087							0		0	0			N	0	0	0
Course Number			0771		Title			BAND 7				Course Code 03154230																		
06		BENNETT	01	3	MTWThF	06	06			08/05/20		01	01	087							0		0	0			N	0	0	0
07		BENNETT	01	3	MTWThF	07	07			08/06/20		01	01	087							0		0	0			N	0	0	0

MonthlyMinutes is not displayed in ASCENDER. The value is calculated using the section's **Days Met**, **Begin Time**, and **End Time** fields. If **Begin Time** and **End Time** are blank, the applicable TSDS Crosswalk is used to calculate the value:

- 042 – Responsibilities – From Campus/Period to Minutes
- 043 – Responsibilities – From Campus/Service ID to Minutes

Crosswalk Type: 042 Responsibilities - From Campus/Period to Minutes — Retrieve

Delete	From	To
	00100	00900
	00101	00900
	00102	00900
	00103	00900
	00104	00900
	00105	00900
	00106	00900
	00107	00900
	00108	00900
	00109	00900
	04101	00900
	04102	00900
	04103	00900
	04104	00900
	04105	00900
	04106	00900
	04107	00900
	04108	00900
	04109	00600

First — 1 : 00100 - 04109 / 1 — Last — Add

Crosswalk Type: 043 Responsibilities - From Campus/Service ID to Minutes — Retrieve

Delete	From	To
	04185000SPE	01800
	10101010000	03900
	10101020000	08100
	10102530003	01000
	10102620010	01800
	10102620020	01800
	10102620030	01800
	10102620040	01800
	10102625010	01800
	10102625020	01800
	10102625030	01800
	10102625040	01800
	10102625050	01800
	10102630010	01800
	10102630020	01800
	10102630030	01800
	10102630040	01800
	10102630050	01800
	10102640010	01800
	10102640020	01800
	10102640030	01800

First — 1 : 04185000SPE - 10102640030 / 3 — Last — Add

The **NumberDaysTaughtWeek1–4** and **NumberMinutesTaughtWeek1–4** data elements must be verified in the **044 – PE Responsibilities – Campus/Crs/Sec Table**.

Grade Reporting > Maintenance > Tables > TSDS Crosswalks

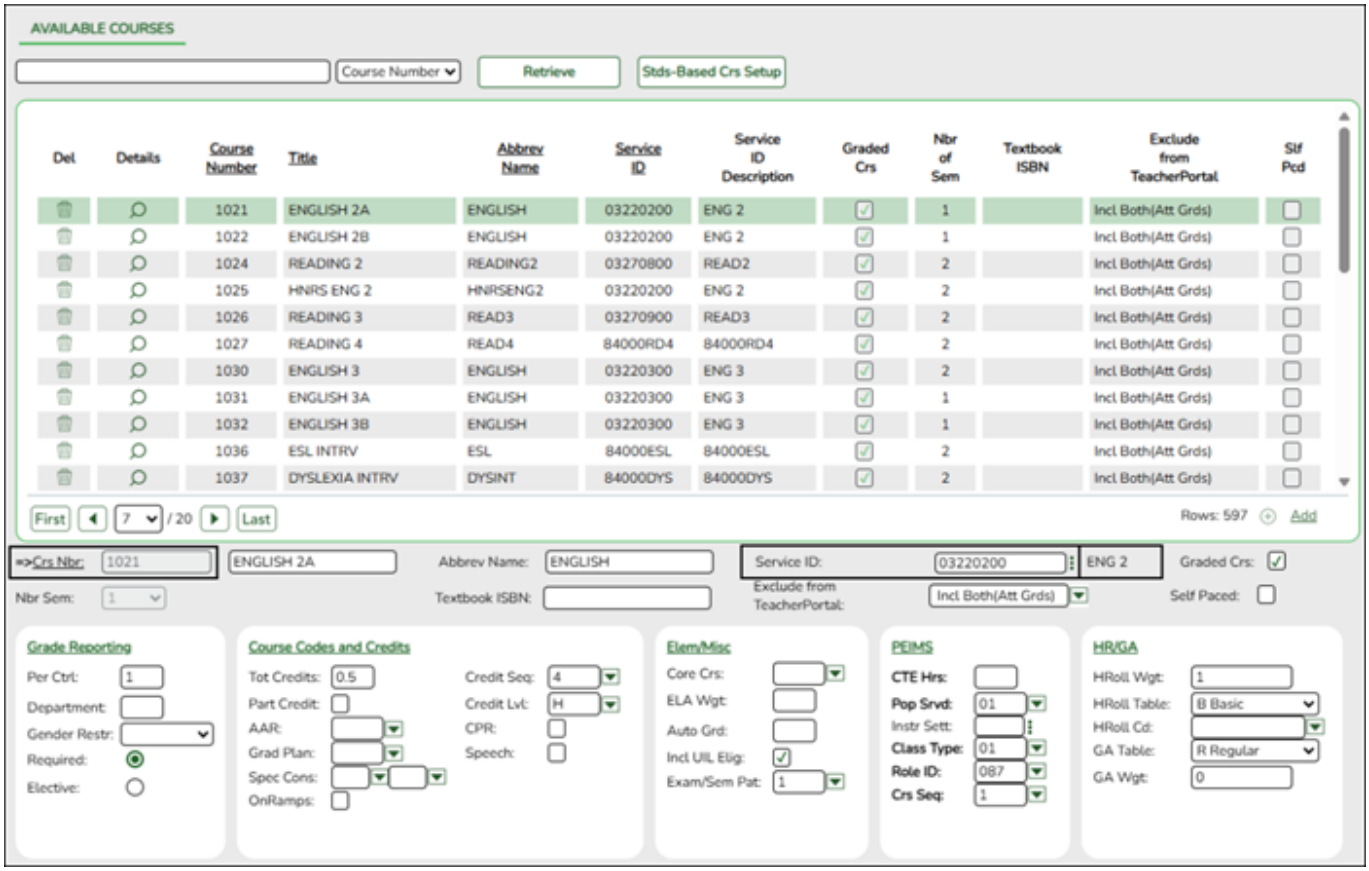
From	Day Week 1	Mins Week 1	Day Week 2	Mins Week 2	Day Week 3	Mins Week 3	Day Week 4	Mins Week 4
001501206	5	225	5	225	5	225	5	225
001501207	5	225	5	225	5	225	5	225
001501406	5	225	5	225	5	225	5	225
041065305	5	225	5	225	5	225	5	225
041065405	5	225	5	225	5	225	5	225
041075101	5	225	5	225	5	225	5	225
041075105	5	225	5	225	5	225	5	225

NOTE: **SharedServiceArrangementStaff** is reported by ESCs only.

Use the following screens to update the **Teaching & Learning** data as needed.

Use the following screen to update the data elements in the **Course** and **CourseOffering** entities as needed.

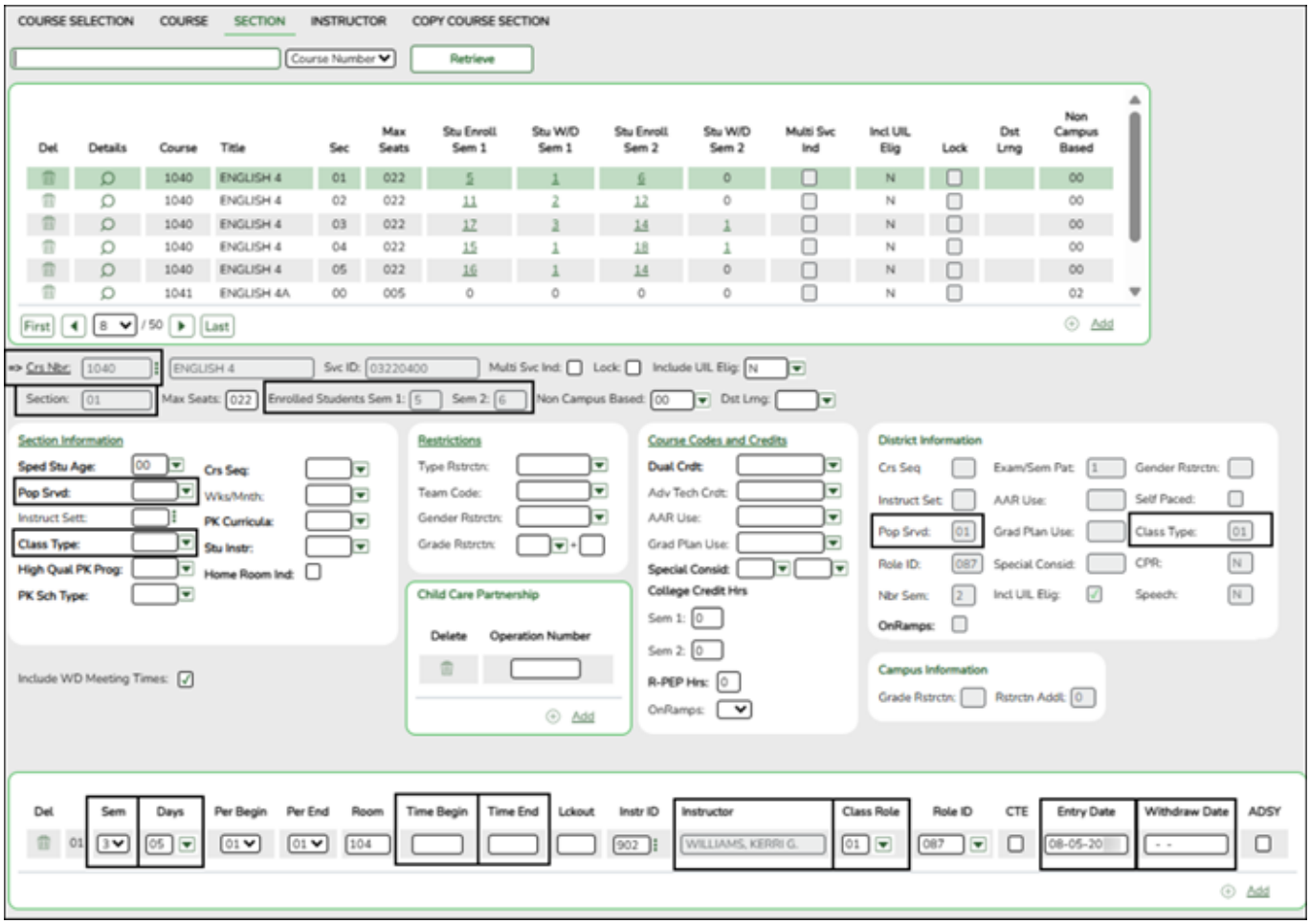
Grade Reporting > Maintenance > Master Schedule > District Schedule



Del	Details	Course Number	Title	Abbrev Name	Service ID	Service ID Description	Graded Crs	Nbr of Sem	Textbook ISBN	Exclude from TeacherPortal	Slf Pcd
		1021	ENGLISH 2A	ENGLISH	03220200	ENG 2	✓	1		Incl Both(Att Grds)	
		1022	ENGLISH 2B	ENGLISH	03220200	ENG 2	✓	1		Incl Both(Att Grds)	
		1024	READING 2	READING2	03270800	READ2	✓	2		Incl Both(Att Grds)	
		1025	HNRS ENG 2	HNRSENG2	03220200	ENG 2	✓	2		Incl Both(Att Grds)	
		1026	READING 3	READ3	03270900	READ3	✓	2		Incl Both(Att Grds)	
		1027	READING 4	READ4	84000RD4	84000RD4	✓	2		Incl Both(Att Grds)	
		1030	ENGLISH 3	ENGLISH	03220300	ENG 3	✓	2		Incl Both(Att Grds)	
		1031	ENGLISH 3A	ENGLISH	03220300	ENG 3	✓	1		Incl Both(Att Grds)	
		1032	ENGLISH 3B	ENGLISH	03220300	ENG 3	✓	1		Incl Both(Att Grds)	
		1036	ESL INTRV	ESL	84000ESL	84000ESL	✓	2		Incl Both(Att Grds)	
		1037	DYSLEXIA INTRV	DYSINT	84000DYS	84000DYS	✓	2		Incl Both(Att Grds)	

Use the following screens to update the data elements in the **Section** and **StaffSectionAssociation** entities as needed.

Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section



NOTE: Several fields exist on both the district and campus master schedules. These fields only need to be updated in the campus master schedule if they require different values than the district master schedule.

- If the field in the campus master schedule (section record) contains data, that value is extracted.
- If the field is blank in the campus master schedule (section record), the district value is extracted.
- Under District Information, district-level settings are displayed for your information.

Grade Reporting > Maintenance > Tables > TSDS Crosswalks

Crosswalk Type: 042 Responsibilities - From Campus/Period to Minutes | Retrieve

Delete	From	To
	00100	00900
	00101	00900
	00102	00900
	00103	00900
	00104	00900
	00105	00900
	00106	00900
	00107	00900
	00108	00900
	00109	00900
	04101	00900
	04102	00900
	04103	00900
	04104	00900
	04105	00900
	04106	00900
	04107	00900
	04108	00900
	04109	00600

First | 1 : 00100 - 04109 / 1 | Last | Add

Crosswalk Type: 043 Responsibilities - From Campus/Service ID to Minutes | Retrieve

Delete	From	To
	04185000SPE	01800
	10101010000	03900
	10101020000	08100
	10102530003	01000
	10102620010	01800
	10102620020	01800
	10102620030	01800
	10102620040	01800
	10102625010	01800
	10102625020	01800
	10102625030	01800
	10102625040	01800
	10102625050	01800
	10102630010	01800
	10102630020	01800
	10102630030	01800
	10102630040	01800
	10102630050	01800
	10102640010	01800
	10102640020	01800
	10102640030	01800

First | 1 : 04185000SPE - 10102640030 / 3 | Last | Add

Crosswalk Type: 044 PE Responsibilities - Campus/Crs/Sec | Refresh | Delete | Print

From	Day Week 1	Mins Week 1	Day Week 2	Mins Week 2	Day Week 3	Mins Week 3	Day Week 4	Mins Week 4
001501206	5	225	5	225	5	225	5	225
001501207	5	225	5	225	5	225	5	225
001501406	5	225	5	225	5	225	5	225
041065305	5	225	5	225	5	225	5	225
041065405	5	225	5	225	5	225	5	225
041075101	5	225	5	225	5	225	5	225
041075105	5	225	5	225	5	225	5	225

X. Enrollment

For the PEIMS Fall Submission, the **Enrollment** domain provides the enrollment and withdrawal information for a student and the relationship between a particular education organization. This domain is dependent on the **Student Identification and Demographics** domain and entities.

Entity	Data Elements
StudentSchoolAssociation	• EntryDate • EntryGradeLevel • ADAEligibility • StudentAttribution • CampusIdOfResidence • CampusIdOfAccountability

Use the **SRG1200 - Student Status By Program Changes** to verify data elements in this entity.

When generating this report enter “**Y**” in the Print Enroll Records parameter.

Date Run:
Cnty-Dist: 001-908
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 20

Program ID: SRG1200
Page: 3 of 8

Enrollment Records:

Stu ID	Student Name	Grd	SSN	Orig Entry	Entry Dt	Exit Dt	Wd Rsn	Stat	Exclsn	Elig	Trk	Attrib	Camp Res	Camp Account	ET Verify
006655	DUNN, HERBERT L	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
008545	FREEMAN, KENNETH N	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		3	01	06	082-903-001		
006074	FULLER, HECTOR T	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
006171	GIBBS, BERNARD B	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
007092	GIBBS, MARK Z	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
006107	GIBBS, MARSHALL P	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
009105	GIBBS, TIM F	10	XXX-XX-XXXX	09-10-2026	09-10-20			1		1	01				
006071	GILBERT, KURT G	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
008181	HAMMOND, TERRENCE L	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
006100	HARDY, STEVE L	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
006092	HOFFMAN, GLEN R	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
006079	HUGHES, LUCY E	10	XXX-XX-XXXX	08-05-2026	10-14-20	10-17-20	80	1		1	01				
006246	JACKSON, JOHNNIE J	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
006731	KERR, ERNEST A	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
001910	LARSON, JEROME M	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
007315	LARSON, MORRIS G	10	XXX-XX-XXXX	08-05-2026	08-05-20			1		1	01				
006332	LEE, MARIA W	10	XXX-XX-XXXX	08-05-2026	08-05-20	09-30-20	60	1		1	01				

Use the following screen to update the data elements in the **StudentSchoolAssociation** entity as needed

Registration > Maintenance > Student Enrollment > W/R Enroll

DEMO1 DEMO2 DEMO3 GRADUATION AT RISK CONTACT W/R ENROLL SPEC ED G/T BIL/ESL TITLE I PRS LOCAL PROGRAMS PK ENR

Delete	Details	Campus	Entry Date	Exit Date	Reason	ET Verify	Status	Exclusion	Grade	Elig Cd	CTE Elig	Track	Attrib Cd	Camp Res	Camp Acc	Comnts	Res Fac
		001	08-05-20	08-29-20	60		1		10	1	✓	01		- -	- -		
		001	09-02-20	- -			1		10	1	✓	01		- -	- -		

Add

Campus: 001
Entry Date: 08-05-20
Exit Date: 08-29-20
Reason: 60 +33
ET Verify:

Status Cd: 1
Exclusion Code:
Grade Level: 10
Eligibility Code: 1
CTE Elig: ✓

Track: 01
Attribution Cd:
Camp Resid: - -
Camp Account: - -

Residential Facility:

XI. Student Identification and Demographics (Additional

Demographics and Characteristics)

For the PEIMS Fall Submission, the **StudentEducationOrganizationAssociation** entity captures demographic and similar characteristics of a student that are specific to a student's relationship with a particular education organization. This domain is dependent on the **Enrollment** domain.

Entity	Data Elements
StudentEducationOrganizationAssociation	• Sex • HispanicLatinoEthnicity • Race (may have multiple instances) **EmergentBilingualSet** (may have multiple instances) • EmergentBilingualIndicator • BeginDate • EndDate **EconomicDisadvantageSet** (may have multiple instances) • EconomicDisadvantage • BeginDate • EndDate **FosterCareTypeSet** (may have multiple instances) • FosterCareType • BeginDate • EndDate **HomelessStatusSet** (may have multiple instances) • HomelessStatus • BeginDate • EndDate **UnaccompaniedYouthSet** (may have multiple instances) • UnaccompaniedYouth • BeginDate • EndDate **UnschooledAsyleeRefugeeSet** (may have multiple instances) • UnschooledAsyleeRefugee • BeginDate • EndDate **MilitaryConnectedStudentSet** (may have multiple instances) • MilitaryConnectedStudent • BeginDate • EndDate **PKProgramTypeSet** (may have multiple instances) • PKProgramType • BeginDate • EndDate **PKFundingSourceSet** (may have multiple instances) • PKFundingSource • OrderOfPKFundingSource • BeginDate • EndDate **Language** (may have multiple instances) • Language • LanguageUse **StudentCharacteristic** (may have multiple instances) • StudentCharacteristic **StudentCharacteristic > Period** (may have multiple instances) • BeginDate • EndDate **AdultPreviousAttendanceSet** • AdultPreviousAttendance • BeginDate • EndDate **FullTimeHybridVirtualProgramParticipationSet** (may have multiple instances) • FullTimeHybridVirtualProgramParticipation • BeginDate • EndDate

IMPORTANT: When reviewing data for a student who transferred between campuses within the district, some elements and programs require manual reentry at the new campus. See **In-District Campus Transfer Considerations** below.

Use the **SRG0605 - Student Special Programs** report to verify most data in this entity. When generating this report enter the **PEIMS Fall snapshot date** (last Friday in October) in the As-of Date parameter.

SCREENSHOT PENDING 13.0110 RELEASE. SRG0605 - Student Special Programs report

Use the **SRG1200 - Student Status Changes by Program** report to verify PK data in this entity. When generating this report enter "**Y**" in the Print PK Enroll Records parameter.

Date Run:
Cnty-Dist: 001-908
Campus: 101

Student Status By Program Changes
101 School
Sch Year: 20

Program ID: SRG1200
Page: 1 of 2

PK Enroll Records:

				Pk Program Section:				PK Funding Source Section:			
Stu ID	Student Name	Grd	SSN	Entry Dt	Exit Dt	Elig Cd	PK Pgm	Entry Dt	Exit Dt	Fund Order	Fund Source
009045	SHAW, JOHNNY M	EE	XXX-XX-XXXX	08-11-20		2	02			0	
008990	ADAMS, GILBERT E	PK	XXX-XX-XXXX	08-05-20		2	01			0	
008623	ANDREWS, ALVIN K	PK	XXX-XX-XXXX	08-05-20		2	02	20 0805		1	5
008993	ATKINS, JERRY J	PK	XXX-XX-XXXX	08-05-20		2	01			0	
008534	BELL, ERIC G	PK	XXX-XX-XXXX	08-05-20		2	02	20 0805		1	5
009086	BELL, TANYA C	PK	XXX-XX-XXXX	09-03-20	09-10-20	2				0	
008532	BELL, WADE R	PK	XXX-XX-XXXX	08-05-20		2	02	20 0805		1	5
008932	BERNARD, DOUGLAS T	PK	XXX-XX-XXXX	08-05-20		2	02	20 0805		1	5
008942	BISHOP, HARVEY R	PK	XXX-XX-XXXX	08-05-20		2	02	20 0805		1	5
008936	CURTIS, WALTER K	PK	XXX-XX-XXXX	08-05-20		5	04	20 0805		1	5
008601	DAVIS, ALFRED S	PK	XXX-XX-XXXX	08-05-20		2	02	20 0805		1	5
008547	EVANS, GLEN R	PK	XXX-XX-XXXX	08-05-20		2	02	20 0805		1	5
008533	FERGUSON, JIMMIE T	PK	XXX-XX-XXXX	08-05-20		5	04	20 0805		1	5
008600	FLEMING, JACOB A	PK	XXX-XX-XXXX	08-05-20		5	04	20 0805		1	5
008948	FLYNN, MARLENE	PK	XXX-XX-XXXX	08-05-20	10-24-20	2	02	20 0805	20 1024	1	5
008705	FOSTER, HERBERT N	PK	XXX-XX-XXXX	08-05-20		2	02	20 0805		1	5
008985	FREEMAN, LUCILLE S	PK	XXX-XX-XXXX	08-05-20	10-20-20	2	01			0	

Use the **SRG1200 - Student Status Changes by Program** report to verify StudentCharacteristic data in this entity. When generating this report enter "**Y**" in the Print Local Programs parameter.

Date Run:
Cnty-Dist: 001-908
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 20

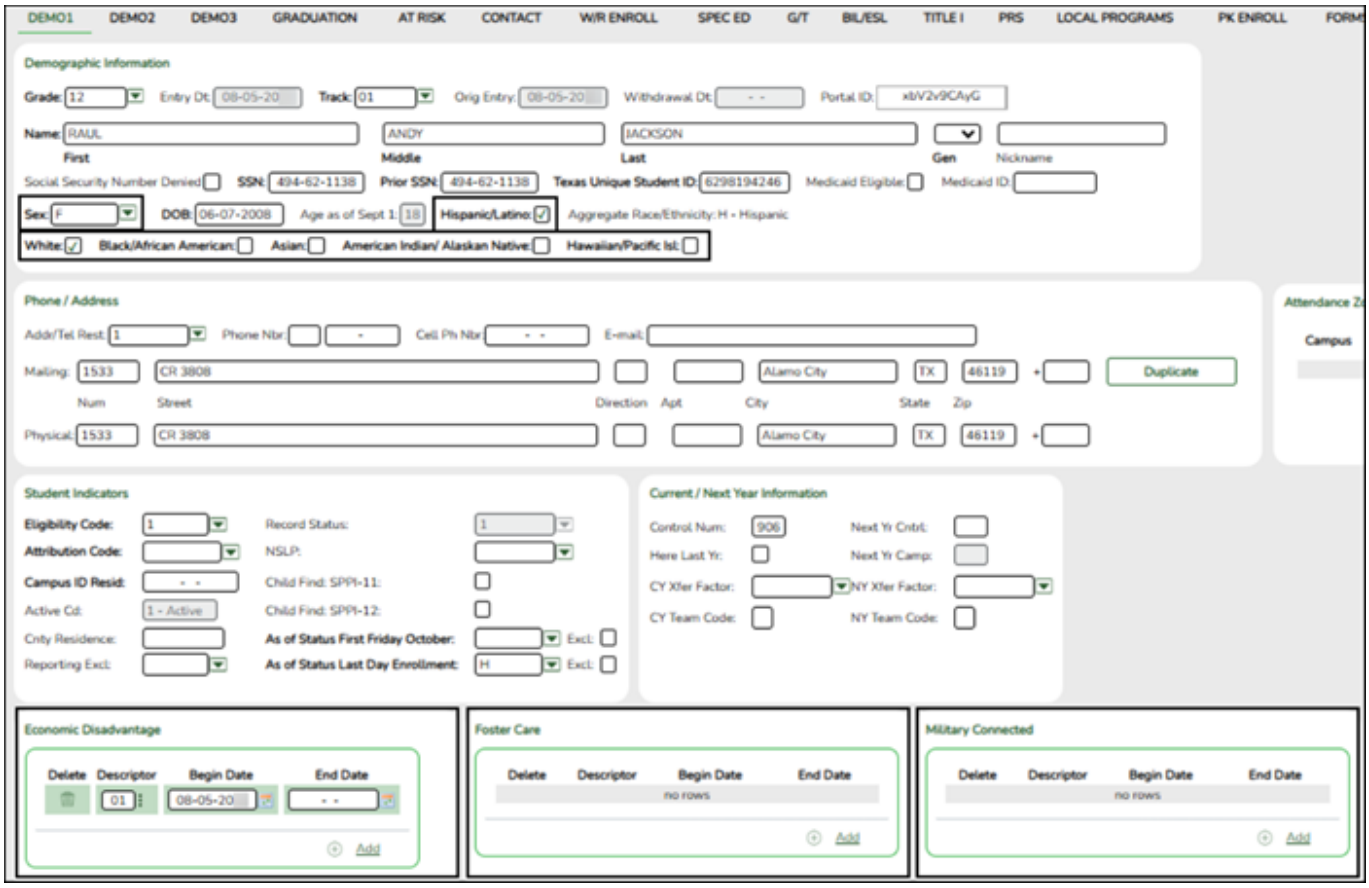
Program ID: SRG1200
Page: 1 of 6

Local Programs:

Stu ID	Student Name	Grd	SSN	Entry Dt	Exit Dt	Wd Rsn	Local Program	TEA Cd	Code 1	Code 2	Code 3	Code 4
006940	ALLEN, KARL D	09	XXX-XX-XXXX	08-05-20			504	12				
006940	ALLEN, KARL D	09	XXX-XX-XXXX	08-05-20			ECH	06				
006282	BELL, LEON C	09	XXX-XX-XXXX	08-05-20			PTC	07				
006257	BROOKS, VINCENT F	09	XXX-XX-XXXX	08-05-20			PTC	07				
008998	COOK, TONY D	09	XXX-XX-XXXX	08-05-20			PTC	07				
006271	CROSS, GORDON J	09	XXX-XX-XXXX	08-05-20			ECH	06				
006261	DANIELS, JESUS L	09	XXX-XX-XXXX	08-05-20			PTC	07				
006463	DAVIS, CHARLIE H	09	XXX-XX-XXXX	08-05-20			ECH	06				
006434	DUNN, LESTER H	09	XXX-XX-XXXX	08-05-20			PTC	07				
006286	FIELD, HECTOR D	09	XXX-XX-XXXX	08-05-20			PTC	07				
006487	FOWLER, CHRISTIAN F	09	XXX-XX-XXXX	08-05-20			PTC	07				
006284	FOWLER, TODD T	09	XXX-XX-XXXX	08-05-20			504	12				

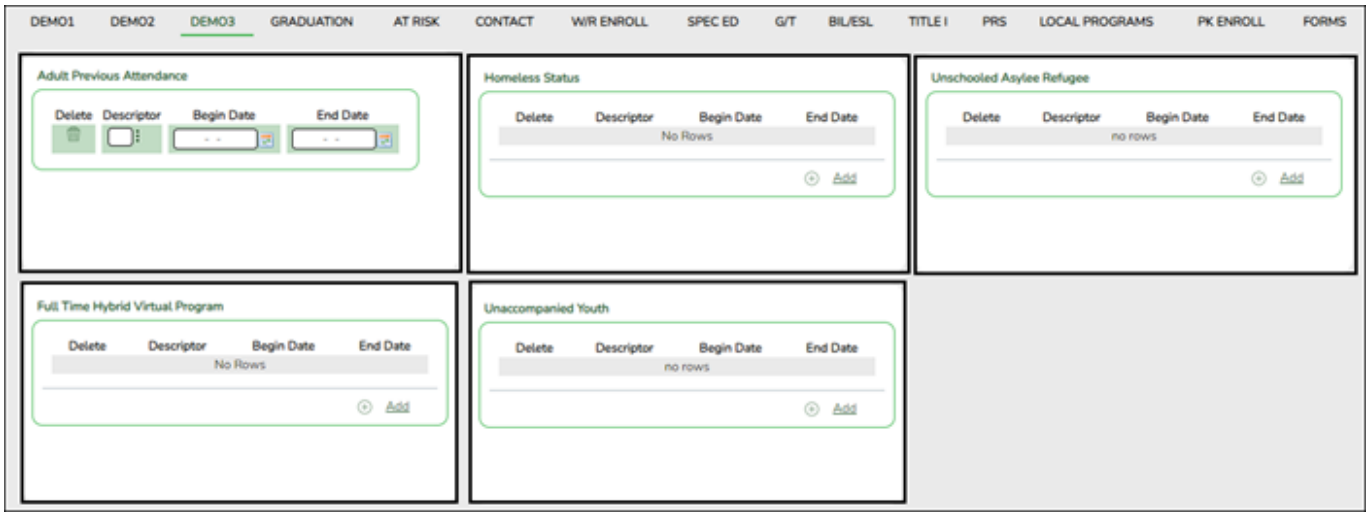
Use the following screens to update the data elements in the **StudentEducationOrganizationAssociation** entity as needed.

Registration > Maintenance > Student Enrollment > Demo1

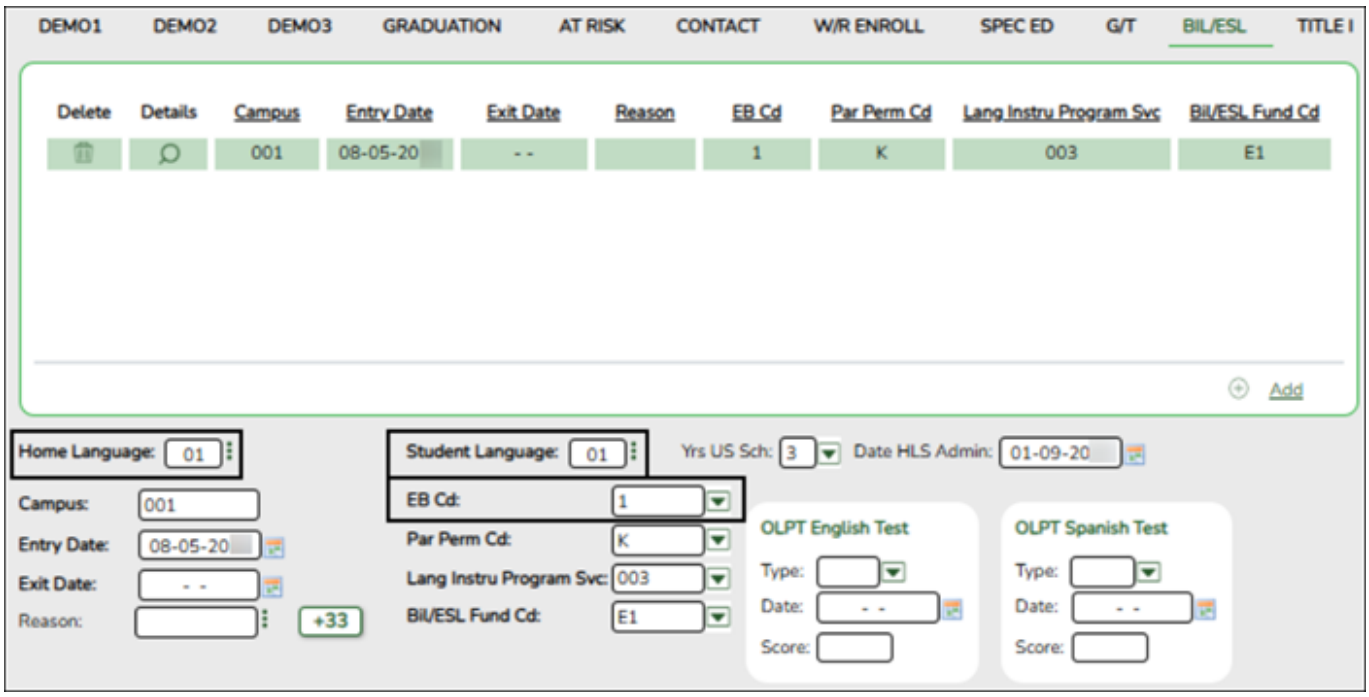


NOTE: For mass updates to Economic Disadvantage, use the Registration > Utilities > Reset Values utility.

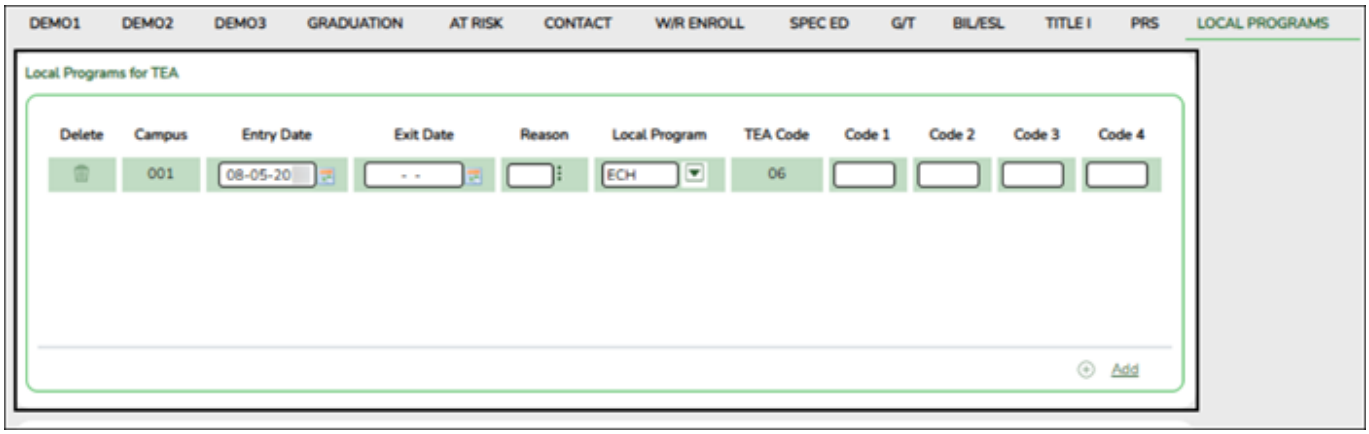
Registration > Maintenance > Student Enrollment > Demo3



Registration > Maintenance > Student Enrollment > BIL/ESL

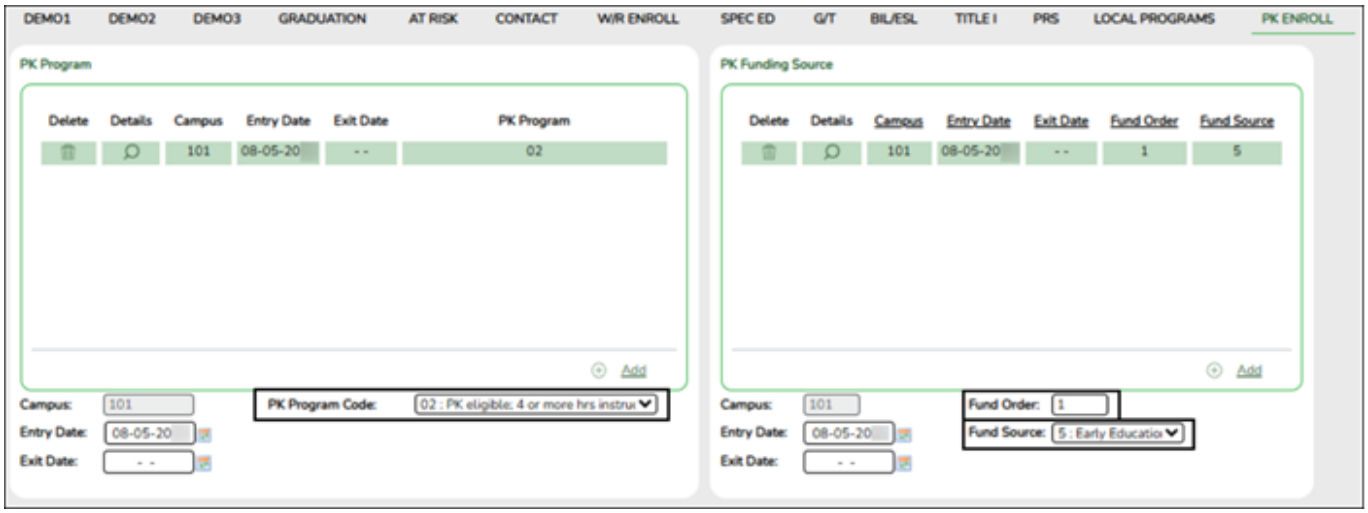


Registration > Maintenance > Student Enrollment > Local Programs



NOTE: For mass updates to Local Programs, use the Registration > Utilities > Reset Values utility. Refer to the **Adding a local program** section.

Registration > Maintenance > Student Enrollment > PK Enroll



- In-District Campus Transfer Considerations

In-District Campus Transfer Considerations

When a student transfers from one campus to another within the district, the system manages different types of student data (Elements, Characteristics, and Programs) in one of two ways.

It is critical to know which items require manual attention to ensure the student's record is correct at the new campus.

Elements/Programs that are NOT Automatic (Requires Manual Reentry) These specific Elements, Characteristics, or Programs are **automatically exited** on the student's record at the old campus upon transfer. The new campus **must manually re-enter** a new record for these items with the appropriate **Begin Date** to restart the service/status.

- Eco/Dis
- Foster Care
- Military Connected
- Homeless Status
- Unaccompanied Youth
- Unschooled Asylee Refugee
- Adult Previous Attendance
- Full Time Hybrid Virtual Program
- Dyslexia Risk
- Dyslexia Services
- Local Programs

- PK Program
- PK Fund Source

> **WARNING**: If the element or program is not manually reentered, the student will not be reported as participating in that service at the new campus.

Elements/Programs that ARE Automatic (Transfer with the Student) These specific Elements, Characteristics, or Programs automatically re-enter/transfer with the student to the new campus. The End Date at the old campus is automatically calculated, and the Begin Date at the new campus is automatically set to the transfer date (first instructional day at the new campus).

No manual reentry is required.

- Special Ed
- GT
- BIL/ESL
- Title I (If campus is identified as a schoolwide Title I campus.)
- CTE Program Service
- PRS

XII. Alternative and Supplemental Services (Student Specific Information)

For the PEIMS Fall Submission, the **Alternative and Supplemental Services** domain provides program information such as Title I, Special Education, and Emergent Bilingual. This domain is dependent on the **Student Identification and Demographics** domain and entities.

Entity	Data Elements
StudentLanguageInstructionProgramAssociation	• BeginDate • EndDate **ParentalPermissionSet** (may have multiple instances) • ParentalPermission • ParentalPermissionSetBeginDate • ParentalPermissionSetEndDate **LangInstruProgramSvcSet** (may have multiple instances) • LangInstruProgramSvc • ServiceBeginDate • ServiceEndDate
StudentSpecialEducationProgramAssociation	• BeginDate • EndDate **StudentSPEDProgramAssociationSet** (may have multiple instances) • MedicallyFragile • MultiplyDisabled • LEAOfRDSPDService • ChildCountFunding • ECSEServiceLocation • ProgramBeginDate • ProgramEndDate **InstructionalSettingSet** (may have multiple instances) • InstructionalSetting • InstructionalSettingBeginDate • InstructionalSettingEndDate **Disability** Disability (may have multiple instances) **Disability > DisabilitySet** (may have multiple instances) • OrderOfDisability (may have multiple instances) • DisabilitySetBeginDate • DisabilitySetEndDate **SPEDProgramSvcSet** (may have multiple instances) • SPEDProgramSvc • ServiceBeginDate • ServiceEndDate **TierOfIntensitySet** (may have multiple instances) • TierOfIntensity • TierOfIntensityBeginDate • TierOfIntensityEndDate **SPEDServiceGroupSet** (may have multiple instances) • SPEDServiceGroup • SPEDServiceGroupBeginDate • SPEDServiceGroupEndDate **NumberOfMinutesInSPEDSet** (may have multiple instances) • NumberOfMinutesInSPED • NumberOfMinutesInSPEDBeginDate • NumberOfMinutesInSPEDEndDate

Entity	Data Elements
StudentTitleIPartAProgramAssociation	• BeginDate • EndDate **StudentTitleIPartAProgramAssociationSet** (may have multiple instances) • TitleIPartAParticipant • StudentTitleIPartAProgramAssociationSetBeginDate • StudentTitleIPartAProgramAssociationSetEndDate

Use the **SRG1200 - Student Status By Program Changes** report to verify data elements in the StudentLanguageInstructionProgramAssociation entity. When generating this report enter "**Y**" in the Print BIL/ESL Records parameter.

Date Run:
Cnty-Dist: 001-908
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 20

Program ID: SRG1200
Page: 1 of 1

Bilingual/ESL Records:

Stu ID	Student Name	Grd	SSN	Entry Dt	Exit Dt	Wd Rsn	EB Cd	Par Perm Cd	Lang Instru Program Svc	Bil/ESL Fund Cd	Stu Lang	Home Lang	HLS Admin Date	Yrs US Sch
007313	LARSON, JASON P	09	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	02-28-2019	6
008338	POWELL, DANIEL S	09	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	01-11-2025	3
008324	BAILEY, ZACHARY E	10	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	01-09-2025	3
006195	BARNES, JASON D	10	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	10-23-2015	6
009105	GIBBS, TIM F	10	XXX-XX-XXXX	09-10-20	- -		1	K	003	E1	01	01	- -	
007315	LARSON, MORRIS G	10	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	02-28-2019	6
006986	WALLACE, JACOB W	10	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	04-20-2019	6
001705	HARDY, LONNIE D	11	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	08-06-2014	6
008366	JENNINGS, DUSTIN V	11	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	- -	4
001877	MCDONALD, WILLIAM L	11	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	- -	6
006512	WALTERS, COREY V	11	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	08-05-2014	6
001752	LEWIS, TYLER J	12	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	- -	6
008325	SCOTT, KEN F	12	XXX-XX-XXXX	08-05-20	- -		1	K	003	E1	01	01	- -	3
007776	WHITE, EARL	12	XXX-XX-XXXX	08-05-20	- -		1	A	003	E1	01	01	- -	6

Use the ___ report to verify data elements in the **StudentSpecialEducationProgramAssociation** entity. When generating this report……

Screenshot Here

Use the **SRG1200 - Student Status By Program Changes** report to verify data elements in the StudentTitleIPartAProgramAssociation entity. When generating this report enter "**Y**" in the Print Title I Records parameter.

Date Run:
Cnty-Dist: 001-908
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 20

Program ID: SRG1200
Page: 1 of 7

Title I Records:

Stu ID	Student Name	Grd	SSN	Entry Dt	Exit Dt	Wd Rsn	Title I	Instructional Services: Read Code	Sci Code	Math Code	Social Code	Other Related Services: Guidance Code	Health Code	Soc Wrk Code
006940	ALLEN, KARL D	09	XXX-XX-XXXX	08-05-20			6							
006299	BARTLETT, GLEN H	09	XXX-XX-XXXX	08-05-20			6							
006282	BELL, LEON C	09	XXX-XX-XXXX	08-05-20			6							
008999	BROOKS, TYRONE K	09	XXX-XX-XXXX	08-05-20			6							
006257	BROOKS, VINCENT F	09	XXX-XX-XXXX	08-05-20			6							
008998	COOK, TONY D	09	XXX-XX-XXXX	08-05-20			6							
006271	CROSS, GORDON J	09	XXX-XX-XXXX	08-05-20			6							
006261	DANIELS, JESUS L	09	XXX-XX-XXXX	08-05-20			6							
006463	DAVIS, CHARLIE H	09	XXX-XX-XXXX	08-05-20			6							
006434	DUNN, LESTER H	09	XXX-XX-XXXX	08-05-20			6							
006286	FIELD, HECTOR D	09	XXX-XX-XXXX	08-05-20			6							

Use the following screens to update the data elements in the **Alternative and Supplemental Services** domain as needed.

Registration > Maintenance > Student Enrollment > BIL/ESL

DEMO1 | DEMO2 | DEMO3 | GRADUATION | AT RISK | CONTACT | W/R ENROLL | SPEC ED | G/T | BIL/ESL | TITLE I

Delete	Details	Campus	Entry Date	Exit Date	Reason	EB Cd	Par Perm Cd	Lang Instru Program Svc	Bil/ESL Fund Cd
		001	08-05-20	- -		1	K	003	E1

Add

Home Language: 01
Student Language: 01
Yrs US Sch: 3
Date HLS Admin: 01-09-20

Campus: 001
Entry Date: 08-05-20
Exit Date: - -
Reason:
+33

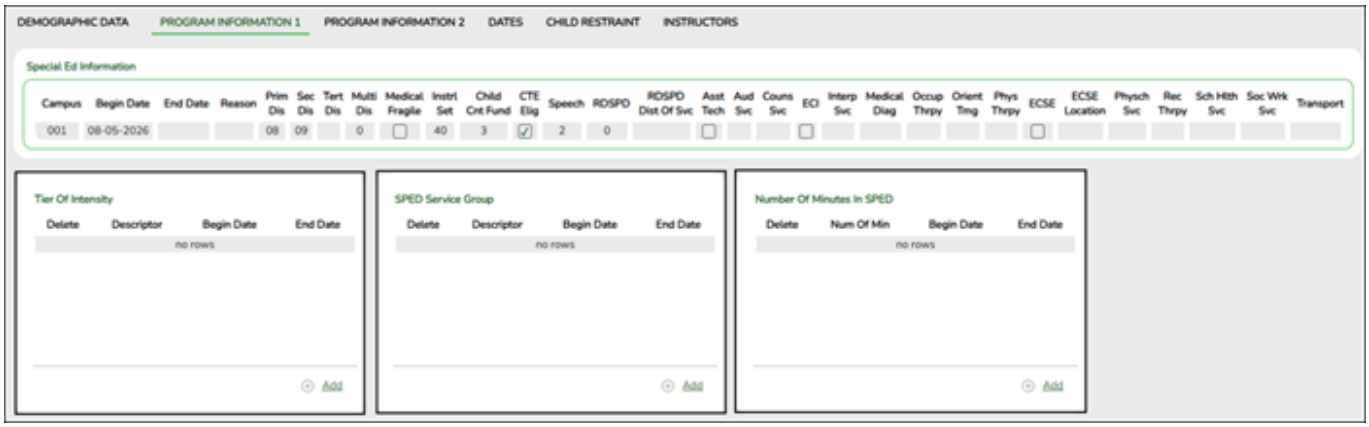
EB Cd: 1
Par Perm Cd: K
Lang Instru Program Svc: 003
Bil/ESL Fund Cd: E1

OLPT English Test
Type:
Date: - -
Score:

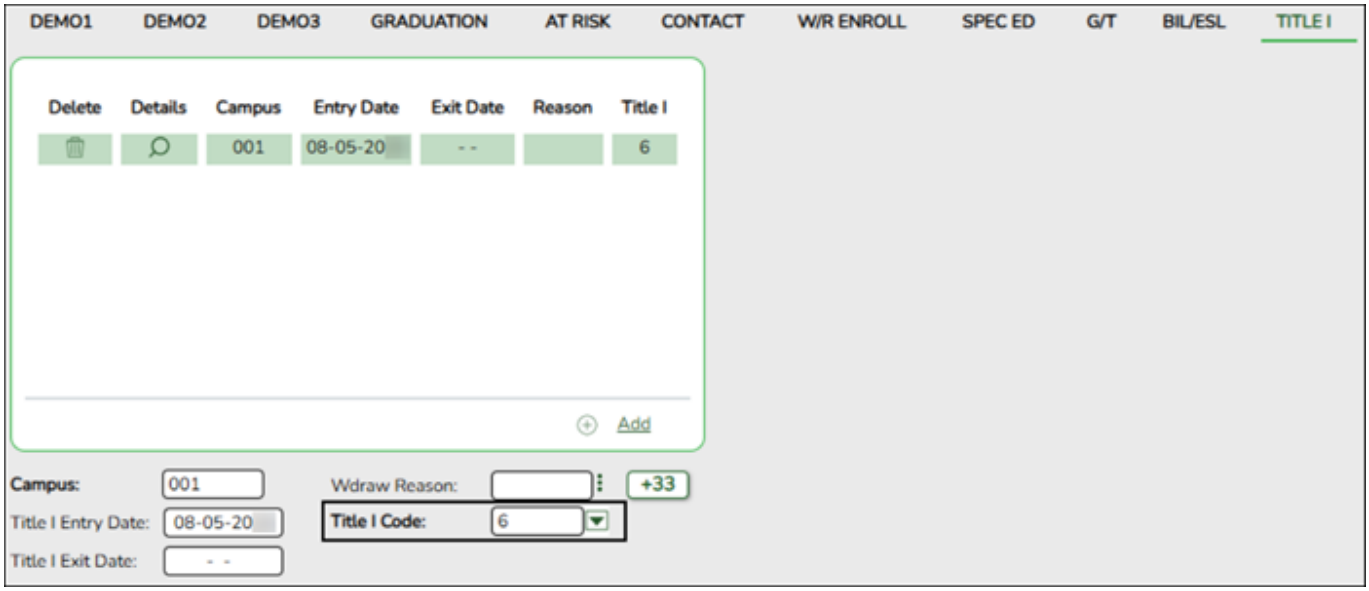
OLPT Spanish Test
Type:
Date: - -
Score:

Registration > Maintenance > Student Enrollment > Spec Ed

Special Education > Maintenance > Student Sp Ed Data > Current Year > Program Information 1



Registration > Maintenance > Student Enrollment >Title I



NOTE: For mass updates to Title I, use the Registration > Utilities > Reset Values utility.

Publish and Review Data in ASCENDER DataConnect

Use the ASCENDER DataConnect (ADC) tool to publish the data to the IODS and review any Level 1 errors(see the ASCENDER DataConnect (ADC): Level 1 Errors Guide). Correct the applicable source data in ASCENDER, publish the data again (see the Quick Guide: ASCENDER DataConnect (ADC) - Create New Run, and verify in ADC that the errors have been resolved.