



## **Core Collection: Early Childhood Data System - KG Submission - IN PROGRESS**



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# Core Collection: Early Childhood Data System - KG Submission - IN PROGRESS

The Early Childhood Data System (ECDS) collection is one of the TSDS Core Collections. This guide covers the submission of kindergarten (KG) data. (Pre-kindergarten data is submitted separately.) The reporting of KG program data for ECDS is mandatory for all public school districts and open-enrollment charter schools that administer a test from the Commissioner's List of Approved Kindergarten Assessment Instruments.

LEAs are required to submit specific demographic, classroom link, and special program data elements for the ECDS KG collection. All elements will be submitted in the TSDS Core Collections.

**The ECDS KG submission is due January 29, 2026.**

**NOTE:** The assessment vendor will provide the ECDS KG assessment data directly to TEA. LEAs should contact their assessment vendor for any issues or for the specific timeframe for when their results will be provided to TEA.



**IMPORTANT:** Each LEA will have unique situations. Some of the dates, images, and examples provided in this document are for informational and instructional purposes only and may not completely represent your LEA's process.

## Prerequisites

- Verify that all roles and users are correct in ASCENDER Security Administration.
- For Student-only districts, the campus must have either entered staff information in District Administration or used the Staff Import utility in State Reporting.

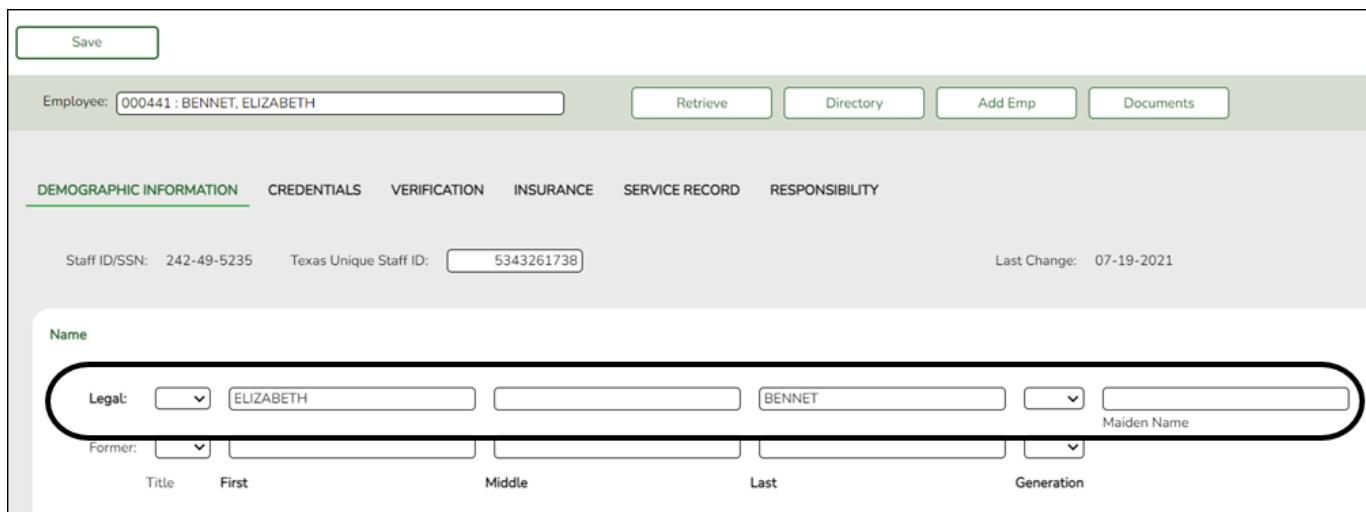
## Verify ASCENDER Data

Verify data for each element on the following pages and reports. It is suggested that you run reports first, and then use the maintenance pages to update data where needed.

**NOTE:** ORGANIZATION-CATEGORY (E1240) is the classification of the education agency according to the level of administrative and operational control granted by the state. **This is hard coded in the program as “LEA,” or “School” according to the county-district number.**

## Verify Staff Data

**Personnel > Maintenance > Staff Demo > Demographic Information**



### Reported Elements from Demographic Information:

Element	Code Table	Data Element	ASCENDER Name
E0703	---	FirstName	Legal - First
E0704	---	MiddleName	Legal - Middle
E0705	---	LastSurname	Legal - Last
E1524	---	StaffUniqueld	Texas Unique Staff ID
E0505	---	StaffId	Staff ID

### RUN REPORT FOR VERIFYING DATA:

Staff demo data can be verified by running the following report:

**Personnel > Reports > User Created Reports**

Save
Create Report
Delete
Reset

**Report Template**

STAFF DEMO VERIFICATION

 Public
 Retrieve
Directory

**Report Title**

Employee Nbr:   Employed Only

**Employee Demographic**

<input checked="" type="checkbox"/> Employee Nbr	<input checked="" type="checkbox"/> Staff ID/SSN	<input type="checkbox"/> Maiden Name	<input type="checkbox"/> Phone Area Cd	<input type="checkbox"/> Last Change Date	<input type="checkbox"/> Emer Contact	<input type="checkbox"/> Hispanic/Latino
<input checked="" type="checkbox"/> Texas Unique Staff ID	<input type="checkbox"/> Address Number	<input type="checkbox"/> Former Prefix	<input type="checkbox"/> Phone Nbr	<input type="checkbox"/> Citizenship	<input type="checkbox"/> Relationship	<input type="checkbox"/> American Indian
<input type="checkbox"/> Name Prefix	<input type="checkbox"/> Street/P.O. Box	<input type="checkbox"/> Former First Name	<input type="checkbox"/> Bus Phone Area	<input type="checkbox"/> Marital Stat	<input type="checkbox"/> Emer Notes	<input type="checkbox"/> Asian
<input checked="" type="checkbox"/> First Name	<input type="checkbox"/> Apt	<input type="checkbox"/> Former Middle Name	<input type="checkbox"/> Bus Phone Nbr	<input type="checkbox"/> Other Language	<input type="checkbox"/> Emer Area Cd	<input type="checkbox"/> African American
<input checked="" type="checkbox"/> Middle Name	<input type="checkbox"/> City	<input type="checkbox"/> Former Last Name	<input type="checkbox"/> Bus Ext	<input type="checkbox"/> Local Use 1	<input type="checkbox"/> Emer Phone Nbr	<input type="checkbox"/> Pacific Islander
<input checked="" type="checkbox"/> Last Name	<input type="checkbox"/> State	<input type="checkbox"/> Former Generation	<input type="checkbox"/> Cell Area Cd	<input type="checkbox"/> Local Use 2	<input type="checkbox"/> Emer Ext	<input type="checkbox"/> White
<input type="checkbox"/> Generation	<input type="checkbox"/> Zip	<input type="checkbox"/> Driver's License	<input type="checkbox"/> Cell Phone Nbr	<input type="checkbox"/> Email	<input type="checkbox"/> Home Email	<input type="checkbox"/> Employee Notes
<input type="checkbox"/> Sex	<input type="checkbox"/> Zip+4	<input type="checkbox"/> DL State	<input type="checkbox"/> Local Restriction	<input type="checkbox"/> Public Restriction	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> DOB	<input type="checkbox"/> Addr Country	<input type="checkbox"/> DL Expir Date	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Student

### Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section

COURSE SELECTION
COURSE
SECTION
INSTRUCTOR
COPY COURSE SECTION

Course Number Retrieve

Del	Details	Course	Title	Sec	Max Seats	Stu Enroll Sem 1	Stu W/D Sem 1	Stu Enroll Sem 2	Stu W/D Sem 2	Multi Svc Ind	Incl UIL Elig	Lock	Dst Lrng	Non Campus Based
		0911	ENGLISH 1 ALT	10	010	4	0	4	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
		0911	ENGLISH 1 ALT	11	010	1	2	1	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
		0911	ENGLISH 1 ALT	12	010	2	0	2	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
		0911	ENGLISH 1 ALT	60	010	0	0	0	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
		0912	ENGLISH 2 ALT	10	010	1	4	1	1	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00
		0912	ENGLISH 2 ALT	11	010	5	3	5	0	<input type="checkbox"/>	N	<input type="checkbox"/>	<input type="checkbox"/>	00

First 1 / 139 Last Add

Crse Nbr: 0911 | ENGLISH 1 ALT | Svc ID: 03220107 | Multi Svc Ind:  Lock:  Incl UIL Elig:  N

Section: 10 | Max Seats: 010 | Enrolled Students Sem 1: 4 | Sem 2: 4 | Non Campus Based: 00 | Dst Lrng:

**Section Information**

Sped Stu Age:  Crs Seq:   
 Pop Srvd:  Wks/Mnth:   
 Instruct Sett:  PK Curricula:   
 Class Type:  Stu Instr:   
 High Qual PK Prog:  Home Room Ind:   
 PK Sch Type:

Include WD Meeting Times:

**Restrictions**

Type Rstrctn:   
 Team Code:   
 Gender Rstrctn:   
 Grade Rstrctn:

**Child Care Partnership**

Delete Operation Number

**Course Codes and Credits**

Dual Crdt:   
 Adv Tech Crdt:   
 AAR Use:   
 Grad Plan Use:   
 Special Consid:   
 College Credit Hrs  
 Sem 1: 0  
 Sem 2: 0  
 OnRamps:

**District Information**

Crs Seq:  Exam/Sem Pat: 1 | Gender Rstrctn:   
 Instruct Set:  AAR Use: E | Self Paced:   
 Pop Srvd: 06 | Grad Plan Use:  Class Type: 02  
 Role ID: 087 | Special Consid:  CPR: N  
 Nbr Sem: 2 | Incl UIL Elig:  Speech: N  
 OnRamps:

**Campus Information**

Grade Rstrctn:  Rstrctn Addtl:

Del	Sem	Days	Per Begin	Per End	Room	Time Begin	Time End	Lckout	Instr ID	Instructor	Class Role	Role ID	CTE	Entry Date	Withdraw Date	ADSY
	01	<input type="text"/> 3 <input type="text"/> 05	<input type="text"/> 01	<input type="text"/> 01	<input type="text"/> 100	<input type="text"/>	<input type="text"/> 145	<input type="text"/>	<input type="text"/> TOVAR, STEPHANIE	<input type="text"/> 01	<input type="text"/> 087	<input type="checkbox"/>	<input type="text"/> 08-12-2024	<input type="text"/> - -	<input type="checkbox"/>	

Add

**Reported Elements from Section:**

Element	Code Table	Data Element	ASCENDER Name
E1440	--	HomeroomIndicator	Home Room Ind
E3010	--	BeginDate	Entry Date
E3020	--	EndDate	Withdraw Date

**IMPORTANT:** Be sure **Home Room Ind** is selected for at least one class for all KG students, and that the student was enrolled in this class on the reading assessment date.

- A student can only have one home room selected.

The home room indicator identifies the instructor in the ECDS KG system who will be used in the ECDS KG reports. For each KG home room **Instructor**, verify the following on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor**:

- The instructor must not be excluded from PEIMS Reporting. Be sure **Exclude from PEIMS** is not selected.
- The instructor must have a valid **Staff ID** or **SSN**.

Use SGR0400 and SGR0900 to ensure that all students are enrolled in a specific homeroom course.

Element	Code Table	Data Element	ASCENDER Name
E1454	--	ClassroomPosition	Class Role

**NOTE:** Only Class Role 01 (Teacher of Record) will be extracted. Class Roles 02 and 03 are not reported in the ECDS KG submission. **All homeroom classes must have a Teacher of Record.**

**RUN REPORT FOR VERIFYING DATA:**

Master schedule data can be verified by running the following reports:

**Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rptng)**

Date Run: 2/19/2021 3:37 PM	Master Schedule PEIMS Information																							
Cnty-Dist: 031-776	001 School																							
Campus: 001	Sch Year: 2021																							
Sec	Inst	Inst Name	Class Role	Days Met	Per Beg	Per Beg End Time	End Time	Entry Date	Withdraw Date	Non Campus Based	Svc ID	Class Type	Pop Srv	Role ID	Crs Seq	PK Curr	High PK	Qual Stu	PK Sch	Prog Instr	PK Type	Home Evl	Room Ind	On Ramps
Course Number		0100	Title	SEE COUNSELOR																				
01		01	03	MTWThF	01	01		08/17/2020		00	8EXCLUD	01	01	087								1		
02		01	03	MTWThF	02	02		08/17/2020		00	8EXCLUD	01	01	087								0		
03		01	03	MTWThF	03	03		08/17/2020		00	8EXCLUD	01	01	087								0		
04		01	03	MTWThF	04	04		08/17/2020		00	8EXCLUD	01	01	087								0		
06		01	03	MTWThF	06	06		08/17/2020		00	8EXCLUD	01	01	087								0		
07		01	03	MTWThF	07	07		08/17/2020		00	8EXCLUD	01	01	087								0		
08		01	03	MTWThF	08	08		08/17/2020		00	8EXCLUD	01	01	087								0		

## Registration > Maintenance > Student Enrollment > Demo1

STUDENT: 003942 : BABB, RICKELYN ANDREW	TEXAS UNIQUE STU ID: 3577856647			
<input type="button" value="Comments"/>				
<a href="#">DEMO1</a> <a href="#">DEMO2</a> <a href="#">DEMO3</a> <a href="#">AT RISK</a> <a href="#">CONTACT</a> <a href="#">W/R ENROLL</a> <a href="#">SPEC ED</a> <a href="#">G/T</a> <a href="#">BIL/ESL</a> <a href="#">TITLE I</a> <a href="#">P</a>				
<b>Demographic Information</b>				
Grade: 12	Entry Dt: 08-09-2021	Track: 01	Orig Entry: 08-09-2021	Withdrawal Dt: --
Name: RICKELYN	ANDREW	BABB		
First	Middle	Last		
Social Security Number Denied <input type="checkbox"/>	SSN: 574-98-3641	Prior SSN: --	Texas Unique Student ID: 3577856647	Mo
Sex: M	DOB: 03-02-2004	Hispanic/Latino: <input type="checkbox"/>	Aggregate Race/Ethnicity: W - White	
White: <input checked="" type="checkbox"/>	Black/African American: <input type="checkbox"/>	Asian: <input type="checkbox"/>	American Indian/ Alaskan Native: <input type="checkbox"/>	Hawaiian/Pacific Isl: <input type="checkbox"/>
<b>Student Indicators</b>		<b>Current / Next Year Information</b>		
<input type="checkbox"/>		<input type="checkbox"/>		

## Reported Elements from Demo1:

Element	Code Table	Data Element	ASCENDER Name
E0703	--	FirstName	Name - First
E0704	--	MiddleName	Name - Middle
E0705	--	LastSurname	Name - Last

Element	Code Table	Data Element	ASCENDER Name
E0001	---	StudentId	SSN
E0004	C013	Sex	Sex
E0006	---	BirthDate	DOB
E1064	---	HispanicLatinoEthnicity	Hispanic/Latino
E3050	C304	Race	White
E3050	C304	Race	Black/African American
E3050	C304	Race	Asian
E3050	C304	Race	American Indian/ Alaskan Native
E3050	C304	Race	Hawaiian/Pacific Isl
E1517	C050	EntryGradeLevel	Grade

## RUN REPORT FOR VERIFYING DATA:

- Demo1 data can be verified by running the following reports:

### **Registration > Reports > Create Registration Report**

Report Template

Public

Report Title

Campus Options

Campus 001  All Campuses

Demo1

Demographic Information

Sch Yr  Campus ID  Student ID  Grade  Entry Dt  Track  Orig Entry

Withdrawal Dt  Reason  Portal ID  Last Name  First Name  Middle Name  Gen

Nickname  SSN Denied  SSN  Masked SSN  Prior SSN  TX Unique Stu ID  Medicaid Eligible

Medicaid ID  Sex  DOB  Hispanic/Latino  Aggregate Race/Ethnicity  Comments

Race

White  Black/African American  Asian  American Indian/Alaskan Native  Hawaiian/Pacific Isl

## Early Childhood Data System - KG Submission Data Components

For a complete list of submission rules and edits, access the TSDS Web-Enabled Data Standards (**TWEDS**) website. In the top-right corner, select the appropriate **School Year** (20XX), **Collection** (XXXX), and **Submission** (XXX) and click **Open**.



Once on the TWEDS website, in the Overview tab, you can review **Collections**, **Timelines (DUE DATES)**, and **Data Submission Responsibilities**. It is **highly important** to ensure that you review all of these details as they may change according

to the **School Year**.



Additionally, you can use the other tabs on the TWEDS website to review **Data Components, Descriptor Tables, References, Rules, Change Logs, and Early Notices**.

The following data elements are pulled from the Education Organization, Enrollment, Staff, Student Identification and Demographics, and Teaching and Learning domains:

- AcademicSubject (E1097)
- AdministrationDate (E1396)
- BeginDate (E3010)
- BirthDate (E0006)
- ClassroomPosition (E1454)
- CourseCode (E3071)
- CourseldentificationSystem (E3075)
- CourseSequence E0948)
- CourseTitle (E3073)
- EndDate (E3020)
- EntryGradeLevel (E1517)
- FirstName (E0703)
- GenerationCode (E0706)
- GradeLevel (E0017)
- HispanicLatinoEthnicity (E1064)
- HomeroomIndicator (E1440)
- IdentificationCode (E3076)
- LastSurname (E0705)
- LocalCourseCode (E1194)
- LocalEducationAgencyCategory (E3036)
- LocalEducationAgencyId (E0212)
- LocalStudentId (E0923)
- MiddleName (E0704)
- NameOfInstitution (E3037)
- Namespace (E3038)
- PerformanceLevel (E3077)
- Race (E3050)
- ReportAssessmentType (E1573)
- Result (E1359)
- SchoolId (E0266)
- SectionIdentifier (E1056)
- Sex (E0004)
- StaffId (E0505)
- StaffUniqueId (E1524)
- StudentAssessmentIdentifier (E3062)
- StudentId (E0001)
- StudentUniqueId (E1523)
- TitleOfAssessment (E1127)