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Verify

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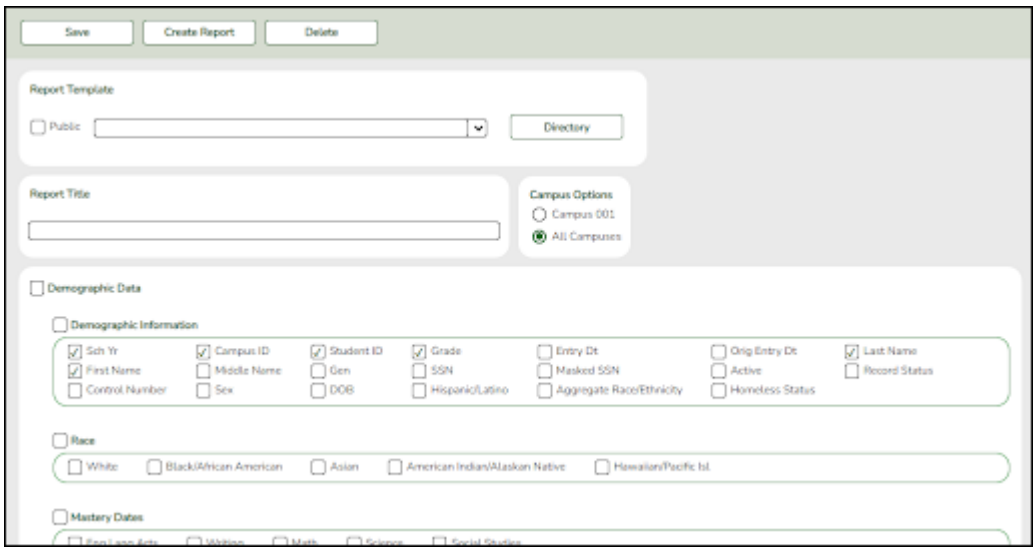
Verify

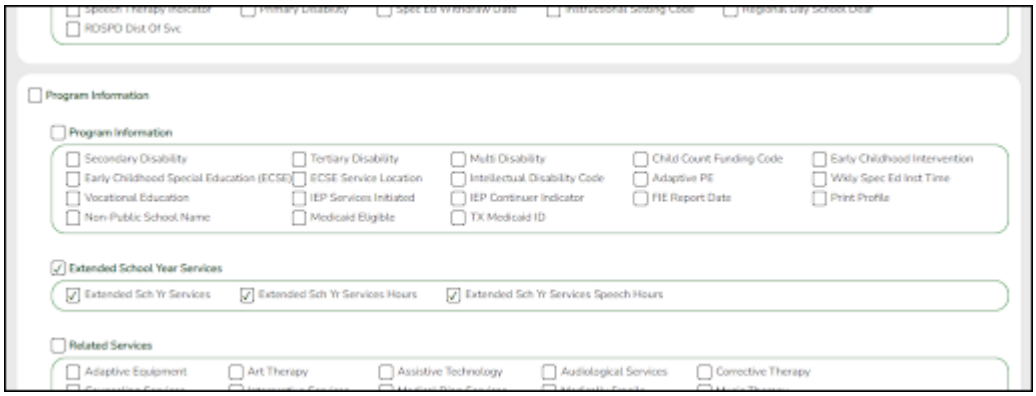
Create the following report **in the applicable school year's data** to verify students who received **Extended School Year** services.

Special Education > Reports > Create Special Ed CY Report



❑ Under **Demographic Data** select the fields to include in the report. The following fields are recommended:

- Sch Yr
- Campus ID
- Student ID
- Grade
- Last Name
- First Name



❑ Under **Program Information** select all fields for **Extended School Year Services**.

❑ Click **Create Report**.

- Once the report opens users can:
  - ❑ Select **Sort/Filter**
  - ❑ Select **Filter Criteria**
  - ❑ Click **Add Criterion**
    - From the **Column** dropdown select **Extended Sch Yr Services**.
    - From the **Operator** dropdown select "**=**".
    - In the **Value** field enter "**1**".
  - ❑ Click **OK**

Update

Use the following screen **in the applicable school year's data** to add or update this entity.

Special Education > Maintenance > Student Sp Ed Data > Current Year > Program Information 2