



Core Collection: Early Childhood Data System - KG Submission

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Work In Progress

1st Final Review: <color #ed1c24>In Progress</color>

Revision: <color #ed1c24>In Progress</color>

The Early Childhood Data System (ECDS) collection is one of the TSDS Core Collections. This guide covers the submission of kindergarten (KG) data. (Pre-kindergarten data is submitted separately.) The reporting of KG program data for ECDS is mandatory for all public school districts and open-enrollment charter schools that administer a test from the Commissioner's List of Approved Kindergarten Assessment Instruments.

LEAs (School System) are required to submit specific demographic, classroom link, and special program data elements for the ECDS KG collection. All elements will be submitted in the TSDS Core Collections.

The ECDS KG submission is due January 28, 2027.

NOTE: The assessment vendor will provide the ECDS KG assessment data directly to TEA. LEAs (School System) should contact their assessment vendor for any issues or for the specific timeframe for when their results will be provided to TEA.



IMPORTANT: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's (School System) process.



For a complete list of submission rules and edits, access the TSDS Web-Enabled Data Standards (**TWEDS**) website. In the top-right corner, select the appropriate **School Year** (20XX), **Collection** (XXX), and **Submission** (XXX) and click **Open**.

Once on the TWEDS website, in the Overview tab, you can review **Collections**, **Timelines (DUE DATES)**, and **Data Submission Responsibilities**. It is **highly important** to ensure that you review all of these details as they may change according to the **School Year**.



Additionally, you can use the other tabs on the TWEDS website to review **Data Components, Descriptor Tables, References, Rules, Change Logs, and Early Notices.**

Prerequisites

- Verify that all roles and users are correct in ASCENDER Security Administration.
- For Student-only districts, the campus must have either entered staff information in District Administration or used the Staff Import utility in State Reporting.

Verify ASCENDER Data

Verify data for each element on the following pages and reports. It is suggested that you run reports first, and then use the maintenance pages to update data where needed.

NOTE: ORGANIZATION-CATEGORY (E1240) is the classification of the education agency according to the level of administrative and operational control granted by the state. **This is hard coded in the program as “LEA” (School System), or “School” according to the county-district number.**

Verify Staff Data

Personnel > Maintenance > Staff Demo > Demographic Information

Save

Employee: 000441 : BENNET, ELIZABETH

Retrieve

Directory

Add Emp

Documents

DEMOGRAPHIC INFORMATION
CREDENTIALS
VERIFICATION
INSURANCE
SERVICE RECORD
RESPONSIBILITY

Staff ID/SSN: 242-49-5235
Texas Unique Staff ID: 5343261738
Last Change: 07-19-2021

Name

Legal:

ELIZABETH

BENNET

Maiden Name

Former:

Title

First

Middle

Last

Generation

Reported Elements from Demographic Information:

Element	Code Table	Data Element	ASCENDER Name
E0703	---	FirstName	Legal - First
E0704	---	MiddleName	Legal - Middle
E0705	---	LastSurname	Legal - Last
E1524	---	StaffUniqueId	Texas Unique Staff ID
E0505	---	StaffId	Staff ID

RUN REPORT FOR VERIFYING DATA:

Staff demo data can be verified by running the following report:

Personnel > Reports > User Created Reports

Report Template

☐ Public

Report Title

Employee Nbr:
☐ Employed Only

☐ **Employee Demographic**

☒ Employee Nbr	☒ Staff ID/SSN	☐ Maiden Name	☐ Phone Area Cd	☐ Last Change Date	☐ Emer Contact	☐ Hispanic/Latino
☒ Texas Unique Staff ID	☐ Address Number	☐ Former Prefix	☐ Phone Nbr	☐ Citizenship	☐ Relationship	☐ American Indian
☐ Name Prefix	☐ Street/P.O. Box	☐ Former First Name	☐ Bus Phone Area	☐ Marital Stat	☐ Emer Notes	☐ Asian
☒ First Name	☐ Apt	☐ Former Middle Name	☐ Bus Phone Nbr	☐ Other Language	☐ Emer Area Cd	☐ African American
☒ Middle Name	☐ City	☐ Former Last Name	☐ Bus Ext	☐ Local Use 1	☐ Emer Phone Nbr	☐ Pacific Islander
☒ Last Name	☐ State	☐ Former Generation	☐ Cell Area Cd	☐ Local Use 2	☐ Emer Ext	☐ White
☐ Generation	☐ Zip	☐ Driver's License	☐ Cell Phone Nbr	☐ Email		
☒ Sex	☐ Zip+4	☐ DL State	☐ Local Restriction	☐ Home Email		
☒ DOB	☐ Addr Country	☐ DL Expir Date	☐ Public Restriction	☐ Employee Notes		

Student***Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section***

COURSE SELECTION COURSE **SECTION** INSTRUCTOR COPY COURSE SECTION

PKAT : ATTENDANCE PK Course Number Retrieve

Del	Details	Course	Title	Sec	Max Seats	Stu Enroll Sem 1	Stu W/D Sem 1	Stu Enroll Sem 2	Stu W/D Sem 2	Multi Svc Ind	Incl UIL Elig	Lock	Dst Lrng	Non Campus Based
		PKAT	ATTENDANCE PK	02	025	3	1	3	1	☐	N	☐		00

Add

=> Crs Nbr: PKAT : ATTENDANCE PK Svc ID: 01010000 Multi Svc Ind: ☐ Lock: ☐ Include UIL Elig: N

Section: 02 Max Seats: 025 Enrolled Students Sem 1: 3 Sem 2: 3 Non Campus Based: 00 Dst Lrng:

Section Information

Sped Stu Age: 00 Crs Seq:

Pop Srvd: 03 Wks/Mnth:

Instruct Set:

Class Type:

High Qual PK Prog: 1 Home Room Ind: ☒

PK Sch Type: 02

Restrictions

Type Rstrctn:

Team Code:

Gender Rstrctn:

Grade Rstrctn:

Course Codes and Credits

Dual Crdt: 0

Adv Tech Crdt: 0

AAR Use:

Grad Plan Use:

Special Consid:

College Credit Hrs

Sem 1: 0

Sem 2: 0

R-PEP Hrs: 0

OnRamps:

District Information

Crs Seq: ☐ Exam/Sem Pat: 1 Gender Rstrctn: ☐

Instruct Set: ☐ AAR Use: ☐ Self Paced: ☐

Pop Srvd: 01 Grad Plan Use: ☐ Class Type: 01

Role ID: 087 Special Consid: ☐ CPR: N

Nbr Sem: 2 Incl UIL Elig: ☒ Speech: N

OnRamps: ☐

Child Care Partnership

Delete Operation Number

Campus Information

Grade Rstrctn: ☐ Rstrctn Addl: ☐

Include WD Meeting Times: ☒

Del	Sem	Days	Per Begin	Per End	Room	Time Begin	Time End	Lkout	Instr ID	Instructor	Class Role	Role ID	CTE	Entry Date	Withdraw Date	ADS
	01	05	02	02		0900A	1000A		101	CLEAVER, JUNE	01	087	☐	08-13-2025	- -	☐
	02	05	02	02		0900A	1000A		102	WARNIX, GIGI	05	033	☐	08-13-2025	- -	☐

Add

Reported Elements from Section:

Element	Code Table	Data Element	ASCENDER Name
E1440	---	HomeroomIndicator	Home Room Ind
E3010	---	BeginDate	Entry Date
E3020	---	EndDate	Withdraw Date

IMPORTANT: Be sure **Home Room Ind** is selected for at least one class for all KG students, and that the student was enrolled in this class on the reading assessment date.

- A student can only have one home room selected.

The home room indicator identifies the instructor in the ECDS KG system who will be used in the ECDS KG reports. For each KG home room **Instructor**, verify the following on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor**:

- The instructor must not be excluded from PEIMS Reporting. Be sure **Exclude from PEIMS** is not selected.
- The instructor must have a valid **Staff ID** or **SSN**.

Use SGR0400 and SGR0900 to ensure that all students are enrolled in a specific homeroom

course.

Element	Code Table	Data Element	ASCENDER Name
E1454	---	ClassroomPosition	Class Role

NOTE: Only Class Role 01 (Teacher of Record) will be extracted. Class Roles 02 and 03 are not reported in the ECDS KG submission. **All homeroom classes must have a Teacher of Record.**

RUN REPORT FOR VERIFYING DATA:

Master schedule data can be verified by running the following reports:

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rptng)

Date Run: 2/19/2021 3:37 PM										Master Schedule PEIMS Information														
Cnty-Dist: 031-776										001 School														
Campus: 001										Sch Year: 2021														
Sec	Inst	Inst Name	Class Role	Sem	Days Met	Per Beg	Per End	Beg Time	End Time	Entry Date	Withdraw Date	Non Campus Based	Svc ID	Class Type	Pop Srv	Role ID	Crs Seq	High PK Qual Curr	Stu PK Instr	PK Sch Type	PK Prod Eval Type	Home Room Ind	On Rmps	
Course Number			0100		Title	SEE COUNSELOR																		
01			01	3	MTwThF	01	01			08/17/2020		00	8EXCLUD	01	01	087							1	
02			01	3	MTwThF	02	02			08/17/2020		00	8EXCLUD	01	01	087							0	
03			01	3	MTwThF	03	03			08/17/2020		00	8EXCLUD	01	01	087							0	
04			01	3	MTwThF	04	04			08/17/2020		00	8EXCLUD	01	01	087							0	
06			01	3	MTwThF	06	06			08/17/2020		00	8EXCLUD	01	01	087							0	
07			01	3	MTwThF	07	07			08/17/2020		00	8EXCLUD	01	01	087							0	
08			01	3	MTwThF	08	08			08/17/2020		00	8EXCLUD	01	01	087							0	

Registration > Maintenance > Student Enrollment > Demo1

STUDENT: 003942 : BABB, RICKELYN ANDREW TEXAS UNIQUE STU ID: 3577856647

Comments

DEMO1 DEMO2 DEMO3 AT RISK CONTACT W/R ENROLL SPEC ED G/T BIL/ESL TITLE I

Demographic Information

Grade: 12 Entry Dt: 08-09-2021 Track: 01 Orig Entry: 08-09-2021 Withdrawal Dt: - -

Name: RICKELYN ANDREW BABB

First Middle Last

Social Security Number Denied ☐ SSN: 574-98-3641 Prior SSN: - - Texas Unique Student ID: 3577856647

Sex: M DOB: 03-02-2004 Hispanic/Latino: ☐ Aggregate Race/Ethnicity: W - White

White: ☒ Black/African American: ☐ Asian: ☐ American Indian/ Alaskan Native: ☐ Hawaiian/Pacific Isl: ☐

Student Indicators Current / Next Year Information

Reported Elements from Demo1:

Element	Code Table	Data Element	ASCENDER Name
E0703	---	FirstName	Name - First
E0704	---	MiddleName	Name - Middle
E0705	---	LastSurname	Name - Last
E0001	---	StudentId	SSN
E0004	C013	Sex	Sex
E0006	---	BirthDate	DOB
E1064	---	HispanicLatinoEthnicity	Hispanic/Latino
E3050	C304	Race	White
E3050	C304	Race	Black/African American
E3050	C304	Race	Asian
E3050	C304	Race	American Indian/ Alaskan Native
E3050	C304	Race	Hawaiian/Pacific Isl
E1517	C050	EntryGradeLevel	Grade

RUN REPORT FOR VERIFYING DATA:

☐ Demo1 data can be verified by running the following reports:

Registration > Reports > Create Registration Report

Report Template

☐ Public

Report Title

Campus Options

☒ Campus 001
☐ All Campuses

☐ Demo1

☐ Demographic Information

☐ Sch Yr	☒ Campus ID	☐ Student ID	☐ Grade	☐ Entry Dt	☐ Track	☐ Orig Entry
☐ Withdrawal Dt	☐ Reason	☐ Portal ID	☒ Last Name	☒ First Name	☒ Middle Name	☐ Gen
☐ Nickname	☒ SSN Denied	☐ SSN	☐ Masked SSN	☐ Prior SSN	☐ TX Unique Stu ID	☐ Medicaid Eligible
☐ Medicaid ID	☒ Sex	☒ DOB	☐ Hispanic/Latino	☐ Aggregate Race/Ethnicity	☐ Comments	

☒ Race

☒ White ☒ Black/African American | ☒ Asian | ☒ American Indian/Alaskan Native | ☒ Hawaiian/Pacific Isl |