



Core Collection: Early Childhood Data System - KG Submission

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The Early Childhood Data System (ECDS) collection is one of the TSDS Core Collections. This guide covers the submission of kindergarten (KG) data. (Pre-kindergarten data is submitted separately.) The reporting of KG program data for ECDS is mandatory for all public school districts and open-enrollment charter schools that administer a test from the [Commissioner's List of Approved Kindergarten Assessment Instruments](#).

LEAs are required to submit specific demographic, classroom link, and special program data elements for the ECDS KG collection. All elements will be submitted in the TSDS Core Collections.

The ECDS KG submission is due January 30, 2025.

NOTE: The assessment vendor will provide the ECDS KG assessment data directly to TEA. LEAs should contact their assessment vendor for any issues or for the specific timeframe for when their results will be provided to TEA.

[Extract Rules and Edits for 2024-2025](#)



IMPORTANT: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's process.

Prerequisites

- Verify that all roles and users are correct in ASCENDER Security Administration.
- For Student-only districts, the campus must have either entered staff information in District Administration or used the Staff Import utility in State Reporting.

Verify ASCENDER Data

Verify data for each element on the following pages and reports. It is suggested that you run

reports first, and then use the maintenance pages to update data where needed.

NOTE: ORGANIZATION-CATEGORY (E1240) is the classification of the education agency according to the level of administrative and operational control granted by the state. **This is hard coded in the program as “LEA,” or “School” according to the county-district number.**

Verify Staff Data

Personnel > Maintenance > Staff Demo > Demographic Information

The screenshot shows a web form for 'Demographic Information'. At the top, there is a 'Save' button and an 'Employee:' field containing '000441 : BENNET, ELIZABETH'. Below this are buttons for 'Retrieve', 'Directory', 'Add Emp', and 'Documents'. A navigation bar includes 'DEMOGRAPHIC INFORMATION' (highlighted), 'CREDENTIALS', 'VERIFICATION', 'INSURANCE', 'SERVICE RECORD', and 'RESPONSIBILITY'. The form displays 'Staff ID/SSN: 242-49-5235', 'Texas Unique Staff ID: 5343261738', and 'Last Change: 07-19-2021'. Under the 'Name' section, there are dropdown menus for 'Legal:' and 'Former:', followed by input fields for 'Title', 'First', 'Middle', 'Last', and 'Generation'. A red circle highlights the 'Legal:' dropdown and the 'ELIZABETH' and 'BENNET' input fields. A 'Maiden Name' field is also present.

Reported Elements from Demographic Information:

| Element | Code Table | Data Element | ASCENDER Name |
|---------|------------|---------------|-----------------------|
| E0703 | --- | FirstName | Legal - First |
| E0704 | --- | MiddleName | Legal - Middle |
| E0705 | --- | LastSurname | Legal - Last |
| E1524 | --- | StaffUniqueld | Texas Unique Staff ID |
| E0505 | --- | StaffId | Staff ID |

RUN REPORT FOR VERIFYING DATA:

Staff demo data can be verified by running the following report:

Personnel > Reports > User Created Reports

Save Create Report Delete Reset

Report Template

STAFF DEMO VERIFICATION Public Retrieve Directory

Report Title

Employee Nbr: Employed Only

Employee Demographic

| | | | | | | |
|---|--|---|---|---|---|---|
| <input checked="" type="checkbox"/> Employee Nbr | <input checked="" type="checkbox"/> Staff ID/SSN | <input type="checkbox"/> Maiden Name | <input type="checkbox"/> Phone Area Cd | <input type="checkbox"/> Last Change Date | <input type="checkbox"/> Emer Contact | <input type="checkbox"/> Hispanic/Latino |
| <input checked="" type="checkbox"/> Texas Unique Staff ID | <input type="checkbox"/> Address Number | <input type="checkbox"/> Former Prefix | <input type="checkbox"/> Phone Nbr | <input type="checkbox"/> Citizenship | <input type="checkbox"/> Relationship | <input type="checkbox"/> American Indian |
| <input type="checkbox"/> Name Prefix | <input type="checkbox"/> Street/P.O. Box | <input type="checkbox"/> Former First Name | <input type="checkbox"/> Bus Phone Area | <input type="checkbox"/> Marital Stat | <input type="checkbox"/> Emer Notes | <input type="checkbox"/> Asian |
| <input checked="" type="checkbox"/> First Name | <input type="checkbox"/> Apt | <input type="checkbox"/> Former Middle Name | <input type="checkbox"/> Bus Phone Nbr | <input type="checkbox"/> Other Language | <input type="checkbox"/> Emer Area Cd | <input type="checkbox"/> African American |
| <input checked="" type="checkbox"/> Middle Name | <input type="checkbox"/> City | <input type="checkbox"/> Former Last Name | <input type="checkbox"/> Bus Ext | <input type="checkbox"/> Local Use 1 | <input type="checkbox"/> Emer Phone Nbr | <input type="checkbox"/> Pacific Islander |
| <input checked="" type="checkbox"/> Last Name | <input type="checkbox"/> State | <input type="checkbox"/> Former Generation | <input type="checkbox"/> Cell Area Cd | <input type="checkbox"/> Local Use 2 | <input type="checkbox"/> Emer Ext | <input type="checkbox"/> White |
| <input type="checkbox"/> Generation | <input type="checkbox"/> Zip | <input type="checkbox"/> Driver's License | <input type="checkbox"/> Cell Phone Nbr | <input type="checkbox"/> Email | | |
| <input checked="" type="checkbox"/> Sex | <input type="checkbox"/> Zip+4 | <input type="checkbox"/> DL State | <input type="checkbox"/> Local Restriction | <input type="checkbox"/> Home Email | | |
| <input checked="" type="checkbox"/> DOB | <input type="checkbox"/> Addr Country | <input type="checkbox"/> DL Expir Date | <input type="checkbox"/> Public Restriction | <input type="checkbox"/> Employee Notes | | |

Student

Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section

COURSE SELECTION COURSE SECTION INSTRUCTOR COPY COURSE SECTION

PKAT : ATTENDANCE PK Course Number Retrieve

| Del | Details | Course | Title | Sec | Max Seats | Stu Enroll Sem 1 | Stu W/D Sem 1 | Stu Enroll Sem 2 | Stu W/D Sem 2 | Multi Svc Ind | Incl UIL Elig | Lock | Dst Lrng | Non Campus Based |
|-----|---------|--------|---------------|-----|-----------|------------------|---------------|------------------|---------------|---------------|---------------|------|----------|------------------|
| | | PKAT | ATTENDANCE PK | 02 | 025 | 3 | 1 | 3 | 1 | | N | | | 00 |

⇒ Crs Nbr: PKAT ATTENDANCE PK Svc ID: 01010000 Multi Svc Ind: Lock: Include UIL Elig: N

Section: 02 Max Seats: 025 Enrolled Students Sem 1: 3 Sem 2: 3 Non Campus Based: 00 Dst Lrng:

Section Information

Sped Stu Age: 00 Crs Seq: Wks/Mnth: PK Curricula: 09 Stu Instr: 01 Home Room Ind:

Pop Srvid: 03 High Qual PK Prog: 1 PK Sch Type: 02

Include WD Meeting Times:

Restrictions

Type Rstrctn: Team Code: Gender Rstrctn: Grade Rstrctn:

Child Care Partnership

Delete Operation Number

Course Codes and Credits

Dual Crdt: 0 Adv Tech Crdt: 0 AAR Use: Grad Plan Use: Special Consid: College Credit Hrs Sem 1: 0 Sem 2: 0 R-PEP Hrs: 0 OnRamps:

District Information

Crs Seq: Exam/Sem Pat: 1 Gender Rstrctn: Instruct Set: AAR Use: Self Paced: Pop Srvid: 01 Grad Plan Use: Class Type: 01 Role ID: 087 Special Consid: CPR: N Nbr Sem: 2 Incl UIL Elig: Speech: N OnRamps:

Campus Information

Grade Rstrctn: Rstrctn Addl:

| Del | Sem | Days | Per Begin | Per End | Room | Time Begin | Time End | Lkout | Instr ID | Instructor | Class Role | Role ID | CTE | Entry Date | Withdraw Date | ADS |
|-----|-----|------|-----------|---------|------|------------|----------|-------|----------|---------------|------------|---------|-----|------------|---------------|-----|
| | 01 | 05 | 02 | 02 | | 0900A | 1000A | | 101 | CLEAVER, JUNE | 01 | 087 | | 08-13-2025 | - - | |
| | 02 | 05 | 02 | 02 | | 0900A | 1000A | | 102 | WARNIX, GIGI | 05 | 033 | | 08-13-2025 | - - | |

Reported Elements from Section:

| Element | Code Table | Data Element | ASCENDER Name |
|---------|------------|-------------------|---------------|
| E1440 | --- | HomeroomIndicator | Home Room Ind |
| E3010 | --- | BeginDate | Entry Date |
| E3020 | --- | EndDate | Withdraw Date |

IMPORTANT: Be sure **Home Room Ind** is selected for at least one class for all KG students, and that the student was enrolled in this class on the reading assessment date.

- A student can only have one home room selected.

The home room indicator identifies the instructor in the ECDS KG system who will be used in the ECDS KG reports. For each KG home room **Instructor**, verify the following on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor**:

- The instructor must not be excluded from PEIMS Reporting. Be sure **Exclude from PEIMS** is not selected.
- The instructor must have a valid **Staff ID** or **SSN**.

Use SGR0400 and SGR0900 to ensure that all students are enrolled in a specific homeroom

COURSE.

| Element | Code Table | Data Element | ASCENDER Name |
|---------|------------|-------------------|---------------|
| E1454 | --- | ClassroomPosition | Class Role |

NOTE: Only Class Role 01 (Teacher of Record) will be extracted. Class Roles 02 and 03 are not reported in the ECDS KG submission. **All homeroom classes must have a Teacher of Record.**

RUN REPORT FOR VERIFYING DATA:

Master schedule data can be verified by running the following reports:

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rptng)

| Sec | Inst | Inst Name | Class Role | Sem | Days Met | Per Beg | Per End Time | End Time | Entry Date | Withdraw Date | Non Campus Based | Svc ID | Class Pop | Role ID | Crs ID | PK Seq | High Qual | PK Stu | PK Sch | PK Instr | PK Type | Home Room Ind | On Ramps |
|------------|------|-------------------|------------|-----------------------------------|----------|---------------|--------------|----------|------------|---------------|------------------|---------|-----------|----------------|--------|--------|-----------|--------|--------|----------|---------|---------------|----------|
| Date Run: | | 2/19/2021 3:37 PM | | Master Schedule PEIMS Information | | | | | | | | | | 001 School | | | | | | | | | |
| Cnty-Dist: | | 031-776 | | | | | | | | | | | | Sch Year: 2021 | | | | | | | | | |
| Campus: | | 001 | | | | | | | | | | | | | | | | | | | | | |
| | | Course Number | 0100 | | Title | SEE COUNSELOR | | | | | | | | | | | | | | | | | |
| 01 | | | 01 | 3 | MTwThF | 01 | 01 | | 08/17/2020 | | 00 | 8EXCLUD | 01 | 01 | 087 | | | | | | | 1 | |
| 02 | | | 01 | 3 | MTwThF | 02 | 02 | | 08/17/2020 | | 00 | 8EXCLUD | 01 | 01 | 087 | | | | | | | 0 | |
| 03 | | | 01 | 3 | MTwThF | 03 | 03 | | 08/17/2020 | | 00 | 8EXCLUD | 01 | 01 | 087 | | | | | | | 0 | |
| 04 | | | 01 | 3 | MTwThF | 04 | 04 | | 08/17/2020 | | 00 | 8EXCLUD | 01 | 01 | 087 | | | | | | | 0 | |
| 06 | | | 01 | 3 | MTwThF | 06 | 06 | | 08/17/2020 | | 00 | 8EXCLUD | 01 | 01 | 087 | | | | | | | 0 | |
| 07 | | | 01 | 3 | MTwThF | 07 | 07 | | 08/17/2020 | | 00 | 8EXCLUD | 01 | 01 | 087 | | | | | | | 0 | |
| 08 | | | 01 | 3 | MTwThF | 08 | 08 | | 08/17/2020 | | 00 | 8EXCLUD | 01 | 01 | 087 | | | | | | | 0 | |

Registration > Maintenance > Student Enrollment > Demo1

STUDENT: TEXAS UNIQUE STU ID:

DEMO1 DEMO2 DEMO3 AT RISK CONTACT W/R ENROLL SPEC ED G/T BIL/ESL TITLE I

Demographic Information

Grade: Entry Dt: Track: Orig Entry: Withdrawal Dt:

Name:
 First Middle Last

Social Security Number Denied SSN: Prior SSN: Texas Unique Student ID:

Sex: DOB: Hispanic/Latino: Aggregate Race/Ethnicity: W - White

White: Black/African American: Asian: American Indian/ Alaskan Native: Hawaiian/Pacific Isl:

Student Indicators Current / Next Year Information

Reported Elements from Demo1:

| Element | Code Table | Data Element | ASCENDER Name |
|---------|------------|-------------------------|---------------------------------|
| E0703 | --- | FirstName | Name - First |
| E0704 | --- | MiddleName | Name - Middle |
| E0705 | --- | LastSurname | Name - Last |
| E0001 | --- | StudentId | SSN |
| E0004 | C013 | Sex | Sex |
| E0006 | --- | BirthDate | DOB |
| E1064 | --- | HispanicLatinoEthnicity | Hispanic/Latino |
| E3050 | C304 | Race | White |
| E3050 | C304 | Race | Black/African American |
| E3050 | C304 | Race | Asian |
| E3050 | C304 | Race | American Indian/ Alaskan Native |
| E3050 | C304 | Race | Hawaiian/Pacific Isl |
| E1517 | C050 | EntryGradeLevel | Grade |

RUN REPORT FOR VERIFYING DATA:

Demo1 data can be verified by running the following reports:

Registration > Reports > Create Registration Report

Report Template

Public TEST REPORT TEMPLATE Directory

Report Title

DEMO 1 VERIFICATION

Campus Options

Campus 001
 All Campuses

Demo1

Demographic Information

| | | | | | | |
|--|--|---|---|---|---|--|
| <input type="checkbox"/> Sch Yr | <input checked="" type="checkbox"/> Campus ID | <input type="checkbox"/> Student ID | <input type="checkbox"/> Grade | <input type="checkbox"/> Entry Dt | <input type="checkbox"/> Track | <input type="checkbox"/> Orig Entry |
| <input type="checkbox"/> Withdrawal Dt | <input type="checkbox"/> Reason | <input type="checkbox"/> Portal ID | <input checked="" type="checkbox"/> Last Name | <input checked="" type="checkbox"/> First Name | <input checked="" type="checkbox"/> Middle Name | <input type="checkbox"/> Gen |
| <input type="checkbox"/> Nickname | <input checked="" type="checkbox"/> SSN Denied | <input type="checkbox"/> SSN | <input type="checkbox"/> Masked SSN | <input type="checkbox"/> Prior SSN | <input type="checkbox"/> TX Unique Stu ID | <input type="checkbox"/> Medicaid Eligible |
| <input type="checkbox"/> Medicaid ID | <input checked="" type="checkbox"/> Sex | <input checked="" type="checkbox"/> DOB | <input type="checkbox"/> Hispanic/Latino | <input type="checkbox"/> Aggregate Race/Ethnicity | <input type="checkbox"/> Comments | |

Race

White
 Black/African American
 Asian
 American Indian/Alaskan Native
 Hawaiian/Pacific Isl

Registration > Maintenance > Student Enrollment > Demo2

ECDS Assessments

PK Beginning of Year:

PK End Of Year:

KG Beginning of Year:

The date, if entered, is used by the ECDS Interchanges in State Reporting. If left blank, the ECDS KG Student interchange extract logic will default to the As-Of Date entered on State Reporting > Utilities > Create TSDS Core Collections Interchanges > ECDS KG.

| | |
|-----------------------------|--|
| KG Beginning of Year | Enter the date the beginning-of-year reading assessment was administered to the student. NOTE: This field is optional and can be left blank. |
|-----------------------------|--|

Early Childhood Data System - KG Submission Data Components

Click on the [TEA drop-down menus](#) to see complete information for ECDS reporting including: Domains, Entities and Data Elements.

The following data elements are pulled from the Education Organization, Enrollment, Staff, Student Identification and Demographics, and Teaching and Learning domains:

- AcademicSubject (E1097)
- AdministrationDate (E1396)
- BeginDate (E3010)
- BirthDate (E0006)
- ClassroomPosition (E1454)
- CourseCode (E3071)
- CourseIdentificationSystem (E3075)
- CourseSequence (E0948)
- CourseTitle (E3073)
- EndDate (E3020)
- EntryGradeLevel (E1517)
- FirstName (E0703)
- GenerationCode (E0706)
- GradeLevel (E0017)
- HispanicLatinoEthnicity (E1064)
- HomeroomIndicator (E1440)
- IdentificationCode (E3076)
- LastSurname (E0705)
- LocalCourseCode (E1194)
- LocalEducationAgencyCategory (E3036)
- LocalEducationAgencyId (E0212)
- LocalStudentId (E0923)
- MiddleName (E0704)
- NameOfInstitution (E3037)
- Namespace (E3038)
- PerformanceLevel (E3077)
- Race (E3050)
- ReportAssessmentType (E1573)
- Result (E1359)
- SchoolId (E0266)
- SectionIdentifier (E1056)
- Sex (E0004)
- StaffId (E0505)
- StaffUniqueid (E1524)
- StudentAssessmentIdentifier (E3062)
- StudentId (E0001)
- StudentUniqueid (E1523)
- TitleOfAssessment (E1127)