



# **Quick Guide: R-PEP Hours Calculation Requirements**



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# Quick Guide: R-PEP Hours Calculation Requirements

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Use this guide to create a new run in ASCENDER DataConnect (ADC) to publish data in the selected Operational Data Store (OSD) instance.

At the beginning of the school year, it is recommended to send all domains first and then resolve Level 1 Errors in domain dependency order until all applicable domains are publishing successfully.



**IMPORTANT:** Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's (School System) process.

## Guides referenced in this document:

[ASCENDER DataConnect \(ADC\): Schedule Recurring Runs](#)

## Before Starting Checklist

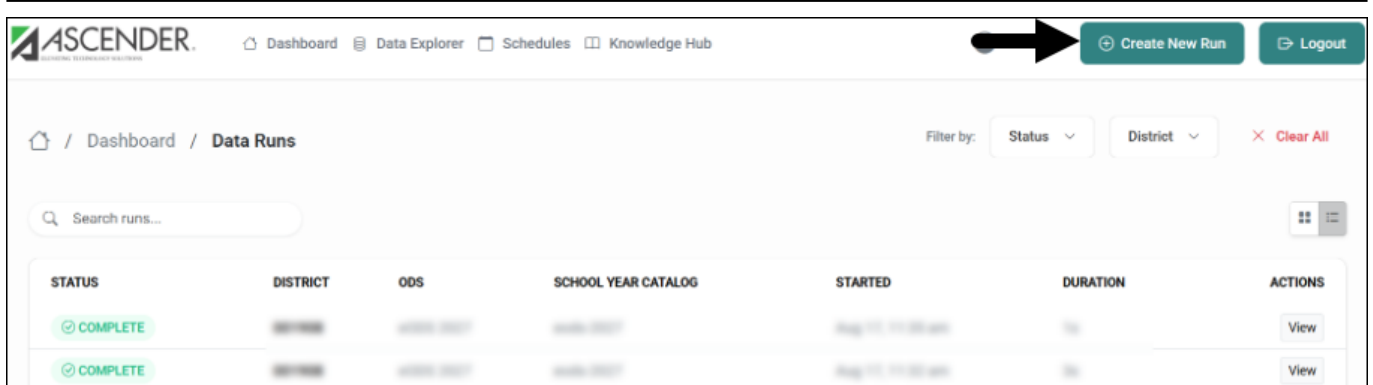
☐ Confirm that applicable users have the appropriate security permissions for ADC.

- ACCESS Role - Allows users to access DataConnect

## Create New Run

**NOTE:** If you would like to schedule a New Run, please use the [Quick Guide: ASCENDER DataConnect \(ADC\) – Schedule Recurring Runs](#).

1. Access the ASCENDER DataConnect (ADC) tool.



The screenshot shows the ASCENDER District Administration interface. The top navigation bar includes the ASCENDER logo, a home icon, and links to Dashboard, Data Explorer, Schedules, and Knowledge Hub. On the right, there is a 'Create New Run' button (highlighted with a black arrow) and a 'Logout' button. Below the navigation bar, the breadcrumb trail shows 'Dashboard / Data Runs'. To the right of the breadcrumb, there are filter controls: 'Filter by: Status' (a dropdown menu) and 'District' (a dropdown menu), followed by a 'Clear All' link. Below the filters is a search bar labeled 'Search runs...'. The main content area displays a table with the following columns: STATUS, DISTRICT, ODS, SCHOOL YEAR CATALOG, STARTED, DURATION, and ACTIONS. The table contains two rows, both with a 'COMPLETE' status and a 'View' button in the ACTIONS column.

| STATUS   | DISTRICT | ODS | SCHOOL YEAR CATALOG | STARTED | DURATION | ACTIONS |
|----------|----------|-----|---------------------|---------|----------|---------|
| COMPLETE |          |     |                     |         |          | View    |
| COMPLETE |          |     |                     |         |          | View    |

2. From the Dashboard, click **Create New Run**. The Create Run page opens.

☐ Complete the following fields for the New Data Sync Run:

**ASCENDER**  
ELEVATING TECHNOLOGY SOLUTIONS

Dashboard Data Explorer Schedules Knowledge Hub Admin Create New Run Logout

Create Run

### New Data Sync Run

District ID: 001908 School Year: 2027

School Year Catalog: iods-2027

ODS Instances

☒ iODS 2027 (School Year: 2027, Catalog: iods-2027)

Description

Domain Selection

(\*) Data Beyond TSDS

☒ Select All Domains (14)

- ☒ Descriptors Domain Level 0
- ☒ Education Organization Domain & Descriptors Level 3
- ☒ Staff Domain Level 3
- ☒ Student Id Demo Level 3
- ☒ School Calendar Domain Level 6
- ☒ Finance Domain Level 7
- ☒ Student Application Level 7
- ☒ Discipline Domain Level 9
- ☒ Supplemental Services Level 9
- ☒ Teaching And Learning Domain Level 9
- ☒ Restraint Event Domain Level 15
- ☒ Student Attendance Domain Level 15
- ☒ Student Spec Ed Elig Assoc Domain Level 15
- ☒ Student Academic Record Domain Level 18

Creating 1 run (one per selected ODS instance)

**Submit**

- In the **District ID** field, click ▼ to select the applicable county-district ID.
- In the **School Year** field, click ▼ to select the applicable school year (2027).
- In the **School Year Catalog** field, click ▼ to select the applicable catalog.
- Under **Domain Selection**:
  - Leave the defaulted **Select All Domains** checkbox selected.
  - Resolve any **Level 1 Errors** in domain dependency order until all applicable domains are

publishing successfully.

3. Click **Submit**.