



**fall\_submission\_reg\_prioryearleaver**



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**Registration > Reports > Create Registration Report**

**Report Template**  
☐ Public

**Report Title**

**Campus Options**  
☒ Campus 001  
☐ All Campuses

☐ Demo1

☐ Demographic Information
 

<input type="checkbox"/> Sch Yr	<input checked="" type="checkbox"/> Campus ID	<input checked="" type="checkbox"/> Student ID	<input checked="" type="checkbox"/> Grade	<input type="checkbox"/> Entry Dt	<input type="checkbox"/> Track	<input type="checkbox"/> Orig Entry
<input type="checkbox"/> Withdrawal Dt	<input type="checkbox"/> Reason	<input type="checkbox"/> Portal ID	<input checked="" type="checkbox"/> Last Name	<input checked="" type="checkbox"/> First Name	<input checked="" type="checkbox"/> Middle Name	<input checked="" type="checkbox"/> Gen
<input type="checkbox"/> Nickname	<input type="checkbox"/> SSN Denied	<input checked="" type="checkbox"/> SSN	<input type="checkbox"/> Masked SSN	<input type="checkbox"/> Prior SSN	<input checked="" type="checkbox"/> TX Unique Stu ID	<input type="checkbox"/> Medicaid Eligible
<input type="checkbox"/> Medicaid ID	<input type="checkbox"/> Sex	<input checked="" type="checkbox"/> DOB	<input type="checkbox"/> Hispanic/Latino	<input type="checkbox"/> Aggregate Race/Ethnicity	<input type="checkbox"/> Comments	

☐ Race

The Prior Year Leaver data, including the following data, can be verified by creating a customized report in Registration in the prior year's data.

- IndustryBasedCertificationSet
- GraduationSet

**Registration > Maintenance > Student Enrollment > tab**

Update data elements:

- ☐ Click **Retrieve** to select a student.
- ☐ Select the appropriate tab to update data elements. ☐ Update data.
- ☐ Click **Save**.

**NOTE:** Some data elements must be updated on **Graduation Plan > Maintenance > Student > Individual Maintenance** in the previous school year.