

## fall\_submission\_verify\_master\_sched

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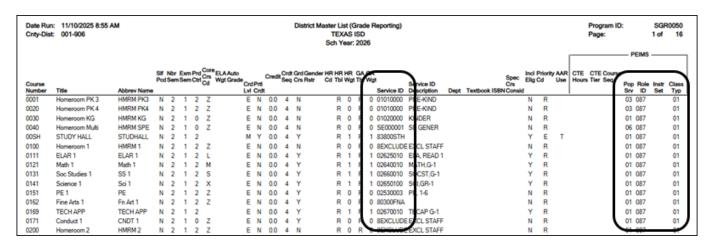
Data in the district master schedule can be verified by running the following reports:

### Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0220 - Invalid Service ID

Date Run: 11/10/2025 Cnty-Dist: 001-906		Invalid Service ID TEXAS ISD Sch Year: 2026					SGR0220 1 of 1	
Course Number	Title	Abbrev Nbr Service ID Name Sems			Self Paced	Graded Course	Credit Level	
0751	P.E. 7 (B)	03823000	PE7B	2	0	Y	М	
0752	P.E. 7 (G)	03823000	PE7G	2	0	Y	М	
0753	ATHLETICS 7 (B)	03823000	ATH7B	2	0	Y	M	
0754	ATHLETICS 7 (G)	03823000	ATH7G	2	0	Y	М	
0851	P.E. 8 (B)	03823000	PE8B	2	0	Y	М	
0852	P.E. 8 (G)	03823000	PE8G	2	0	Y	М	

The SGR0220 report compares the district CourseCode (labeled as Service ID in the system) to the list of Course Codes (formerly known as the SERVICE-ID (C022) code table) in TWEDS for the current year. Any courses with invalid course codes are listed in the report.

# Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0050 - District Master List (Grd Rpting)



The SGR0050 report, sorted by Service ID, allows you to easily identify any duplicate Local CourseCodes. Local CourseCodes must be unique for each distinct course within the district. This report also allows users to verify **Pop Serv**, **Role ID**, and **Class Type** for all courses.

### Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR0140 - Instructor List

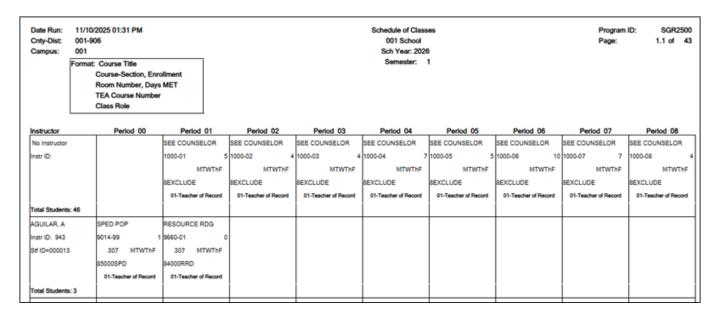
Date Run: Cnty-Dist:	11/10/2025 1:29 PM 001-906 001	Instr 00 Sch	Program ID: Page:		SGR0140 1 of 3			
Instr ID	Name	Staff ID	Campus	Grd Lvl	Section	Homeroom	Dept	Excl from PEIMS
901	SCHULZ, ROSALINDA	001324	001					N
902	SALAZAR, REYNA N	001272	001					N
903	GONZALEZ, JAMES M	000620	001					N
904	CANTU, CARLA	000207	001					N
905	GARCIA, GISELLE	000525	001					N
906	MITCHELL, LUCIA V	000953	001					N
907	SCHULTE, ROSALINDA L	001323	001					N
908	SMITH, SAN J	001356	001					N
909	REYES, NICHOLETTE M	001162	001					N
910	RODRIGUEZ, RAMON E	001237	001					N

### The SGR0140 report allows you to:

- Ensure all temporary staff IDs have been updated
- Verify that staff IDs are correct
- Verify Excl From Fall PEIMS setting for instructors

**NOTE**: If staff data should not be extracted from Grade Reporting for Fall PEIMS, select the **Excl From Fall PEIMS** field on *Grade Reporting > Maintenance > Master Schedule > Campus*Schedule > Instructor. This sets the SGR0140 indicator to **Y**.

# Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR2500 - Schedule of Classes



The SGR2500 report provides a count of students in each instructor's class, as well as CourseCode (labeled as Service ID in the system) and total students.

#### It allows you to:

- Identify course sections with no students enrolled
- Verify several data elements within the following data entities: **Course**, **CourseOffering**, **Section**, and **StaffSectionAssociation**.

#### Recommendations:

- Delete any course sections that have no students enrolled and are not in use. This prevents the system from sending incorrect or unnecessary data during processing.
- For districts that use the multi-period scheduling for elementary grade reporting, each subject should have a unique period. This is recommended by the TEA for classroom linking.

#### SGR0110 - Master Schedule PEIMS Information report:

SectionSet

