

Core Collection: Early Childhood Data System - PK Submission

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Core Collection: Early Childhood Data SystemPK Submission (To Be Updated)

The Early Childhood Data System (ECDS) collection is one of the TSDS Core Collections. This guide covers the submission of prekindergarten (PK) data. (Kindergarten data is submitted separately.) The reporting of PK program data for ECDS is mandatory for all public school districts. The reporting of private PK program data is optional.

LEAs are required to submit specific demographic, classroom link, and special program data elements for the ECDS PK collection. All elements will be submitted in the PEIMS Summer Collection.

The ECDS PK submission is due June 26, 2025.

NOTE: The assessment vendor will provide the ECDS PK assessment data directly to LEAs in TWEDS-compliant XML format. LEAs will load the assessment data files into TSDS.

Extract Rules and Edits for 2024-2025



IMPORTANT: Each LEA will have unique situations. Some of the dates, images, and examples provided in this document are for informational and instructional purposes only and may not completely represent your LEA's process.

Prerequisites

Prerequisites:
\square Verify that all roles and users are correct in ASCENDER Security Administration.
Terminology:
☐ Domain: Displays the Ed-Fi domain name where the error(s) occurred (e.g. Education Organization).

District Administration
☐ Entity: Displays the entity within the Ed-Fi domain where the error(s) occurred (e.g. LocalEducationAgency).
☐ Data Element: A specific unit of data that must be reported to the TEA.
Hard-coded elements
<pre><color #ed1c24="">DOES THIS STAY OR GO OR CHANGE??</color></pre>
The following values are built into the program, are the same each time they are extracted, and cannot be changed by the user:
□ ORGANIZATION-CATEGORY (E1240) is the classification of the education agency according to the level of administrative and operational control granted by the state. This is hard coded in the program as "ESC," "LEA," or "School" according to the county-district number.
□ STUDENT-IDENTIFICATION-SYSTEM (E1090) is the coding scheme used for identification and record-keeping purposes by schools, social services, or other agencies to refer to a student. This is hard coded in the program as "State" and the student's SSN is used.

Verify ASCENDER Business Data

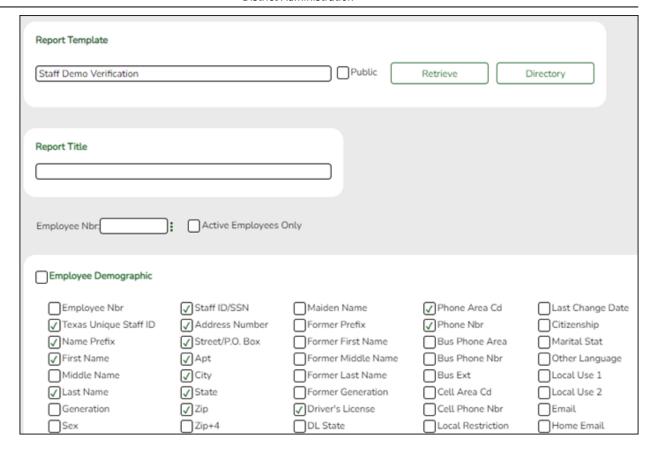
Verify data for each element in the ASCENDER Personnel application. It is suggested that you run reports first, and then use the maintenance pages in the Personnel application to update data where needed.

Personnel

• Personnel Reports

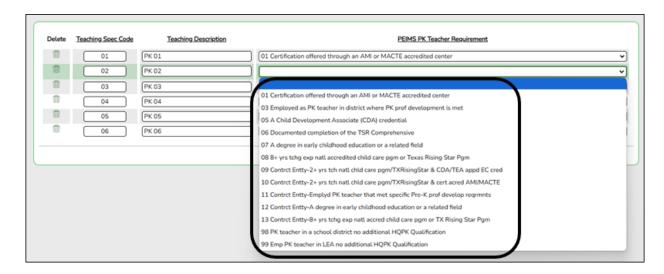
Personnel elements can be verified by running the following reports:

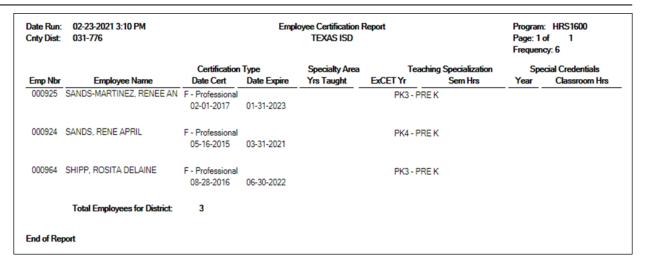
Personnel > Reports > User Created Reports



Use the User Created Report to verify staff demo data.

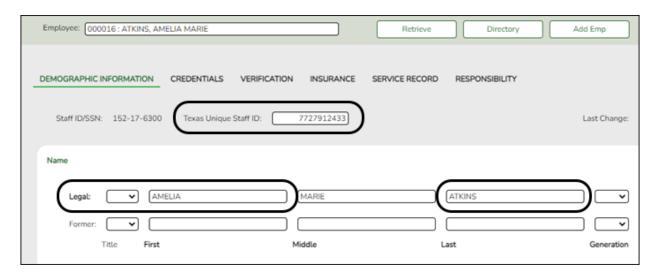
Personnel > Reports > Personnel Reports > HRS1600 - Certification Report





HRS1600 allows you to view a list of instructors assigned to a particular teacher specialization code that is associated with the PK teacher certification requirement.

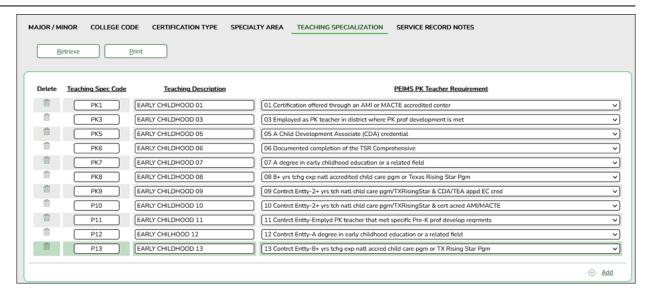
Personnel > Maintenance > Staff Demo > Demographic Information



Reported Elements from Demographic Information:

Element	Code Table	Data Element	ASCENDER Name
E1524		StaffUniqueId	Texas Unique Staff ID
E0703		FirstName	Legal - First
E0705		LastSurname	Legal - Last

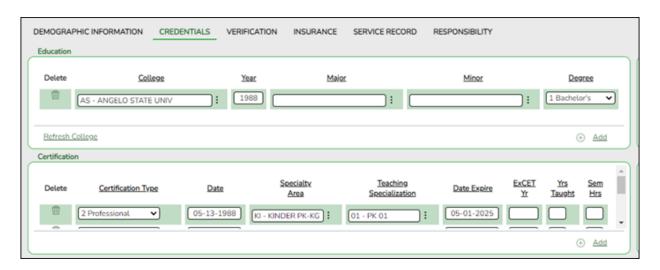
• Personnel > Tables > Credential > Teaching Specialization



The **PEIMS PK Teacher Requirement** field is used to indicate if a particular teaching specialization code is associated with required additional qualifications for the High Quality Prekindergarten Program.

Set up codes for all **PEIMS PK Teacher Requirement** codes (one for each code in table C207).

• Personnel > Maintenance > Staff Demo > Credentials



Reported Elements from Credentials:

Element	Code Table	Data Element	ASCENDER Name
E1581	C207	PKTeacherRequirement	PEIMS PK Teacher Requirement/Teaching Specialization

Verify ASCENDER Student Data

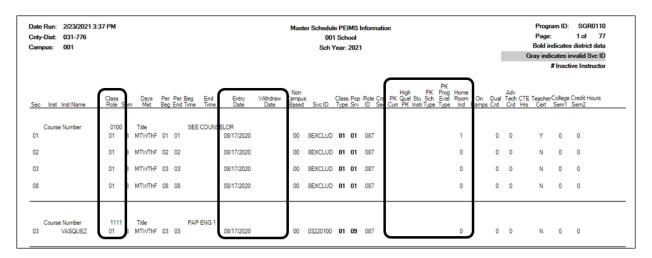
Verify data for each element in the ASCENDER Student applications. It is suggested that you run reports first, and then use the maintenance pages in the Student applications to update data where needed.

Grade Reporting

• Grade Reporting Reports

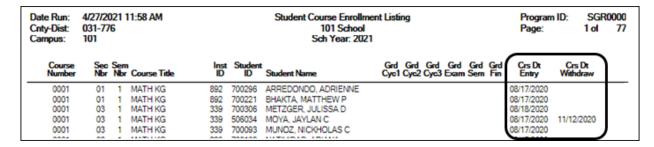
Grade Reporting elements can be verified by running the following reports:

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rpting)



For PK course-sections, verify the instructor's **Class Role**, **Entry Date**, **Withdraw Date**, as well as **PK Curr**, **High Qual PK**, **Stu Instr**, **PK Sch Type**, **PK Prog Eval Type**, and **Home Room Ind**.

Grade Reporting > Reports > Grade Reporting Reports > Student Schedules > SGR0000 - Student Course Enrollment Listing



For PK course-sections, verify the **Crs Dt Entry** and **Crs Dt Withdraw** fields for all students.

• Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section



Reported Elements from Section:

Element	Code Table	Data Element	ASCENDER Name
E1580	 -	HighQualityPKProgram	High Qual PK Prog
E1555	C310	PKSchoolType	PK Sch Type
E1579	C206	PKCurricula	PK Curricula
E1558	C311	PKStudentInstruction	Stu Instr
E1440	 -	HomeroomIndicator	Home Room Ind
E1726		ChildCareOperationNumber	Operation Number

IMPORTANT: Be sure Home Room Ind is selected for at least one class for all PK

students, and that the student was enrolled in this class on the reading assessment date.

- A student can only have one home room selected.
- If a student was in one homeroom from the beginning of the school year, then moved to another home room on December 1 (for example), but tested in the first home room class, the first homeroom should be reported.

The home room indicator identifies the instructor in the ECDS PK system who will be used in the ECDS PK reports. For each PK homeroom **Instructor**, verify the following on **Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Instructor**:

- The instructor must not be excluded from PEIMS Reporting. Be sure Exclude from PEIMS is not selected.
- The instructor must have a valid **Staff ID** or **SSN**.

Element	Code Table	Data Element	ASCENDER Name
E3010		BeginDate	Entry Date
E3020		EndDate	Withdraw Date

• Grade Reporting > Maintenance > Student > Individual Maint > Crs Assign



Reported Elements from Crs Assign:

Element	Code Table	Data Element	ASCENDER Name
E3010		BeginDate	Entry Date
E3020		EndDate	WD Date

Registration

Registration Reports

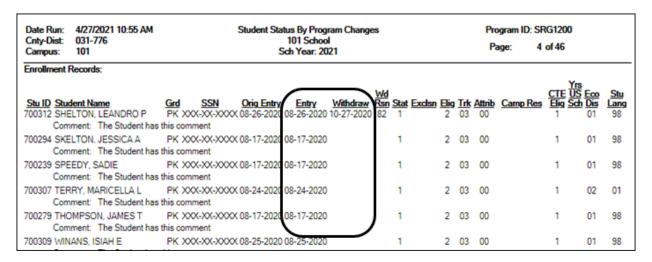
Student registration elements can be verified by running the following reports:

Registration > Reports > Create Registration Report

Report Title Verify Regis Data for ECDS-PK Campus Options Campus 101 All Campuses	
Demo1 Demographic Information	
Sch Yr	
✓ Student Indicators ✓ Elig ✓ Attribution ✓ Eco Disadvan ✓ Military Connected ✓ Foster Care ✓ Star of Texas Award ✓ Rep Excl ✓ Active ✓ Record Status ✓ Cnty Residence ✓ NSLP	
Current / Next Year Information Control Num CY Team Next Yr Cntrl NY Team Nxt Yr Camp Here Last Yr CY Transfer Factor NY Transfer Factor	
BIVESL BIVESL	
Campus Entry Date Exit Date Reason Bil Type ESL Type EB Cd Par Perm Cd Bil/ESL Fund Cd Alt Lang Cd Home Language Student Language Tyrs US Sch Date HLS Admin	

Use the Create Registration Report to verify student demographic data, as well as the EB indicator.

$\label{eq:registration} \textit{Registration Reports} > \textit{Program} > \textit{SRG1200 - Student} \\ \textit{Status Changes by Program}$



Set the **Print Enroll Records** parameter to Y to verify student entry and withdrawal dates.

Date Run: 4/27/2021 10:44 AM		Student Status		Chan	ges				Prog	ram ID: SF	G1200	
Crity-Dist: 031-776 Campus: 101			01 School Year: 2021						Pag	je: 4	of 7	
Special Education Records:				Wd	Pri	Instruct				Reg Day	RDSD Fis	cal
Stu ID Student Name	Grd SSN	Entry	Withdraw	Rsn				Speech		Sch Deaf	Agent	_
506170 FLORES, JAYMI M 505221 GARZA, KRISTAL M	05 XXX-XX-XX	OO 08-17-2020 OO 08-17-2020		1	08 08	41 40	No No	0	1	0		
505135 GONZALEZ, AIDAN I		00 08-17-2020		1	08	40	No	ŏ	i	Ö		
504769 HALL, ALYSSA A	05 XXX-XX-XX	00 08-17-2020		1	06	41	No	0	1	0		
505332 HORELKA, ANIYAH J	05 XXX-XX-XX			1	08	41	No	0	1	0		
506264 LEE, KORBIN M 506286 LEYVA, REBECCA I	05 XXX-XX-XX	OO 09-14-2020 OO 01-25-2021		1	10 08	41 41	No No	0	1	0		
506287 LOERA, JOSE A		00 01-25-2021		1	08	41	No	Ö	i	Ö		
505404 LOPEZ, MAYSON D		00 08-17-2020		1	02	41	No	ō	1	ō		
506144 LUGO, SERENITY A		00 08-17-2020		1	08	41	No	0	1	0		
506265 MCQUAY, BRAXTON L 505376 PAXSON, CARLOS M		OO 09-14-2020 OO 08-17-2020		1	10	41 40	No	0	1	0		
505895 PINTADO, LOGAN A		00 08-17-2020		80	08 08	41	No No	0	÷	0		
605895 PINTADO, LOGAN A		00 10-20-2020	.002020	~	08	41	No	ő	i	ŏ		
505354 RAMOS, SAVANNAH		00 08-17-2020		1	08	41	No	0	1	0		
05090 RENDON, OMAR N		00 08-17-2020		1	08	40	No	0	1	0		
505110 ROSALES, HAYLEE 505570 TORRES, LANDON T		OO 08-17-2020 OO: 08-17-2020)	02 09	41 00	No No	0	1	0		
kilingual/ESL Records:						<u></u>	C !!			Par	Yrs Alt	Date
Stu ID Student Name	Grd SSN	Date Entry V		<u>Md</u> San E	Bil ES			ome <u>HL</u> ang	Date	in <u>Perm</u>	<u>Yrs Alt</u> US <u>Lang</u> Sch <u>Cd</u>	Bil/E Fund
00286 MOORE, ALEXXA L	PK XXX-XX-XXXX	08-20-2020			0 2	1	01	01 08	-19-202	20 K	00	BE
00307 TERRY, MARICELLA L	PK XXX-XXX-XXXX	08-26-2020			0 2	1	01	01		K	00	
00086 CERNA, ROCKY D	PK XXX-XX-XXXX	08-17-2020			0 2	1	01	01	• •	K	00	BE
00005 CORONADO, MARISELA	PK XXX-XXX-XXXX	08-17-2020			0 2	1	01	01		K	00	BE
00079 DARROW, DANICA M	PK XXX-XXX-XXXX	08-17-2020			0 2	1	01	01	• •	K	00	BE
00313 GONZALES, MEAGAN D	PK XXX-XXX-XXXX	09-04-2020 09	9-08-2020	80	0 2	1	01	01		K	00	BB
00072 HERNANDEZ, OMAR E	PK XXX-XX-XXXX	08-17-2020			0 2	1	01	01	• •	K	00	BE
00108 NATIVIDAD, ARIANA	PK XXX-XX-XXXX	08-17-2020)		0 2	l 1 J	01	01	• •	K	00	BE
PK Enroll Records:						_	_					_
Stu ID Student Name 700247 AGUILAR, EDWARD L	Grd SSN	Entry 08-17-20	Withdra	w\w	d Rsn	Elig Cd	<u>PK P</u>			PK Fundir Source		econd unding
700284 AMADOR, ZACHARY N		OXXX 08-17-20				2 5	l	02 02		2		
700249 AMBRIZ, JOSE B		OXXX 08-17-20		1		2	l	02		2		
700246 BAILEY, DARCY R	PK XXX-XX-X	OXXX 08-17-20	20	1		2	l	02		2		
700254 BALBOA, TRAVIS Y		XXX 08-17-20		1		2	I	02		2		
700300 BOSQUEZ, JOHNNY H		OXXX 08-17-20		1		5	l	02		2		
700243 CARRILLO, CODY A		OXXX 08-17-20		1		2	I	02		2		
700242 CEARLEY, EMMITT S 700233 CORONADO, TRISTEN L		OXXX 08-17-20; OXXX 08-17-20;		1		2	l	02 02		2		
700287 CULBREATH, MIGUEL E		OXXX 08-17-20.		1		2	l	02		2		
700283 DELACERDA, CAIRO J		XXX 08-17-20		1		5	I	02		2		
700272 DILLON, ZAHARA E		XXX 08-17-20		1		2	l	02		2		
700203 DOUGLAS, JONATHAN F		OXXX 08-17-20		J		2	l	02		2		
700328 DOUGLAS, LANDON	PK XXX-XX->		20	_		2	•	02		2		

Set the **Print Special Ed Records**, **Print Bilingual/ESL Records**, and **Print PK Enroll Records** parameters to Y to verify program information. These reports can be run individually.

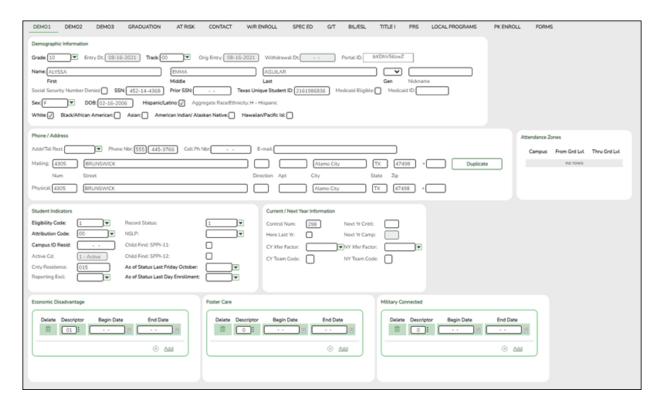
• Registration > Maintenance > District Profile > District Maintenance > State Reporting



Reported Elements from State Reporting:

Element	Code Table	Data Element	ASCENDER Name
E1626	C216	PKProgramEvaluationType	Program Evaluation Type

• Registration > Maintenance > Student Enrollment > Demo1

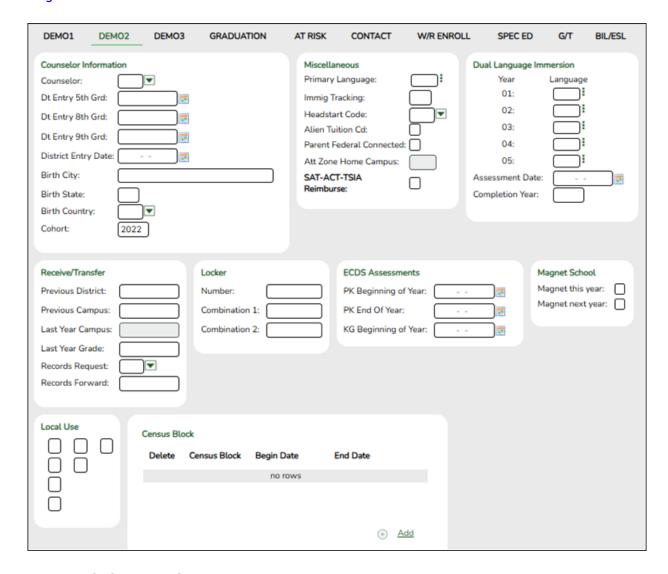


Reported Elements from Demo1:

Element	Code Table	Data Element	ASCENDER Name
E0703		FirstName	Name - First
E0704		MiddleName	Name - Middle
E0705	—-	LastSurname	Name - Last
E1523	—-	StudentUniqueId	Texas Unique Student ID
E0004	C013	Sex	Sex

Element	Code Table	Data Element	ASCENDER Name
E0006		BirthDate	DOB
E1064		HispanicLatinoEthnicity	Hispanic/Latino
E3050	C304	Race	White
E3050	C304	Race	Black/African American
E3050	C304	Race	Asian
E3050	C304	Race	American Indian/ Alaskan Native
E3050	C304	Race	Hawaiian/Pacific Isl
E0785	C054	EconomicDisadvantage	Eco Disadvan
E1517	C050	EntryGradeLevel	Grade

• Registration > Maintenance > Student Enrollment > Demo2



Reported Elements from Demo2:

Element	Code Table	Data Element	ASCENDER Name
E1396		AdministrationDate	

• Registration > Maintenance > Student Enrollment > W/R Enroll



Reported Elements from W/R Enroll:

Element	Code Table	Data Element	ASCENDER Name
E0975		INSTRUCTIONAL-TRACK-INDICATOR-CODE changed to CalendarCode in TWEDS, but not selected in "used section" so can I delete?	Track

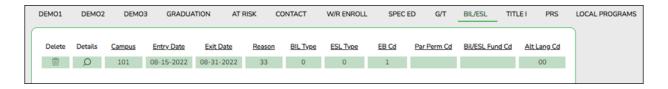
• Registration > Maintenance > Student Enrollment > SpecEd



Reported Elements from SpecEd:

Element	Code Table	Data Element	ASCENDER Name
E0794	C088	SPECIAL-ED-INDICATOR-CODE <color #ed1c24="">changed to SpecialEducationStudent in TWEDS, but not selected in "used section" so can I delete?</color>	Entry/Exit Date

• Registration > Maintenance > Student Enrollment > Bil/ESL

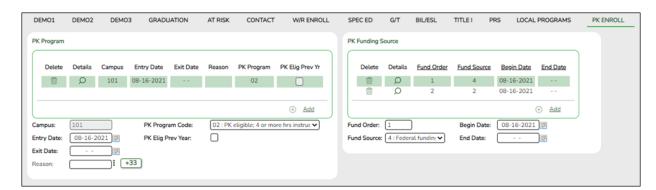


Reported Elements from Bil/ESL:

Element	Code Table	Data Element	ASCENDER Name
E0790	C061	EmergentBilingualIndicator	EB Cd

IMPORTANT: The **EB Code** cannot be updated from the State Reporting > Maintenance > Summer > Student > Demo page. It must be correct on this tab so that it is correct in the *Student* interchange.

• Registration > Maintenance > Student Enrollment > PK Enroll



Reported Elements from PK Enroll:

Element	Code Table	Data Element	ASCENDER Name
E1078	C185	PKProgramType	PK Program Code
E3040	C186	OrderOfPKFundingSource	PK Funding Source
E3040	C186	OrderOfPKFundingSource	PK Secondary Funding

Verify Data and Create XML File

- Review the Family Plan Engagement Link and Child Care Operation Number
- Create XML file.

Early Childhood Data System - PK Submission Data Components

☐ Click on the TEA drop-down menus to see complete information for Early Childhood Data System - PK Submission reporting including: Domains, Entities and Data Elements.

The following data elements are pulled from the Alternative and Supplemental Services, Education Organization, Enrollment, Staff, Student Identification and Demographics and Teaching and Learning domains:

- xxx (E1113)
- xxx (E1115)
- xxx (E0006)