



District Administration

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District Information

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The screenshot shows a web form for 'District Information' under the 'District Administration' menu. At the top, there is a navigation bar with a home icon, 'Tables > District Information', and a dropdown for 'District Administration'. Below this is a 'Year' field set to '2026', with 'Retrieve' and 'Save' buttons. The form is divided into several sections: 'DISTRICT NAME / ADDRESS', 'CAMPUS NAME / ADDRESS', 'PAYROLL FREQUENCIES', 'REPORTING CONTACT', 'SHARED SERVICES ARRANGEMENT', 'FUND BALANCES', and 'FALL FINANCE TSDS DATA'. A 'Print' button is located at the top left of the form area. The 'DISTRICT NAME / ADDRESS' section includes fields for District Name (TEXAS ISD), District County Name (TEXAS Cnty), District Type (C - Charter), District Website (www.esc20.net), and District E-mail (info@esc20.net). The 'CAMPUS NAME / ADDRESS' section includes ESC Region Number (10), ESC County District Number (057-950), Street Nbr (13328), Street Name (Lone Star Drive), City (Alamo City), State (TX - Texas), Zip (28178), and Phone (555) 586-0687. The 'REPORTING CONTACT' section includes Superintendent (Mr. Jane Smith) with fields for Title, First, Middle, Last, and Generation. At the bottom left, there are fields for 'Total Nbr School Board Requests' (0) and 'Total Cost School Board Requests' (\$0). A 'Contracted Instructional Staff' table is highlighted with a red box, showing a table with columns for 'Delete', 'Campus', 'Program Intent Code', and 'Nbr FTE'. The table contains one row with values: 001, 25, and 1.00. An 'Add' button is at the bottom right of the table.

a. Enter Year and Retrieve b. Add data to Contracted Instructional Staff box if applicable a. Campus b. Program Intent Code c. Number of FTEs

[District Administration > Maintenance > Non-Employee](#)

(Contracted Instructional Staff)

Maintenance > Non-Employee
District Administration

NON-EMPLOYEE TSDS

Employee Nbr: Name:

Name

Employee Nbr	001563	Name	<input type="text" value="SANDRA"/>	<input type="text"/>	<input type="text" value="SMITH"/>	<input type="text"/>
		Title	First	Middle	Last	Generation

Work E-mail

Job Code

Highly Qualified:

Local Use

1:

2:

Instructional Staff

SSN: TX Unique Staff ID:

Sex: TSDS Staff Type:

Date of Birth:

Races

Hispanic: American Indian: Asian: Black: Pacific Islander: White:

Days Employed: Begin Date:

Total Years: End Date:

District Years: Extract for TSDS:

Percent of Day: Prior Teaching Years:

Highest Degree:

- a. First, Middle and Last Name
- b. Generation Code if applicable
- c. SSN
- d. Unique ID
- e. Sex
- f. TSDS Staff Type (3=contracted professional instructional or non-instructional; 4=Charter Partner Campus teacher)
- g. Date of Birth
- h. Ethnicity & Race
- i. Number of days employed
- j. Total Years professional experience
- k. Number of Years in District
- l. Percent of Day working
- m. Contract Begin & End Dates